

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: November 12, 2025 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Wednesday, November 12, 2025 at 6:00 p.m. in the Media Center.

The following board members were present: Brian Reynolds, John Schortgen, Sam Walther, Barry Ward, and Kirk Wensink.

Administration present included: Greg Williamson, Superintendent; Megan Tobe, Elementary Principal; and David Miller, Treasurer.

In attendance were five staff members, two students, one parent and two board member elect.

A motion was made by John Schortgen, and seconded by Kirk Wensink, to approve the minutes of the October 2025 board meeting. Vote: John Schortgen—yea; Kirk Wensink—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed 5-0.

200-25
Minutes

Sam Walther made a motion, and Barry Ward seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

201-25
Financial
Statements

Recognition of Visitors and Comments from Guests:

OLD BUSINESS

NEW BUSINESS

Fiscal Items:

Kirk Wensink made a motion, and Brian Reynolds seconded the motion, to approve the disposal of inventory per attached. Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

202-25
Disposal of
Inventory

Brian Reynolds made a motion, and Barry Ward seconded the motion, to direct the Treasurer to pay-off all existing school district debt (school bond issue - \$755,000) from available resources in the Debt Service Fund by 12/31/2025. The Board further directs the Treasurer to notify the County Auditor to cease collecting any remaining bond levy millage (1.00 mill) effective 01/01/2026. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

203-25
Bond Levy
Pay-off

Sam Walther made a motion, and John Schortgen seconded the motion, to direct the Treasurer to notify the County Auditor to lower the collection of the districts fixed-sum levy from 3.1 mills (TY2024) to 0.25 mills (TY2025). Vote: Sam Walther—yea; John Schortgen—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

204-25
Tax Millage
Reduction

Personnel:

John Schortgen made a motion, and Barry Ward seconded the motion, to approve the extended parental leave time for Chelsea Escamilla to ten (10) weeks from September 23 through December 2, 2025. Vote: John Schortgen—yea; Barry Ward—yea; Brian Reynolds—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

205-25
C. Escamilla
Leave Ext.

Barry Ward made a motion, and Kirk Wensink seconded the motion, to approve the following non-traditional classroom substitute candidates for the 2025-26 school year per attached.

206-25
Classroom
Substitutes

Classroom Substitution License: Tyler Lammers – 1 year Temporary Substitute
Paige Meyer – 3 year Pre-Service

Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Kirk Wensink seconded the motion, to approve the following classified substitute candidates for the 2025-26 school year per attached.

207-25
Classified
Substitutes

Bus Driver: Pat Ehlers
Secretarial: Tyler Lammers, Kay Reynolds, Nicole Sudlow

Vote: John Schortgen—yea; Kirk Wensink—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

Kirk Wensink made a motion, and Brian Reynolds seconded the motion, to approve the overnight/extended student trip for Future Business Leaders of America (FBLA) students to an overnight trip to Neward, Ohio for the FBLA State Leadership Conference February 25-26, 2026, per attached. Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

208-25
FBLA
Overnight
Trip

Barry Ward moved, and John Schortgen seconded the motion, to approve the first reading of the following Board Policies & Forms:

209-25
1st Reading
Bd policies

1422 Nondiscrimination, Equal Employment Opportunity, and Anti-Harrassment
1422.02 Nondiscrimination Based on Genetic Information of the Employee
1613 Student Supervision and Welfare

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1623	Prohibition Against Disability Discrimination in Employment
1662	Anti-Harassment
2260	Nondiscrimination and Access to Equal Educational Opportunity
2260.01	Prohibition Against Discrimination n Based on Disability
2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities
2430.02	Participation of Community/Stem School Students in Extra-Curricular Activities
2431	Interscholastic Athletics
3122	Nondiscrimination and Equal Employment Opportunity
3122.02	Nondiscrimination Based on Genetic Information of the Employee
3123	Prohibition Against Disability Discrimination in Employment
3130	Assignment and Transfer
3213	Student Supervision and Welfare
3362	Anti-Harassment
4122	Nondiscrimination and Equal Employment Opportunity
4122.02	Nondiscrimination Based on Genetic Information of the Employee
4123	Prohibition Against Disability Discrimination in Employment
4213	Student Supervision and Welfare
4362	Anti-Harassment
5130	Withdrawal from School
5136	Personal Communication Devices
5200	Attendance
5223	Released Time for Religious Instruction During the School Day
6109	Acceptance of Payment by Credit Card
6152	Student Fees, Fines, and Charges
6830	Audit
7540.02	Digital Content and Accessibility
7541	Electronic Data Processing Disaster Recovery Plan
8300	Continuity of Organizational Operations Plan
8305	Information Security
8400	School Safety
8462	Student Abuse and Neglect
8640	Transportation for Non-Routine Trips
9270	Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District

Vote: Barry Ward—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Kirk Wensink—yea; Motion passed: 5-0.

PLANNING and DISCUSSION

- Superintendent Comments
 - i. Nutrition Standard Policies
- Board Round Robin
 - i. Snow Removal & Landscaping position
 - ii. Resource Officer

Kirk Wensink made a motion, seconded by John Schortgen, to hold a Regular Board Meeting at 6:00 p.m. on Wednesday, December 10, 2025 in the Media Center. Vote: Kirk Wensink—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

210-25
Regular
Meeting

Kirk Wensink made a motion, seconded by Brian Reynolds to adjourn the meeting. Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

211-25
Adjourn

The meeting was adjourned at 7:01 p.m.

_____ President

_____ Treasurer