

**LEIPSIC LOCAL SCHOOL**  
Board of Education  
Minutes

Date: September 10, 2025 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Wednesday, September 10, 2025 at 6:00 p.m. in the Media Center.

The following board members were present: Brian Reynolds, John Schortgen, Sam Walther, Barry Ward, and Kirk Wensink.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, MS/HS Principal; Megan Tobe, Elementary Principal; and David Miller, Treasurer.

In attendance were five staff members, three students and seven parents.

A motion was made by Sam Walther, and seconded by John Schortgen, to approve the minutes of the August 2025 board meeting. Vote: Sam Walther—yea; John Schortgen—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed 5-0.

171-25  
Minutes

Kirk Wensink made a motion, and Sam Walther seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: Kirk Wensink—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

172-25  
Financial  
Statements

Recognition of Visitors and Comments from Guests: Mr. Theron Oren addressed the board regarding the appeal process regarding the suspension of a student.

**OLD BUSINESS**  
**NEW BUSINESS**

**Fiscal Items:**

Kirk Wensink made a motion, and John Schortgen seconded the motion, to approve the disposal of inventory/records per attached. Vote: Kirk Wensink—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

173-25  
Disposal of  
Inventory

Sam Walther made a motion, and Barry Ward seconded the motion, to appoint Kirk Wensink as delegate to the annual business meeting (2025 Capital Conference) and appoint Brian Reynolds as alternate delegate. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

174-25  
Conference  
Delegate/  
Alternate

**Personnel:**

Barry Ward made a motion, and John Schortgen seconded the motion, to approve Tamara Almanza as food service staff for the 2025-2026 school year, per attached. Vote: Barry Ward—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

175-25  
T. Almanza  
Café Staff

Sam Walther made a motion, and Kirk Wensink seconded the motion, to approve Amber Stelzner as Volunteer Athletic Trainer for the 2025-2026 school year. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

176-25  
A. Stelzner  
Vol Ath Train

Kirk Wensink made a motion, and Barry Ward seconded the motion, to approve Building Resilience Physical Therapy for contracted services regarding athletic physical therapy services for the 2025-2026 school year. Vote: Kirk Wensink—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

177-25  
Phys Therapy  
Services

Sam Walther made a motion, and John Schortgen seconded the motion, to approve the following non-traditional classroom substitutes for the 2025-26 school year, per attached.

178-25  
Classroom  
Substitutes

Cheryl Casteel – 1 year Temporary Substitute License  
Kay Reynolds – 1 year Temporary Substitute License  
Madeline White – 3 year Pre-Service Teacher Permit  
Seth Erford – 3 year Pre-Service Teacher Permit

Vote: Sam Walther—yea; John Schortgen—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

Barry Ward made a motion, and Sam Walther seconded the move, to approve the following athletic supplemental contracts for 2025-26 as recommended by the Athletic Director and approved by the high school principal.

179-25  
Supplemental  
Contracts

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Exp</u>	<u>Compensation</u>
Aric Schroeder	Asst. Varsity Boys Basketball	8	6	\$4,145.00
Tory Clay	JV Boys Basketball	10	4	4,847.00
R. Zachary Smith	8 <sup>th</sup> Grade Boys Basketball	4.5	0	2,031.00
Jason Beckman	7 <sup>th</sup> Grade Boys Basketball	4.5	1	2,056.00
Claire Mangas	Asst. Varsity Girls Basketball	7	1	3,198.00
Sean Brock	JV Girls Basketball	9	0	4,062.00
Kayla Nuveman	Volunteer Asst. Girls Basketball			

\*Experience is paid on 11 years maximum.

\*\* Documented evidence of a clear criminal record.

Vote: Barry Ward—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—abstained. Motion passed: 4-0-1.

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Kirk Wensink made a motion, and John Schortgen seconded the move, to approve the OHSAA Tournament Host Agreement for the 2025-26 school year per attached. Vote: Kirk Wensink—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

180-25  
OHSAA  
Agreement

PLANNING and DISCUSSION

- Superintendent Comments
  - i. Strategic Planning
- Board Round Robin

INFORMATIONAL ITEMS

Sam Walther made a motion, seconded by Barry Ward, to hold a Special Board Meeting at 5:30 p.m. on Tuesday, September 30, 2025 in the Media Center. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds— yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

181-25  
Special  
Meeting

Sam Walther made a motion, seconded by Kirk Wensink, to hold a Regular Board Meeting at 6:00 p.m. on Wednesday, October 8, 2025 in the Media Center. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds— yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

182-25  
Regular  
Meeting

John Schortgen made a motion, seconded by Barry Ward to adjourn the meeting. Vote: John Schortgen—yea; Barry Ward—yea; Brian Reynolds—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

183-25  
Adjourn

The meeting was adjourned at 6:29 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer