

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: August 13, 2025 . Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Wednesday, August 13, 2025 at 6:00 p.m. in the Media Center.

The following board members were present: Brian Reynolds, John Schortgen, Sam Walther, Barry Ward, and Kirk Wensink.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, MS/HS Principal; Megan Tobe, Elementary Principal; and David Miller, Treasurer.

In attendance were nine staff members and ten members of the public.

A motion was made by Sam Walther, and seconded by Barry Ward, to approve the minutes of the June 2025 board meetings. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed 5-0.

145-25
Minutes

John Schortgen made a motion, and Sam Walther seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: John Schortgen—yea; Sam Walther—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

146-25
Financial
Statements

Recognition of Visitors and Comments from Guests: Parents concerned about athletic trainer services. Parent letters were also received and are on file with the Board materials for this meeting.

OLD BUSINESS

NEW BUSINESS

Sam Walther made a motion, and Barry Ward seconded the motion, to approve Athletic Trainer Services for 2025-26 school year per attached. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

147-25
Athletic Train
Services

Fiscal Items:

Kirk Wensink made a motion, and Barry Ward seconded the motion, to approve waiving student fees for the 2025-26 school year. Vote: Kirk Wensink—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

148-25
Student Fees
Waived

Barry Ward made a motion, and Sam Walther seconded the motion, to approve the universal free lunch program for the 2025-26 school year. This program provides free student breakfast and free student lunch for all Leipsic Local SD students. Vote: Barry Ward—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

149-25
Universal
Free Lunch

Sam Walther made a motion, and Barry Ward seconded the motion, to approve the cafeteria prices for the 2025-26 school year as presented. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

150-25
Cafeteria
Prices 25-26

Kirk Wensink made a motion, and John Schortgen seconded the motion, to approve the free admission of Leipsic Local SD students (grades 6-12) to home athletic events with the general fund pickup up the costs of athletic transportation costs.. Vote: Kirk Wensink—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

151-25
Student Free
Admission
Ath Events

Kirk Wensink made a motion, and Sam Walther seconded the motion, to approve the Title I Memorandum of Understanding, as presented, with Patrick Henry Local School District to provide Title I services to Patrick Henry LSD students attending St. Mary's School. Vote: Kirk Wensink—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea; Motion passed: 5-0.

152-25
MOU Title I
Services
PHLSD

Personnel:

Barry Ward made a motion, and John Schortgen seconded the motion, to approve Alejandro Amador as a Bus Driver for the 2025-2026 school year, per attached. Vote: Barry Ward—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

153-25
A.Amador
Bus Driver

Sam Walther made a motion, and Kirk Wensink seconded the motion, to approve Marvin Haselman as a Bus Driver for the 2025-2026 school year, per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

154-25
M. Haselman
Bus Driver

John Schortgen made a motion, and Sam Walther seconded the motion, to approve Veronica Deming as ASP Clerk for the 2025-2026 school year at St. Mary's School, per attached. Vote: John Schortgen—yea; Sam Walther—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

155-25
V. Deming
ASP Clerk

Barry Ward made a motion, and Sam Walther seconded the motion, to approve the following non-traditional classroom substitutes for the 2025-26 school year, per attached.

156-25
Classroom
Substitutes

Genevieve Bennett – 1 year Temporary Substitute License
Brandi Meyer – 1 year Temporary Substitute License
Madyson Rodriguez – 1 year Temporary Substitute License

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Macy Ellerbrock – 3 year Pre-Service Teacher Permit
 Jocelyn Hermiller – 3 year Pre-Service Teacher Permit
 Brittani Schroeder – 3 year Pre-Service Teacher Permit

Vote: Barry Ward—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea.
 Motion passed: 5-0.

John Schortgen made a motion, and Sam Walther seconded the move, to approve the tentative bus routes for the 2025-26 school year. Any and all changes must be approved through the Superintendent's Office. Vote: John Schortgen—yea; Sam Walther—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

157-25
 Bus Routes
 2025-26

Kirk Wensink made a motion, and Barry Ward seconded the motion, to approve the Putnam County ESC teacher substitution listing for classroom instruction use for the 2025-2026 school year. Vote: Kirk Wensink—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

158-25
 PCESC
 Sub List

Sam Walther made a motion, and John Schortgen seconded the move, to approve the fuel bid for the 2025-2026 school year, per attached. Vote: Sam Walther—yea; John Schortgen—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

159-25
 Fuel Bid
 2025-26

Barry Ward made a motion, and Sam Walther seconded the move, to approve the substitute teaching daily pay rate for the 2025-26 school year at \$120.00 per day. Vote: Barry Ward—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

160-25
 Daily Teach
 Sub Rate

John Schortgen made a motion, and Kirk Wensink seconded the move, to approve the use of the Leipsic Local School campus for the Leipsic Youth Football/Volleyball programs for the 2025 season per attached. Vote: John Schortgen—yea; Kirk Wensink—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

161-25
 Youth Sports
 Facility Use

Sam Walther made a motion, and Barry Ward seconded the move, to approve the contract for Nursing Services between the Putnam County Health Department and Leipsic Local School District for the 2025-26 school year per attached. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

162-25
 PC Health
 Dept-Nursing
 Services

Kirk Wensink made a motion, and John Schortgen seconded the move, to approve the contract for Physical Therapy Services between Northwest Physical Therapy, Inc. and Leipsic Local School District for the 2025-26 school year per attached. Vote: Kirk Wensink—yea; John Schortgen—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea; Motion passed: 5-0.

163-25
 Physical
 Therapy
 Services

Sam Walther made a motion, and Kirk Wensink seconded the move, to approve the Memorandum of Understanding between the Lourdes University and Leipsic Local School District for the purpose of student teacher candidate preparatory program per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

164-25
 Lourdes Univ
 Teacher Prep
 MOU

Sam Walther made a motion, and John Schortgen seconded the motion, to accept the resignation of Cheryl Casteel as Food Service staff effective August 12, 2025, per attached. Vote: Sam Walther—yea; John Schortgen—yea; Brian Reynolds—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

165-25
 C. Csteel
 Resignation

Sam Walther made a motion, and Barry Ward seconded the motion, to approve Cheryl Casteel as Educational Aide for the 2025-26 school year. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—nay. Motion passed: 4-1.

166-25
 C. Csteel
 Ed Aide

John Schortgen made a motion, and Kirk Wensink seconded the motion, to to approve the following substitutes for the 2025-26 school year.

167-25
 Classified
 Substitutes

Secretarial: Alysha Like, Jocelyn Hermiller, Maria Hernandez, and Sandy Ruskey

Vote: John Schortgen—yea; Kirk Wensink—yea; Brian Reynolds—yea; Sam Walther—yea; and Barry Ward—yea.
 Motion passed: 5-0.

Sam Walther made a motion, and Kirk Wensink seconded the motion, to approve an after school intervention program for the 2025-26 school year not to exceed \$50,000.00 per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

168-25
 After School
 Program

PLANNING and DISCUSSION

- Superintendent Comments
 - i. The opportunity for public comment on IDEA Part B funds.
- Board Round Robin

INFORMATIONAL ITEMS

Curriculum Committee meeting: Tuesday, August 19, 2025 at 3:00 p.m. in the Administrative Conference Room.

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Board of Education
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Date: August 13, 2025 . Kind of Meeting: Regular

Sam Walther made a motion, seconded by Brian Reynolds, to hold a Regular Board Meeting at 6:00 p.m. on Wednesday, September 10, 2025 in the Media Center. Vote: Sam Walther—yea; Brian Reynolds— yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

169-25
Regular
Meeting

Barry Ward made a motion, seconded by Sam Walther to adjourn the meeting. Vote: Barry Ward—yea; Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

170-25
Adjourn

The meeting was adjourned at 7:17 p.m.

_____ President

_____ Treasurer