

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: April 29, 2025. Kind of Meeting: Special.

The Leipsic Local Board of Education met in Special session on Tuesday, April 29, 2025 at 6:00 p.m. in the Administrative Conference Room.

The following board members were present: Brian Reynolds, John Schortgen, Sam Walther, and Kirk Wensink. Barry Ward was absent.

Administration present included: Greg Williamson, Superintendent; Megan Tobe, Elementary Principal; and David Miller, Treasurer.

In attendance was one staff member.

OLD BUSINESS

NEW BUSINESS

Personnel:

Sam Walther made a motion, and Kirk Wensink seconded the motion, to accept the resignation of Nicolas Vallejo as Elementary Teacher effective at the end of the 2024-2025 school year, per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds —yea; and John Schortgen—yea. Motion passed: 4-0.

075-25
N. Vallejo
Resignation

John Schortgen made a motion, and Sam Walther seconded the motion, to accept the resignation of Annell Prochnow as the Vocational Agriculture teacher effective August 1, 2025, per attached. Vote: John Schortgen—yea; Sam Walther—yea; Brian Reynolds—yea; and Kirk Wensink—yea. Motion passed: 4-0.

076-25
A. Prochnow
Resignation

Kirk Wensink made a motion, and Sam Walther seconded the motion, to accept the resignation of Deb Ellerbrock as ASP Clerk effective the end of the 2024-2025 school year, per attached. Vote: Kirk Wensink—yea; Sam Walther—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

077-25
D.Ellerbrock
Resignation

Kirk Wensink made a motion, and John Schortgen seconded the motion, to approve Emma Schmiedebusch as Elementary Teacher for the 2025-26 school year with 0 years experience, Bachelor’s Degree, per attached. Vote: Kirk Wensink—yea; John Schortgen—yea; Brian Reynolds—yea; and Sam Walther—yea. Motion passed: 4-0.

078-25
Elementary
Teacher - ES

John Schortgen made a motion, and Kirk Wensink seconded the motion, to approve the following non-traditional classroom substitutes for the 2024-2025 school year per attached.

079-25
Classroom
Substitutes

One Year Temp Substitute: Macy Ellerbrock

Vote: John Schortgen—yea; Kirk Wensink—yea; Brian Reynolds—yea; and Sam Walther—yea. Motion passed: 4-0.

Sam Walther made a motion, and Kirk Wensink seconded the motion, to approve the overnight/extended student trip for FBLA students to Anaheim, CA from June 28, 2025 to July 3, 2025, to attend the FBLA National Leadership Conference, per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

080-25
FBLA Trip
Overnight

John Schortgen made a motion, and Sam Walther seconded the motion, to revise the job-description for the title: Custodian for the district per attached. Vote: John Schortgen —yea; Sam Walther—yea; Brian Reynolds—yea; and Kirk Wensink—yea.. Motion passed: 4-0.

081-25
Custodian
Job Descr

PLANNING and DISCUSSION

- Superintendent Comments
- Board Round Robin

INFORMATIONAL ITEMS

Sam Walther made a motion, and Kirk Wensink, seconded the motion to approve the Regular Board Meeting at 6:00 p.m. on Wednesday, May 14, 2025 in the Media Center. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

082-25
Meeting
Date

John Schortgen made a motion, seconded by Kirk Wensink to adjourn the meeting. Vote: John Schortgen—yea; Kirk Wensink—yea; Brian Reynolds—yea; and Sam Walther—yea. Motion passed: 4-0.

083-25
Adjourn

The meeting was adjourned at 8:48 p.m.

President

Treasurer