

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: December 9, 2024 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Monday, December 9, 2024 at 6:00 p.m. in the Media Center.

The following board members were present: Brian Reynolds, John Schortgen, Barry Ward, and Kirk Wensink. Sam Walther was absent.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, MS/HS Principal; and David Miller, Treasurer.

In attendance were four parents, three students and three staff members.

A motion was made by Brian Reynolds, and seconded by Barry Ward, to approve the minutes of the November 2024 board meeting. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed 4-0.

199-24
Minutes

Brian Reynolds made a motion, and Kirk Wensink seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

200-24
Financial
Statements

OLD BUSINESS

NEW BUSINESS

Fiscal Items:

Brian Reynolds made a motion, and Barry Ward seconded the motion, to approve the following Transfers/Advances/Advance Backs:

201-24
Transfers/
Advances/
AdvanceBack

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	572-9025	\$ 11,347.62
Advance	001-0000	590-9025	1,882.42

Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 4-0.

Barry Ward made a motion, and Brian Reynolds seconded the motion, to approve the reservation of funds in the Termination Benefits Fund (035) for district employees who have attained 10 years of local service in the Leipsic Local School District. Vote: Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 4-0.

202-24
Termination
Benefits
Fund Reserve

The motion to move into executive session for the purpose of discussion of compensation, personnel, and negotiable items, died for lack of motion.

Brian Reynolds made a motion, and Kirk Wensink seconded the motion, to approve the Memorandum of Understanding (MOU) between the Leipsic Local Board of Education and the Leipsic Education Association regarding the payment of a one-time performance stipend (\$1,000 per employee plus \$10 per year of local service). Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

203-24
Performance
Stipend MOU

Barry Ward made a motion, and Kirk Wensink seconded the motion, to approve the payment of a one-time district wide performance stipend (\$1,000 per employee plus \$10 per year of local service). Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

204-24
Payment of
Stipend

Barry Ward made a motion, and Kirk Wensink seconded the motion, to approve implementation of a Universal Free Lunch Program for the Leipsic Local School District for the second semester of the 2024-25 school year. Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

205-24
Universal
Free Lunch

Personnel:

Brian Reynolds moved, and Kirk Wensink seconded the motion, to approve the resignation for retirement purposes of Janice Kaufman effective May 31, 2025, per attached. Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

206-24
J. Kaufman
Retirement

Kirk Wensink moved, and Barry Ward seconded the motion, to approve the resignation for retirement purposes of Robert L. Schroeder effective December 31, 2024, per attached. Vote: Kirk Wensink—yea; Barry Ward—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

207-24
R. Schroeder
Retirement

Brian Reynolds moved, and Barry Ward seconded the motion, to approve and recognize student participation in OATCCC indoor track & field competitive events for the 2024-2025 academic year. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 4-0.

208-24
Indoor Track
Participation

Barry Ward moved, and Brian Reynolds seconded the motion, to approve and recognize the following individuals as coaches representing the indoor track & field participants for the 2024-2025 academic year.

209-24
Indoor Track
Coaches

<u>Name</u>	<u>Coaching Position</u>
Stacy Campbell	Varsity Boys Track Coach
Michelle Flores	Varsity Girls Track Coach

Vote: Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—abstained. Motion passed: 3-0-1.

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Brian Reynolds moved, and Kirk Wensink seconded the motion, to approve the overnight/extended student trip for FFA students to Columbus from January 18 through January 19, 2025, to attend the Connect/I Am Leadership Conference, per attached. Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

210-24
FFA Trip
Connect Conf

Brian Reynolds moved, and Barry Ward seconded the motion, to approve the Cooperative Agreement between Millstream Career Center and Leipsic Local School District (as one of the 14 district schools), per attached. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 4-0.

211-24
Millstream
Agreement

Brian Reynolds moved, and Kirk Wensink seconded the motion, to approve the second reading of the following Board Policies & Forms:

212-24
2nd Reading
Bd policies

- 0100 Definitions
- 0142.1 Oath
- 0151 Organizational Meeting
- 0152 Officers
- 0155 Committees
- 0163 Presiding Officer
- 0164 Notice of Meetings
- 0164.1 Notification of Board Meetings
- 0165 Board Meetings
- 0165.1 Regular Meetings
- 0165.2 Special Meetings
- 0166 Agendas
- 0167.2 Executive Session
- 0167.7 Use of Personal Communication Devices
- 0175 Board Officers
- 4120.08 Employment of Personnel for Co-curricular/Extra-curricular Activities
- 4121 Criminal History Record Check
- 5131 Student Transfers
- 5136 Personal Communication Devices
- 5136.01 Electronic Equipment
- 5200 Attendance
- 5500 Student Conduct
- 5780 Student Rights
- 6220 Budget Preparation
- 6320 Purchasing and Bidding
- 6460 Vendor Relations
- 7530.02 Staff use of Personal Communication Devices
- 7540.03 Student Technology Acceptable Use and Safety
- 7540.04 Staff Technology Acceptable Use and Safety
- 7540.09 Artificial Intelligence (“AI”)
- 8310 Public Records
- 9160 Public Attendance at School Events

Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

Barry Ward moved, and Kirk Wensink seconded the motion, to approve the second reading of the following Board Policies relating to UGG EDGAR:

213-24
2nd Reading
Bd policies
UGG EDGAR

- 1130 Conflict of Interest
- 3113 Conflict of Interest
- 4113 Conflict of Interest
- 6110 Grant Funds
- 6111 Internal Controls
- 6112 Cash Management of Grants
- 6114 Cost Principles – Spending Federal Funds
- 6325 Procurement – Federal Grants/Funds
- 6550 Travel Payment & Reimbursement/Relocation Costs
- 7310 Disposition of Surplus Property
- 7450 Property Inventory

Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; and John Schortgen—yea. Motion passed: 4-0.

Brian Reynolds made a motion, and Barry Ward seconded the move, to approve the date & time of the Organizational Meeting of the Leipsic Local School District Board of Education as January 6, 2025 at 5:40 p.m. in the Media Center. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 4-0.

214-24
Organizational
Meeting

Brian Reynolds made a motion, and Kirk Wensink seconded the move, to approve the date & time of the Budget Hearing of the Leipsic Local School District Board of Education as January 6, 2025 at 5:50 p.m. in the Media Center. Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

215-24
Budget Hear
Meeting

Kirk Wensink made a motion, and Brian Reynolds seconded the move, to approve the appointment of Barry Ward to serve as President Pro-tem of the Leipsic Local School District Board of Education from January 1, 2025 through January 6, 2025. Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

216-24
President
Pro-tem

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PLANNING and DISCUSSION

- Superintendent Comments
- Board Round Robin

INFORMATIONAL ITEMS

Kirk Wensink made a motion, seconded by Brian Reynolds, to hold the next Regular Board Meeting at 6:00 p.m. on Monday, January 6, 2025 in the Media Center. Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

217-24
Meeting
Date

Brian Reynolds made a motion, seconded by Kirk Wensink to adjourn the meeting. Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 4-0.

218-24
Adjourn

The meeting was adjourned at 6:46 p.m.

_____ President

_____ Treasurer