

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: November 13, 2024 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Wednesday, November 13, 2024 at 6:00 p.m. in the Media Center.

The following board members were present: Brian Reynolds, John Schortgen, Sam Walther, Barry Ward, and Kirk Wensink.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, MS/HS Principal; Megan Tobe, Elementary Principal; and David Miller, Treasurer.

In attendance were six parents, fourteen students and two staff members.

A motion was made by Sam Walther, and seconded by Brian Reynolds, to approve the minutes of the October 2024 board meeting. Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed 5-0.

185-24  
Minutes

Kirk Wensink made a motion, and Brian Reynolds seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Sam Walther—yea. Motion passed: 5-0.

186-24  
Financial  
Statements

OLD BUSINESS

NEW BUSINESS

Fiscal Items:

Sam Walther made a motion, and Barry Ward seconded the motion, to approve the following Transfers/Advances/Advance Backs:

187-24  
Transfers/  
Advances/  
AdvanceBack

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Transfer	001-0000	001-9998	\$ 75,000.00
Transfer	003-0000	003-9997	15,000.00
Advance	001-0000	572-9025	8,217.86
Advance	001-0000	590-9025	1,724.18
Advance Back	507-9998	001-0000	75,431.42
Advance Back	572-9024	001-0000	18,896.80
Advance Back	590-9024	001-0000	1,798.40
Advance Back	599-9924	001-0000	87.94

Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

Sam Walther made a motion, and Brian Reynolds seconded the motion, to approve disposal of inventory per attached. Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

188-24  
Disposal of  
Inventory

Personnel:

Brian Reynolds moved, and Barry Ward seconded the motion, to approve the resignation of Claire Mangas per attached. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—abstained. Motion passed: 4-0-1.

189-24  
C. Mangas  
Resignation

Sam Walther made a motion, and Brian Reynolds seconded the move, to approve the following athletic supplemental contracts for 2024-25 school year per the athletic director's recommendation and approved by the high school principal.

190-24  
Athletic  
Contracts

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp</u>	<u>Compensation*</u>
Claire Mangas	JV Girls Basketball	9	D	0	\$3,504.00
Tim Wensink	Girls Basketball Volunteer				

\*Experience is paid on 11 years maximum

\*\* Documented evidence of a clear criminal record.

Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—abstained. Motion passed: 4-0-1.

Barry Ward made a motion, and Kirk Wensink seconded the motion, to approve the following non-traditional classroom substitutes for the 2024-25 school year, per attached.

191-24  
Teaching  
Substitutes

One Year Temp Substitution License: Dolores Garcia

Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

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Sam Walther moved, and Kirk Wensink seconded the motion, to approve the overnight/extended student trip for Senior/Junior students to New York from March 17 through March 20, 2025, per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

192-24  
Sr/Jr Trip  
To NY

Sam Walther moved, and Brian Reynolds seconded the motion, to approve the bid from Superior Lawn & Snow for school campus snow removal for the 2024-2025 school year, per attached. Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

193-24  
Bid for Snow  
Removal

Sam Walther moved, and Brian Reynolds seconded the motion, to approve the first reading of the following Board Policies & Forms:

194-24  
1<sup>st</sup> Reading  
Bd policies

- 0100 Definitions
- 0142.1 Oath
- 0151 Organizational Meeting
- 0152 Officers
- 0155 Committees
- 0163 Presiding Officer
- 0164 Notice of Meetings
- 0164.1 Notification of Board Meetings
- 0165 Board Meetings
- 0165.1 Regular Meetings
- 0165.2 Special Meetings
- 0166 Agendas
- 0167.2 Executive Session
- 0167.7 Use of Personal Communication Devices
- 0175 Board Officers
- 4120.08 Employment of Personnel for Co-curricular/Extra-curricular Activities
- 4121 Criminal History Record Check
- 5131 Student Transfers
- 5136 Personal Communication Devices
- 5136.01 Electronic Equipment
- 5200 Attendance
- 5500 Student Conduct
- 5780 Student Rights
- 6220 Budget Preparation
- 6320 Purchasing and Bidding
- 6460 Vendor Relations
- 7530.02 Staff use of Personal Communication Devices
- 7540.03 Student Technology Acceptable Use and Safety
- 7540.04 Staff Technology Acceptable Use and Safety
- 7540.09 Artificial Intelligence (“AI”)
- 8310 Public Records
- 9160 Public Attendance at School Events

Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea; Motion passed: 5-0.

Brian Reynolds moved, and Barry Ward seconded the motion, to approve the first reading of the following Board Policies relating to UGG EDGAR:

195-24  
1<sup>st</sup> Reading  
Bd policies  
UGG EDGAR

- 1130 Conflict of Interest
- 3113 Conflict of Interest
- 4113 Conflict of Interest
- 6110 Grant Funds
- 6111 Internal Controls
- 6112 Cash Management of Grants
- 6114 Cost Principles – Spending Federal Funds
- 6325 Procurement – Federal Grants/Funds
- 6550 Travel Payment & Reimbursement/Relocation Costs
- 7310 Disposition of Surplus Property
- 7450 Property Inventory

Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—yea; Motion passed: 5-0.

PLANNING and DISCUSSION

- Superintendent Comments
  - 1. Nutrition Standard Policies
- Treasurer/Financial Updates
- Board Round Robin

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Sam Walther made a motion, seconded by Kirk Wensink, to approve the revised 5-year forecast as presented. The Board approved FY2025 appropriation modifications as presented. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

196-24  
Revised  
FY25 5-yr  
Forecast

INFORMATIONAL ITEMS

Brian Reynolds made a motion, seconded by Barry Ward, to hold the next Regular Board Meeting at 6:00 p.m. on Monday, December 9, 2024 in the Media Center. Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; Sam Walther—nay; and Kirk Wensink—yea. Motion passed: 4-1.

197-24  
Meeting  
Date

Sam Walther made a motion, seconded by Kirk Wensink to adjourn the meeting. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

198-24  
Adjourn

The meeting was adjourned at 8:05 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer