

**LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes**

Date: May 13, 2024 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Monday, May 13, 2024 at 7:00 p.m. in the Media Center.

The following board members were present: Brian Reynolds, John Schortgen, Sam Walther, Barry Ward, and Kirk Wensink.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, MS/HS Principal; Darren Henry, Elementary Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

In attendance were five students, six parents and ten staff members.

A motion was made by Sam Walther, and seconded by Brian Reynolds, to approve the minutes of the April 2024 board meeting. Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed 5-0.

073-24  
Minutes

Brian Reynolds made a motion, and Barry Ward seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: Brian Reynolds—yea; Barry Ward—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

074-24  
Financial  
Statements

**OLD BUSINESS**

**NEW BUSINESS**

**Fiscal Items:**

Brian Reynolds made a motion, and Kirk Wensink seconded the motion, to approve the following Transfers/Advances/Advance Backs:

075-24  
Transfers/  
Advances/  
AdvanceBack

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	507-9998	\$33,718.37
Advance	001-0000	516-0000	1,007.50
Advance	001-0000	572-9024	8,448.43
Advance	001-0000	590-9024	1,407.55
Advance	001-0000	599-9924	574.10

Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

Barry Ward made a motion, and Brian Reynolds seconded the motion, to approve the disposal of inventory per attached. Vote: Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

076-24  
Disposal of  
Inventory

**Personnel:**

Barry Ward made a motion, and Brian Reynolds seconded the motion, to accept the resignation of Constance Ona Goecke as Food Service Staff effective April 26, 2024, per attached. Vote: Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—yea. Motion passed: 5-0.

077-24  
C. Goecke  
Resignation

Kirk Wensink made a motion, and Barry Ward seconded the motion, to accept the resignation of Angelita Orduno as Food Service Staff effective May 8, 2024, per attached. Vote: Kirk Wensink—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Motion passed: 5-0.

078-24  
A. Orduno  
Resignation

Brian Reynolds made a motion, and Kirk Wensink seconded the motion, to accept the resignation of Megan Tobe as Student Success Coordinator effective July 31, 2024 per attached. Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

079-24  
M. Tobe  
Resignation

Brian Reynolds made a motion, and Kirk Wensink seconded the motion, to approve Megan Tobe as Elementary Principal for a three-year contract beginning August 1, 2024. Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

080-24  
M. Tobe  
Elementary  
Principal

Sam Walther made a motion, and Kirk Wensink seconded the motion, to approve Lyndie Hazelton as an Elementary Teacher for the 2024-2025 school year, with 0 years experience, Bachelor’s Degree, per attached. Vote: Sam Walther—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Barry Ward—yea. Motion passed: 5-0.

081-24  
L. Hazelton  
Elem Teacher

Kirk Wensink made a motion, and Brian Reynolds seconded the motion, to approve the following certified contracts for the 2024-2025 school year.

082-24  
Certified  
Contracts  
2024-25

Andrea Schroeder	Continuing Contract
Sarah Karr	Five-Year Limited Contract
Julie Recker	Five-Year Limited Contract
Amy Ellerbrock	One-Year Limited Contract
Madison Hartle	One-Year Limited Contract
Amy Higley	One-Year Limited Contract
Andrea Maidlow	One-Year Limited Contract
Annell Prochnow	One-Year Limited Contract
Alaina Schimmoeller	One-Year Limited Contract

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Haley Smith One-Year Limited Contract  
Victoria Wagner One-Year Limited Contract

Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea.  
Motion passed: 5-0.

Sam Walther made a motion, and Brian Reynolds seconded the motion, to approve the following classified contracts for the 2024-2025 school year.

Shane Ellerbrock Continuing Contract  
Cheryl Casteel Two-Year Limited Contract  
Veronica Deming Two-Year Limited Contract  
Tracey Luna Two-Year Limited Contract  
Kayla Schnipke Two-Year Limited Contract

Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea.  
Motion passed: 5-0.

Barry Ward made a motion, and Brian Reynolds seconded the move, to approve the following athletic supplemental contracts for 2024-25 as recommended by the Athletic Director and approved by the high school principal.

Name	Position	%	Column	Exp	Compensation*
Brent Newell	Head Volleyball	11.5	D	19	\$6,447.00
Joe Kirkendall	Head Football	15.5	D	17	8,689.00
Kevin Brandt	Head Golf	8	D	16	4,485.00
Stacy Campbell	Head Cross Country	8	D	7	4,111.00
Devin Mangas	Head Boys' Basketball	15.5	D	4	7,241.00
Stacy Campbell	Head Boys' Track	11.5	D	5	5,372.00
Michelle Flores	Head Girls' Track	11.5	ND	12	4,969.00
Darren Henry	Head Baseball	11.5	D	34	6,447.00
Rodney Hermiller	Head Softball	11.5	D	4	5,372.00
Jocelyn Hermiller	Varsity Asst. Volleyball	6	ND	2	2,184.00
Lyndie Hazelton	Junior Varsity Volleyball	7	D	3	3,052.00
Shylene Giron	9 <sup>th</sup> Grade Volleyball	5	D	0	1,947.00
Marisa Hermiller	8 <sup>th</sup> Grade Volleyball	4	ND	1	1,401.00
Kadyn Schroeder	7 <sup>th</sup> Grade Volleyball	4	ND	0	1,347.00
Kurt Steffan	Varsity Asst. Football	8.5	D	22	4,765.00
Jon Spurgeon	Varsity Asst. Football	8.5	ND	13	3,673.00
Jeff Kirkendall	Varsity Asst. Football	8.5	D	12	4,765.00
Sam Schroeder	Varsity Asst. Football	8.5	D	7	4,368.00
Tyler Hiegel	Varsity Asst. Football	7.5	D	2	3,153.00
Jacob Carrizales	Volunteer Asst. Football				
Kirk Wensink	Volunteer Asst. Football				
Joe Berger	Head JH Football	5.5	ND	0	1,852.00
Greg Berger	JH Asst. Football	4.5	ND	1	1,577.00
Fabian Pena	JH Asst. Football	4.5	ND	0	1,515.00
Aaron Tussing	Volunteer JH Football				
Dillan Niese	Volunteer JH Football				
K. Mike McKeen	Asst. Golf	4	ND	1	1,401.00
Aric Schroeder	Varsity Asst Boys Basketball	8	ND	5	3,239.00
Tory Clay	JV Boys Basketball	9	ND	3	3,399.00

\*Experience is paid on 11 years maximum

\*\* Documented evidence of a clear criminal record.

Vote: Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Kirk Wensink—abstained. Motion passed: 4-0-1.

Sam Walther made a motion, and Barry Ward seconded the move, to approve the following supplemental contracts for 2024-25 per attached:

Name	Position	%	Column	Exp	Compensation*
Brent Newell	Athletic Director	17	D	2	\$7,147.00
Kevan Westenbarger	Co-Asst. Athletic Director	2.5	D	0	973.00
Stacy Campbell	Co-Asst. Athletic Director	2.5	D	0	973.00
Elena Beaupre	Class Advisor Grade 12	2	D	1	810.00
Angela Maag	Class Advisor Grade 11	1	D	2	420.00
Shelly Nagel	Jr. High Advisor	3	D	22	1,682.00
Rachael Langhals	Art Club Advisor	3	D	7	1,542.00
Robb Cupp	Quiz Team Advisor	4	D	5	1,869.00
Russ Wenzinger	National Honor Society	4	D	18	2,242.00
Stacy Campbell	Student Council Advisor	7	D	15	3,924.00
Elena Beaupre	Spanish Club Advisor	3	D	15	1,682.00
Robb Cupp	Science Club Advisor	3	D	21	1,682.00
Annell Prochnow	FFA Advisor	5	D	1	2,024.00
Yvette Schroeder	FBLA Advisor	4	D	10	2,180.00
Colleen Siefker	FCCLA Advisor	6	D	10	3,270.00

083-24  
Classified  
Contracts  
2024-25

084-24  
Supplemental  
Contracts

085-24  
Supplemental  
Contracts

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<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp</u>	<u>Compensation*</u>
Melissa Meyer	Co-Yearbook Advisor	3	D	24	1,682.00
Chelsea Escamilla	Co-Yearbook Advisor	2.5	D	1	1,012.00
Andrew Stein	Pep Band	6	D	10	3,270.00
Andrew Stein	Marching Band	11	D	10	5,995.00
Grace Dickmann	Asst. Marching Band	3	D	3	1,308.00
Grace Dickmann	Choir Director	2	D	3	872.00
Miriam Gibson	Choir Accompanist	3	D	12	1,682.00
Grace Dickmann	Musical Director	6	D	1	2,429.00
Kati Brandeberry	Musical Set Design	2	D	1	810.00
Amanda Goodwin	Flag Advisor	3	D	6	1,448.00
Rachael Langhals	Varsity Football Cheer	5	D	6	2,414.00
Mariah Zuniga	Varsity Basketball Cheer	5	ND	9	2,161.00
Mariah Zuniga	JV Football Cheer	3	ND	9	1,296.00
Makayla Torres-Garcia	JV Basketball Cheer	2.5	ND	2	910.00
Kelly Rader	JH Football Cheer	2	D	1	810.00
Angela Maag	Prom Advisor		D		500.00
Elena Beaupre	Jr./Sr. Trip Advisor		D		500.00

\*Experience is paid on 11 year maximum.

\*\* Documented evidence of a clear criminal record.

Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea.  
Motion passed: 5-0.

Sam Walther made a motion, and Barry Ward seconded the motion, to approve the following substitutes for the 2024-25 school year.

Bus Drivers: Alex Amador, Michael Benton, Joyce Ginther, Robert Niese, and Derrick Schroeder  
Cafeteria: Christina Gable, Jodi Niese, Gwen Schroeder, and Paula Weis  
Custodial: Karen Gillespie, Shelly Meyer, Mike Spangler, Joseph Weis and Tami Wensink  
Secretarial: Maria Hernandez and Sandy Ruskey

Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—abstained. Motion passed: 4-0-1.

Sam Walther moved, and Barry Ward seconded the motion, to approve payment to individuals who work athletic events for the 2024-2025 school year per the Athletic Director's recommendation and notification to the Treasurer.

Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea.  
Motion passed: 5-0.

Brian Reynolds made a motion, and Kirk Wensink seconded the motion, to approve the following high school course of study for the 2024-2025 school year per attached.

ECN 1430 Micro Economics – 11<sup>th</sup>, 12<sup>th</sup>

Vote: Brian Reynolds—yea; Kirk Wensink—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea.  
Motion passed: 5-0.

Sam Walther moved, and Barry Ward seconded the motion, to approve the elementary handbook for the 2024-2025 school year per attached. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds—yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

Kirk Wensink made a motion, and Brian Reynolds seconded the motion, to approve the youth camps on the school campus for the 2024-2025 school year per attached. Vote: Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; Sam Walther—yea; and Barry Ward—yea. Motion passed: 5-0.

Sam Walther moved, and Brian Reynolds seconded the motion, to approve the athletic coaches' handbook for the 2024-2025 school year per attached. Vote: Sam Walther—yea; Brian Reynolds—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea. Motion passed: 5-0.

Barry Ward made a motion, and Kirk Wensink seconded the motion, to approve the overnight/extended stay to Orlando, FL for two FBLA students and their Advisor to attend the National Leadership Conference from June 29, 2024 through July 2, 2024, per attached. Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea; Motion passed: 5-0.

Brian Reynolds made a motion, and Sam Walther seconded the motion, to approve the Athletic Training Agreement between Leipsic High School and P.T. Services Rehabilitation for the 2024-2025 school year per attached. Vote: Brian Reynolds—yea; Sam Walther—yea; John Schortgen—yea; Barry Ward—yea; and Kirk Wensink—yea.  
Motion passed: 5-0.

PLANNING and DISCUSSION

- Superintendent Comments
  - i. Grants, Gifts & Donations
  - ii. CORAS Membership

086-24  
Classified  
Substitutes

087-24  
Athletic  
Workers

088-24  
New Course  
Addition

089-24  
Elementary  
Handbook

090-24  
Youth Camps  
2024-25

091-24  
Coaches'  
Handbook

092-24  
FBLA  
FL Trip

093-24  
Athletic  
Training

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Date: May 13, 2024 . Kind of Meeting: Regular .

- iii. Passenger Van
  - Board Round Robin

INFORMATIONAL ITEMS

Sam Walther made a motion, seconded by Barry Ward, to hold the Regular Board Meeting at 7:00 p.m. on Monday, June 10, 2024 in the Media Center. Vote: Sam Walther—yea; Barry Ward—yea; Brian Reynolds— yea; John Schortgen—yea; and Kirk Wensink—yea. Motion passed: 5-0.

094-24  
Meeting  
Date

Barry Ward made a motion, seconded by Kirk Wensink to adjourn the meeting. Vote: Barry Ward—yea; Kirk Wensink—yea; Brian Reynolds—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

072-24  
Adjourn

The meeting was adjourned at 8:22 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer