

**LEIPSIC LOCAL SCHOOL**  
**Board of Education**  
**Minutes**

Date: August 14, 2023 . Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Monday, August 14, 2023 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Emily Liffick, Tim Nadler, and John Schortgen. Sam Walther was absent.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, MS/HS Principal; Darren Henry, Elementary Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

A motion was made by Cindy Erickson, and seconded by Tim Nadler, to approve the minutes of the June 2023 board meetings. Vote: Cindy Erickson—yea; Tim Nadler—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed 4-0.

135-23  
Minutes

John Schortgen made a motion, and Tim Nadler seconded the move, to approve financial statements as presented (Bills, Interest, etc.). Vote: John Schortgen—yea; Tim Nadler—yea.; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

136-23  
Financial  
Statements

**NEW BUSINESS**

**Fiscal Items:**

Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve the following Transfers/Advances/Advance Backs:

137-23  
Transfers/  
Advances/  
AdvanceBack

| <u>Type</u>  | <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|--------------|------------------|----------------|---------------|
| Advance      | 001-0000         | 507-9998       | \$ 27,183.02  |
| Advance      | 001-0000         | 572-9023       | 7,738.21      |
| Advance      | 001-0000         | 590-9023       | 1,437.69      |
| Advance Back | 507-9998         | 001-0000       | 168,722.90    |
| Advance Back | 572-9023         | 001-0000       | 16.59         |
| Advance Back | 590-9023         | 001-0000       | 17,799.65     |
| Advance Back | 599-9923         | 001-0000       | 10,233.98     |

Vote: Cindy Erickson—yea; Tim Nadler—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 4-0.

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the disposal of inventory per attached. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

138-23  
Disposal of  
Inventory

Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve the 2023-24 cafeteria prices per attached. Vote: Tim Nadler—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 4-0.

139-23  
2023-24  
Café Prices

Tim Nadler made a motion, and John Schortgen seconded the motion, to appoint Sam Walther as delegate and Cindy Erickson as alternate delegate to the 2023 OSBA Annual Business Meeting. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

140-23  
OSBA  
Delegates

**Personnel:**

Cindy Erickson made a motion, and Tim Nadler seconded the move, to approve the following athletic supplemental contracts for 2023-24 as recommended by the Athletic Director and approved by the high school principal.

141-23  
Supplemental  
Contracts

| <u>Name</u> | <u>Position</u>    | <u>%</u> | <u>Column</u> | <u>Exp</u> | <u>Compensation*</u> |
|-------------|--------------------|----------|---------------|------------|----------------------|
| Kelly Rader | JH Football Cheer  | 2        | ND            | 0          | \$ 657.00            |
| Mike McKeen | Asst. Varsity Golf | 4        | ND            | 0          | 1,314.00             |

\*Experience is paid on 11 years maximum

\*\* Documented evidence of a clear criminal record.

Vote: Cindy Erickson—yea; Tim Nadler—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 4-0.

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve Angelita Orduno as Cafeteria Cashier for the 2023-24 school year per attached. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

142-23  
A. Orduno  
Cashier

Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve the following individuals to serve as non-traditional classroom substitutes for the 2023-24 school year per attached.

143-23  
Classroom  
Substitutes

One Year Temp Substitution License: Maria Hernandez, Crystal Santos and Lyndie Hazelton

Vote: Cindy Erickson—yea; Tim Nadler—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 4-0.

Tim Nadler moved, and John Schortgen seconded the motion, to approve up to ten (10) days of technology consultation during the 2023-2024 school year for Sharon Siebneck as requested by Technology Coordinator, Timothy Vogt. Vote: Tim Nadler—yea; John Schortgen—yea; Emily Liffick—yea; and Cindy Erickson—yea. Motion passed: 4-0.

144-23  
Technology  
Consultation

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Cindy Erickson made a motion, and John Schortgen seconded the motion, to approve the following individuals to serve as classified substitutes during the 2023-24 school year.

145-23  
Classified  
Substitutes

Custodial: Michael Spangler

Vote: Cindy Erickson—yea; John Schortgen—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 4-0.

John Schortgen made a motion, and Tim Nadler seconded the motion, to waive student fees for the 2023-24 school year. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; and Emily Liffick—yea; Motion passed: 4-0.

146-23  
Student Fees  
Waived

Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve the tentative bus routes for the 2023-24 school year. Any and all changes must be approved through the Superintendent's office. Vote: Cindy Erickson—yea; Tim Nadler—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 4-0.

147-23  
23-24 Bus  
Routes

John Schortgen moved, and Tim Nadler seconded the motion, to approve the Putnam County ESC teacher substitution listing for classroom instructional uses for the 2023-24 school year. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

148-23  
ESC Sub  
List 23-24

Tim Nadler made a motion, and John Schortgen seconded the motion, to approve fuel bid for the 2023-24 school year per attached. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

149-23  
Fuel bid  
2023-24

Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve the substitute teaching daily pay rate of \$120.00 per day effective with the start of the 2023-24 school year. Vote: Tim Nadler—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 4-0.

150-23  
Teacher  
Sub Rate

Cindy Erickson made a motion, and John Schortgen seconded the motion, to approve the use of the Leipsic Local School Campus for the Leipsic Youth Football program for the 2023 season per attached. Vote: Cindy Erickson—yea; John Schortgen—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 4-0.

151-23  
Youth  
Football

Tim Nadler moved, and John Schortgen seconded the motion, to approve the Resolution Agreement between Leipsic Local School District and the U.D. Department of Education per attached. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

152-23  
USDE  
Resolution

Cindy Erickson made a motion, and Tim Nadler seconded the move, to approve the Contract for Rehabilitation Services between Leipsic Local Schools and Northwest Physical Therapy, Inc. for the 2023-2024 school year per attached. Vote: Cindy Erickson—yea; Tim Nadler—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed 4-0.

153-23  
Rehab  
Therapy  
Services

Tim Nadler made a motion, and John Schortgen seconded the move, to approve the agreement between Wood County Educational Service Center and Leipsic Local School District for FY24 for Education Services per attached. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed 4-0.

154-23  
WCESC  
Agreement

PLANNING AND DISCUSSION

- A. Superintendent Comments
  - 1. District accepted Grants, Gifts, and Awards
    - i. Safety Grant from Pretium for the Football Program
    - ii. Edwards Foundation
    - iii. Memorial Bench from Elementary Teachers
  - 2. Teacher Workday on Thursday 8/17 from 11:45-5:00 / Open House from 6:00-7:30 p.m.
  - 3. The Opportunity for public comment on IDEA Part B funds
- B. Board Round Robin

INFORMATIONAL ITEMS

Tim Nadler made a motion, seconded by John Schortgen, to hold the Regular Board Meeting at 7:00 p.m. on September 13, 2023 in the Media Center and a Special Board Meeting on September 28, 2023 in the Administrative Conference Room. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

155-23  
Meeting  
Date

John Schortgen made a motion, seconded by Tim Nadler to adjourn the meeting. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; and Emily Liffick—yea. Motion passed: 4-0.

156-23  
Adjourn

The meeting was adjourned at 7:49 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer