

**LEIPSIC BOARD OF EDUCATION**  
**Regular Meeting December 9, 2024 @ 6:00 p.m.**  
**Media Center**

**I. OPENING:**

- A. Call to Order President John Schortgen
- B. Pledge of Allegiance Barry Ward

C. Roll Call

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

D. Approval of Minutes

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

E. Approval of Financial Statements (Bills, Interest, Bank Reconciliation)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- F. Treasurer’s Report David Miller

G. Recognition of Guests & Comments from Visitors

**II. COMMUNICATIONS**

- A. Association Reports Classified Staff  
Teaching Staff
- B. Written Reports Principals
- C. Student/Group Recognition Elementary Student of the Month – Bryant Foreman  
High School Student of the Month – Sidney Sanchez

**III. OLD BUSINESS**

**IV. NEW BUSINESS**

A. Fiscal Items:

- 1. The Board is asked to approve the following Transfers/Advances/Advance Backs:

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	572-9025	\$ 11,347.62
Advance	001-0000	590-9025	1,882.42

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- The Board is asked to approve the reservation of funds in the Termination Benefits Fund (035) for district employees who have attained 10 years of local service in the Leipsic Local School District. See enclosed spreadsheet for more details.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- The Board is asked to move into executive session for the purpose of discussion of personnel and negotiable items.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

- The Board is asked to approve the Memorandum of Understanding (MOU) between the Leipsic Local Board of Education and the Leipsic Education Association regarding the payment of a one-time performance stipend (\$ \_\_\_\_\_ per employee plus \$ \_\_\_\_\_ per year of local service) per attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- The Board is asked to approve the payment of a one-time district wide performance stipend (\$ \_\_\_\_\_ per employee plus \$ \_\_\_\_\_ per year of local service). See enclosed spreadsheet for more details.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- The Board is asked to approve implementation of a Universal Free Lunch Program for the Leipsic Local School District for the second semester of the 2024-25 school year. See enclosed spreadsheet for more details.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

B. Personnel

- The Board is asked to approve the resignation for retirement purposes from Janice Kaufman effective May 31, 2025 per attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- The Board is asked to approve the resignation for retirement purposes from Robert L. Schroeder effective December 31, 2024 per attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- The Board is asked to approve and recognize student participation in OATCCC indoor track & field competitive events for the 2024-2025 academic year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

4. The Board is asked to approve and recognize the following individuals as coaches representing the indoor track & field participants for the 2024-2025 academic year.

<u>Name</u>	<u>Coaching Position</u>
Stacy Campbell	Varsity Boys Track Coach
Michelle Flores	Varsity Girls Track Coach

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- C. The Board is asked to approve the overnight/extended student trip for FFA students to Columbus from January 18 through January 19, 2025 to attend the Connect/I am Leadership Conference per attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- D. The Board is asked to approve the Cooperative Agreement between Millstream Career Center and Leipsic Local School District (as one of the 14 district schools) per attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- E. The Board is asked to approve the second reading of the following Board Policies & Forms:

- 0100 Definitions
- 0142.1 Oath
- 0151 Organizational Meeting
- 0152 Officers
- 0155 Committees
- 0163 Presiding Officer
- 0164 Notice of Meetings
- 0164.1 Notification of Board Meetings
- 0165 Board Meetings
- 0165.1 Regular Meetings
- 0165.2 Special Meetings
- 0166 Agendas
- 0167.2 Executive Session
- 0167.7 Use of Personal Communication Devices
- 0175 Board Officers
- 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 4121 Criminal History Record Check
- 5131 Student Transfers
- 5136 Personal Communication Devices
- 5136.01 Electronic Equipment
- 5200 Attendance
- 5500 Student Conduct
- 5780 Student Rights
- 6220 Budget Preparation
- 6320 Purchasing and Bidding
- 6460 Vendor Relations
- 7530.02 Staff Use of Personal Communication Devices
- 7540.03 Student Technology Acceptable Use and Safety
- 7540.04 Staff Technology Acceptable Use and Safety
- 7540.09 Artificial Intelligence (“AI”)

- 8310 Public Records
- 9160 Public Attendance at School Events

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- F. The Board is asked to approve the second reading of the following Board Policies relating to UGG EDGAR:

- 1130 Conflict of Interest
- 3113 Conflict of Interest
- 4113 Conflict of Interest
- 6110 Grant Funds
- 6111 Internal Controls
- 6112 Cash Management of Grants
- 6114 Cost Principles – Spending Federal Funds
- 6325 Procurement – Federal Grants/Funds
- 6550 Travel Payment & Reimbursement/Relocation Costs
- 7310 Disposition of Surplus Property
- 7450 Property Inventory

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- G. The Board is asked to approve the date & time of the Organizational Meeting of the Leipsic Local School District Board of Education as January \_\_\_\_\_, 2025 at \_\_\_\_\_ pm.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- H. The Board is asked to approve the date & time of the Budget Hearing of the Leipsic Local School District Board of Education as January \_\_\_\_\_, 2025 at \_\_\_\_\_ pm.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

- I. The Board is asked to approve \_\_\_\_\_ to serve as Board President pro-tem from January 1, 2025 through \_\_\_\_\_.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen\_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

**V. Planning and Discussion**

- A. Superintendent Comments
- B. Board Round Robin

**VI. Informational Items**

- A. Board Committees for 2024

Personnel: Brian Reynolds and John Schortgen  
Building and Grounds: Sam Walther and Brian Reynolds  
Extra-curricular: Kirk Wensink and Sam Walther  
Curriculum: Brian Reynolds and Barry Ward

Finance: Sam Walther and Kirk Wensink  
Legislative Liaison: Brian Reynolds  
Negotiations: John Schortgen and Barry Ward

Possible Dates for Board Committee Meetings If Needed: \_\_\_\_\_

**B. Meeting Dates**

Regular Meeting: January \_\_\_\_\_, 2025 at \_\_\_\_\_ p.m. in the Media Center.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen \_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink

**VII. Adjournment**

The Board is asked to approve the December 9, 2024 meeting adjournment at \_\_\_\_\_.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Reynolds \_\_\_Mr. Schortgen \_\_\_Mr. Walther \_\_\_Mr. Ward \_\_\_Mr. Wensink