



# Leipsic Local Schools Remote Learning Plan



Last updated: January 31, 2025

## Remote Learning Plan

In the event that school is closed more than five (5) school days due to calamity (ex. severe weather) the Leipsic Local School District will implement the Remote Learning Schedule.

## How will instruction take place?

- Grades 6-12: Teacher-student interaction through online learning platforms.
- Grades K-5: Online and offline lessons for students to work on at home.

## Attendance and documentation of participation in learning

- Grades 6-12: Students are expected to log on in the morning prior to 10 am to complete lessons, assignments, and assessments.
- Grades K-5: Assignments submitted the next day will be used for attendance.

## Grades 6-12: Student Remote Learning Responsibilities

- Check your email throughout the day, each day, for communication from teachers or school staff.
- Access teachers often with questions via their school email or Google meeting requests.
- Find your ideal study environment - establish a designated space that is free from distractions.
- Keep your space and study materials organized.
- Practice effective communication through writing as often as you can.

## Grades 6-12: Typical Remote Learning Day Student Schedule

10:00 a.m. - 11:45 a.m.	Remote learning activities for the day will be posted by 9:55 a.m. Check the pages and announcements for each of your courses to find what you need to work on. Pay attention to due dates on assignments and get work submitted before then. Have questions? Email your teacher to check in. They may set up a time with you to connect via Google Meet during the afternoon.
11:45 a.m. - 12:15 p.m.	Break
12:15 p.m. - 3: 15 p.m.	Work to finish up remote learning activities and get them submitted by the due date. Need help? Teachers will post information on their online learning platform about the best ways to connect with them. They can be reached via email or a google meet.

## Grades 6-12: Teacher Remote Learning Responsibilities

- Post assignments and assessments by 9:55 a.m. on your scheduled day.
- All assignments and assessments will be due two (2) school days after they are assigned.
- Contact students and parents when needed for missing work and student assignments.
- Utilize teacher planning time to prepare and deliver instruction.
- Be available during virtual office hours to provide intervention and enrichment for students.

## Grades K-5: Remote Learning

### Student guidance for remote learning:

- Complete remote learning materials for the calamity day. There may be multiple days' worth of materials in your backpack, please complete only what is assigned by your teacher.
- Check ParentSquare for guidance from the teacher and additional information if required.
- Assignments turned in on time will be used for attendance.
- All materials are due 2 days after assigned.

### Teacher guidance for remote learning:

- Post any directions or clarifying information to ParentSquare by 9:55 a.m. on your scheduled day.
- All assignments will be due two (2) school days after they are assigned.
- Contact students and parents when needed for missing work and student assignments.
- Utilize teacher planning time to prepare and deliver instruction.
- Be available during the day to provided intervention and enrichment for students

