

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: June 30, 2020 . Kind of Meeting: Special .

The Leipsic Local Board of Education met in special session on Thursday, June 30, 2020 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Emily Liffick, Tim Nadler, John Schortgen, and Sam Walther.

Administration participation were: Greg Williamson, Superintendent; Brian Bennett, HS Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

OLD BUSINESS

Tim Nadler made a motion, and Sam Walther seconded the motion, to removed tabled motion 097-20 from the June 8, 2020 Board meeting to approve supplemental extended service contracts for the 2020-21 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Time</u>
Julie Recker	Guidance office 6-12	5 days

Vote: Tim Nadler—yea; Sam Walther—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 5-0.

NEW BUSINESS

Fiscal Items:

Sam Walther made a motion, and John Schortgen seconded the motion, to approve the following Transfers/Advances/Advance Backs:

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Transfer	001-0000	006-0000	\$67,831.29
Transfer	006-0000	006-9999	5,000.00
Advance	001-0000	029-9999	2,548.12
Advance Back	007-0000	001-0000	2,263.66
Advance Back	572-9020	001-0001	23,638.98
Advance Back	590-9020	001-0002	3,401.19
Advance Back	599-9920	001-0003	1,761.16

Vote: Sam Walther—yea; John Schortgen—yea; Cindy Erickson—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Emily Liffick seconded the motion, to approve the following FY2020 Estimated Resources:

<u>Fund</u>	<u>Amount</u>	<u>Fund</u>	<u>Amount</u>
001	\$8,539,890.36	300	102,697.50
002	232,396.57	401	60,061.29
003	728,991.25	451	3,600.00
004	-	461	3,636.36
006	388,091.02	467	228,510.52
007	1,683.09	499	35,290.00
018	6,652.42	516	188,894.57
022	4,006.76	551	3,366.31
029	14,283.01	572	252,892.05
034	50,523.54	587	7,191.87
035	-	590	36,865.65
200	25,044.80	<u>599</u>	<u>19,445.27</u>
		Total	\$10,934,014.21

Vote: Tim Nadler—yea; Emily Liffick—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Sam Walther made a motion, and Tim Nadler seconded the motion, to approve the following FY2020 Appropriation Modifications:

<u>Fund</u>	<u>Object</u>	<u>Amount</u>	<u>Fund</u>	<u>Object</u>	<u>Amount</u>
001	100	\$3,966,495.00	007		41,000.00
001	200	1,972,304.00	018		10,000.00
001	400	1,622,072.00	022		4,066.76
001	500	295,638.00	029		36,675.00
001	600	92,250.00	034		62,000.00
001	800	117,000.00	035		12,835.00
001	900	<u>736,284.00</u>	200		23,500.00
001	Total	\$8,802,043.00	300		105,000.00
			401		67,000.00
002	800	259,551.00	451		3,600.00
			461		3,636.36
003	400	-	467		128,653.00

104-20
Extended
Service

105-20
Transfers/
Advances/
Advance Back

106-20
FY2020
Estimated
Resources

107-20
Appropriation
Modification
FY2020

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003	600	360,000.00	499	35,291.28
003	800	10,424.00	516	188,894.57
<u>003</u>	<u>900</u>	<u>341,296.00</u>	551	3,366.31
003	Total	\$711,720.00	572	252,892.05
			587	7,191.87
004		-	590	36,863.97
006		385,450.00	<u>599</u>	<u>19,295.14</u>
			Total All Funds	\$11,200,465.31

Vote: Sam Walther—yea; Tim Nadler—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 5-0.

John Schortgen made a motion, and Emily Liffick seconded the motion, to approve the following FY2021 Estimated Resources:

<u>Fund</u>	<u>Amount</u>	<u>Fund</u>	<u>Amount</u>
001	\$8,757,632.39	300	150,000.00
002	234,534.23	401	75,000.00
003	531,081.00	451	3,600.00
004	-	461	4,000.00
006	385,000.00	467	330,000.00
007	50,000.00	499	4,000.00
018	10,000.00	516	175,000.00
022	10,000.00	551	4,000.00
029	12,000.00	572	200,000.00
034	51,245.00	587	6,000.00
035	69,377.00	590	45,000.00
200	75,000.00	<u>599</u>	<u>22,000.00</u>
		Total	\$11,204,469.62

Vote: John Schortgen—yea; Emily Liffick—yea; Cindy Erickson—yea; Tim Nadler—yea; and Sam Walther—yea. Motion passed: 5-0.

Sam Walther made a motion, and Tim Nadler seconded the motion, to approve the following FY2021 Temporary Appropriations:

<u>Fund</u>	<u>Object</u>	<u>Amount</u>	<u>Fund</u>	<u>Object</u>	<u>Amount</u>
001	100	\$4,225,647.00	007		50,000.00
001	200	2,126,512.00	018		10,000.00
001	400	1,627,915.00	022		10,000.00
001	500	206,726.00	029		12,000.00
001	600	68,150.00	034		51,245.00
001	800	88,776.00	035		-
<u>001</u>	<u>900</u>	<u>508,212.00</u>	200		75,000.00
001	Total	\$8,851,938.00	300		150,000.00
			401		75,000.00
002	800	264,047.00	451		3,600.00
			461		4,000.00
003	400	1,500.00	467		200,000.00
003	600	100,000.00	499		4,000.00
003	800	13,133.00	516		175,000.00
<u>003</u>	<u>900</u>	<u>381,296.00</u>	551		4,000.00
003	Total	\$495,929.00	572		200,000.00
			587		6,000.00
004		-	590		45,000.00
006		385,000.00	<u>599</u>		<u>22,000.00</u>
			Total All Funds		\$11,093,759.00

Vote: Sam Walther—yea; Tim Nadler—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 5-0.

John Schortgen made a motion, and Emily Liffick seconded the motion, to approve the disposal of inventory per attached. Vote: John Schortgen—yea; Emily Liffick—yea; Cindy Erickson—yea; Tim Nadler—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and John Schortgen seconded the motion, to approve the following invoices for payment: Both at the time the contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

<u>PO Number</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
2000965	C26-20	Ottawa-Glandorf LSD	\$6,094.70
2000966	20200006	Continental LSD	2,884.08

Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Emily Liffick—yea; and Sam Walther—yea. Motion passed: 5-0.

108-20
FY2021
Estimated
Resources

109-20
Temporary
Appropriation
FY2021

110-20
Disposal of
Inventory

111-20
Payment
of Invoice

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Personnel:

Sam Walther made a motion, and John Schortgen seconded the motion, to approve supplemental extended service contracts for the 2020-21 school year as follows:

112-20
Extended Service

Name	Position	Time
Don Barnhart	Vocational Agriculture	1 day
Madisyn Curry	Vocational FCS	1 day

Vote: Sam Walther—yea; John Schortgen—yea; Cindy Erickson—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Emily Liffick seconded the move, to approve the following athletic supplemental contracts for 2020-21 as recommended by the Athletic Director and approved by the high school principal.

113-20
Supplemental Contracts

Name	Position	%	Column	Exp*	Compensation
Brayden Niese	Varsity Asst. Football	7.5%	ND	0	\$2,283.00
Sam Schroeder	Varsity Asst. Football	7.5%	D	3	2,956.00
Trevor Schroeder	Head JH Football	6.5%	ND	10	2,539.00
Greg Rieman	Asst. JH Football	4.5%	ND	0	1,370.00
Devin Mangas	Asst. JH Football	4.5%	D	0	1,583.00
Isaac Krinke	Volunteer JH Football				
Lyndie Hazelton	Volunteer JH Volleyball				

*Paid on 11 years experience maximum.

Vote: Tim Nadler—yea; Emily Liffick—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler moved, and Emily Liffick seconded the motion, to approve the enclosed agreement with P.T. Services Rehabilitation, Inc. to provide athletic trainer services to the district for 2020-21 school year per attached. Vote: Tim Nadler—yea; Emily Liffick—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0

114-20
Athletic Trainer Svcs

Sam Walther made a motion, and seconded by Tim Nadler, to approve the first reading of the following Board Policies:

115-20
1st Reading BoardPolicies

- Policy 1560 – Employment of Administrators
- Policy 2464 - Gifted Education and Identification
- Policy 3120 - Employment of Professional Staff
- Policy 3120.04 - Employment of Substitutes
- Policy 3120.05 - Employment of Personnel in Summer School
- Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- Policy 4120 - Employment of Classified Employees
- Policy 4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- Policy 4124 - Employment Contract
- Policy 4162 - Drug and Alcohol Testing of CDL License Holders and other Employees Who Perform Safety Sensitive Functions
- Policy 5460 - Graduation Requirements
- Policy 5460.02 - Students At-Risk of Not Qualifying for a High School Diploma
- Policy 6107 - Authorization to Accept and Distribute Electronic Records to Use Electronic Signatures

Vote: Sam Walther—yea; Tim Nadler—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 5-0.

Executive Session:

John Schortgen made a motion, and Tim Nadler seconded the move, to enter into executive session at 7:22 p.m. for the purpose of discussing and evaluating administrative personnel. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Emily Liffick—yea; and Sam Walther—yea. Motion passed: 5-0.

116-20
Executive Session

The board returned from executive session at 9:22 p.m.

Tim Nadler moved, and Emily Liffick seconded the motion, to approve the wage and benefit schedules for the classified administrative Staff (Secretaries, Assistant Treasurer, and Head Maintenance) for 2020-21 school year as presented: 1% wage rate increase with 2% stipend if district financial criteria is met; per individual wage/benefit schedule. Vote: Tim Nadler—yea; Emily Liffick—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

117-20
Non-exempt Classified Compensation

Sam Walther moved, and John Schortgen seconded the motion, to approve the 2020-21 compensation/benefit package for Student Success Coordinator (Megan Tobe) as presented: 1% salary increase with 2% stipend if district financial criteria is met; per salary notice. Vote: Sam Walther—yea; John Schortgen—yea; Cindy Erickson—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 5-0.

118-20
Student Succ Coordinator Compensation

Tim Nadler moved, and Emily Liffick seconded the motion, to approve the 3-year contract for Elementary Principal (Darren Henry). Vote: Tim Nadler—yea; Emily Liffick—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

119-20
Elem Princ Contract

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Sam Walther moved, and John Schortgen seconded the motion, to approve the 2020-21 compensation/benefit package for Elementary Principal (Darren Henry) as presented: 1% salary increase with 2% stipend if district financial criteria is met; per contract. Vote: Sam Walther—yea; John Schortgen—yea; Cindy Erickson—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 5-0.

120-20
Elem Princ
Compensation

John Schortgen moved, and Sam Walther seconded the motion, to approve the 3-year contract for High School/ Middle School Principal (Brian Bennett). Vote: John Schortgen—yea; Sam Walther—yea; Cindy Erickson—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 5-0.

121-20
HS Princ
Contract

Tim Nadler moved, and Emily Liffick seconded the motion, to approve the 2020-21 compensation/benefit package for High School Principal (Brian Bennett) as presented: 1% salary increase with 2% stipend if district financial criteria is met; per contract. Vote: Tim Nadler—yea; Emily Liffick—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

122-20
HS Princ
Compensation

Sam Walther moved, and Emily Liffick seconded the motion, to approve a 5-year contract extension for Treasurer (David Miller). Vote: Sam Walther—yea; Emily Liffick—yea; Cindy Erickson—yea; Tim Nadler—yea; and John Schortgen—yea. Motion passed: 5-0.

123-20
Treasurer
Contract

Sam Walther moved, and John Schortgen seconded the motion, to approve the 2020-21 compensation/benefit package for the Treasurer (David Miller) as presented: 1% salary increase with 2% stipend if district financial criteria is met; per salary notice. Vote: Sam Walther—yea; John Schortgen—yea; Cindy Erickson—yea; Emily Liffick—yea; and Tim Nadler—yea. Motion passed: 5-0.

124-20
Treasurer
Compensation

Tim Nadler moved, and Sam Walther seconded the motion, to approve the 2020-21 compensation/benefit package for Superintendent (Greg Williamson) as presented: 1% salary increase with 2% stipend if district financial criteria is met; per salary notice. Vote: Tim Nadler—yea; Sam Walther—yea; Cindy Erickson—yea; Emily Liffick—yea; and John Schortgen—yea. Motion passed: 5-0.

125-20
Superintendent
Compensation

PLANNING AND DISCUSSION

- Superintendent Comments
- Board Round Robin

INFORMATIONAL ITEMS

Emily Liffick made a motion, seconded by Tim Nadler, to hold the Special Board Meeting at 9:00 a.m. on Saturday, July 11, 2020 in the Media Center. Vote: Emily Liffick—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

126-20
Meeting
Date

Sam Walther made a motion, seconded by Emily Liffick to adjourn the meeting. Vote: Sam Walther—yea; Emily Liffick—yea; Cindy Erickson—yea; Tim Nadler—yea; and John Schortgen—yea. Motion passed: 5-0.

127-20
Adjourn

The meeting was adjourned at 9:53 p.m.

_____ President

_____ Treasurer