

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: November 8, 2018 Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Monday, November 8, 2018 at 7:00 p.m. in the Media Center.

The following board members were present: John Schortgen, Nancey Schortgen, and Sam Walther. Cindy Erickson and Tim Nadler were absent.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, High School Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

Guests present were five staff members; seven students; eight parents; and FFA members.

A motion was made by John Schortgen, and seconded by Nancey Schortgen, to approve the minutes of the October 2018 board meeting. Vote: John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

188-18  
Minutes

Nancey Schortgen made a motion, and John Schortgen seconded the move, to approve financial statements as presented (Bills, Interest, Bank Reconciliation). Vote: Nancey Schortgen—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

189-18  
Financial  
Statements

**NEW BUSINESS**

Fiscal Items:

Nancey Schortgen made a motion, and John Schortgen seconded the motion, to approve the following Transfers/Advances/Advance Backs:

190-18  
Transfers/  
Advances/  
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	572-9019	\$ 10,856.86
Advance	001-0000	590-9019	1,567.86
Advance	001-0000	599-9919	752.58
Advance Back	590-9018	001-0000	5,414.99
Advance Back	572-9018	001-0000	19,083.71
Advance Back	599-9018	001-0000	11,700.51
Advance Back	599-9918	001-0000	2,505.39

Vote: Nancey Schortgen—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

Nancey Schortgen made a motion, and John Schortgen seconded the motion, to approve the following invoices for payment. Both at the time that contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

191-18  
Payment of  
Invoices

<u>PO Number</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
1900409	1153511	Josten’s	\$7,122.85

Vote: Nancey Schortgen—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

Personnel:

John Schortgen made a motion, and Nancey Schortgen seconded the motion, to accept the retirement of Jan Amrine, HS Gym/Health teacher effective the end of the 2018-19 school year. Vote: John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

192-18  
J. Amrine  
Retirement

John Schortgen made a motion, and Nancey Schortgen seconded the move, to approve the following athletic supplemental contracts for 2018-19 as recommended by the Athletic Director and initialed by the high school principal.

193-18  
Supplemental  
Contracts

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp*</u>	<u>Compensation</u>
Andrew Paris	8 <sup>th</sup> Grade Boys’ Basketball	4%	ND	2	\$ 1,299.00
Nate Brecht	7 <sup>th</sup> Grade Boys’ Basketball	4%	ND	0	1,159.00

\*Paid on 11 years’ experience maximum.

Vote: John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

Nancey Schortgen made a motion, and John Schortgen seconded the motion, to accept a donation from the E.D. Radabaugh Trust for use by the LHS Athletic Director for the Athletic Department. Vote: Nancey Schortgen—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

194-18  
Radabaugh  
Donation

John Schortgen made a motion, and Nancey Schortgen seconded the motion, to approve the first reading of the following Board Policies:

195-18  
Bd. Policies  
1<sup>st</sup> Reading

- 0131 Legislative
- 0141.2 Conflict of Interest
- 0164 Notice of Meetings
- 0165.1 Regular Meetings
- 0165.2 Special Meetings

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- 0165.3 Recess
- 0166 Executive Session
- 0168 Minutes
- 0169.1 Public Participation at Board Meetings
- 1240.1 Non-Reemployment of Superintendent
- 1422 Nondiscrimination and Equal Employment Opportunity
- 1541 Termination and Resignation
- 1662 Anti-Harassment
- 2111 Parent and Family engagement
- 2260 Nondiscrimination and Access to Equal Educational Opportunity
- 2261 Title I Services
- 2261.01 Parent and Family Member participation in Title I Programs
- 2261.03 District and School Report Card
- 2271 College Credit Plus Program
- 2700 School Report Card
- 3122 Nondiscrimination and Equal Employment Opportunity
- 3140 Termination and Resignation
- 3262 Anti-Harassment
- 4122 Nondiscrimination and Equal Employment Opportunity
- 4140 Termination or Resignation
- 4162 Drug and Alcohol Testing of CDL license holders and other Employees who Perform Safety Sensitive Functions
- 4362 Anti-Harassment
- 5517 Anti-Harassment
- 5517.02 Sexual Violence
- 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5610.02 In-School Discipline
- 5610.03 Emergency Removal of Students
- 5611 Due Process Rights
- 6325 Procurement – Federal Grants/Funds
- 6423 Use of Credit Cards
- 8141 Mandatory Reporting of Misconduct by Licensed Employees

Vote: John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

PLANNING and DISCUSSION

- Board Round Robin

INFORMATIONAL ITEMS

A. Board Committees for 2018

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	Nancey Schortgen	John Schortgen
Building and Grounds	John Schortgen	Sam Walther
Extra-curricular	John Schortgen	Nancey Schortgen
Curriculum	Nancey Schortgen	Sam Walther
Finance	Sam Walther	Nancey Schortgen
Legislative Liaison	Sam Walther	
Negotiations	John Schortgen	Nancey Schortgen

John Schortgen made a motion, seconded by Nancey Schortgen, to set the next regular Leipsic Board of Education meeting for December 10, 2018 at 7:00 p.m. in the Media Center. Vote: John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

196-18  
Regular  
Meeting

Nancey Schortgen made a motion, seconded by John Schortgen to adjourn the meeting. Vote: Nancey Schortgen—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 3-0.

197-18  
Adjourn

The meeting was adjourned at 7:37 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer