

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: May 14, 2018 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Monday, May 14, 2018 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Tim Nadler, John Schortgen, Nancey Schortgen, and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, HS Principal; Darren Henry, Elem. Principal (8 p.m.); Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

In attendance were eight staff members, two parents, and two students.

A motion was made by Tim Nadler, and seconded by Cindy Erickson, to approve the minutes of the April 2018 board meeting. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

071-18  
Minutes

Nancey Schortgen made a motion, and Tim Nadler seconded the move, to approve financial statements as presented (Bills, Interest). Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

072-18  
Financial  
Statements

**NEW BUSINESS**

**Fiscal Items:**

Cindy Erickson made a motion, and John Schortgen seconded the motion, to approve the following Transfers/Advances/Advance Backs:

073-18  
Transfers/  
Advances/  
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	572-9018	\$ 9,428.75
Advance	001-0000	590-9018	1,400.37
Advance	001-0000	599-9918	1,006.72
Advance Back	007-0000	001-0000	20,000.00
Advance Back	572-9018	001-0000	98,298.38
Advance Back	590-9018	001-0000	14,004.24
Advance Back	599-9018	001-0000	4,600.27

Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Tim Nadler seconded the motion, to approve the following appropriation modifications for FY2018:

074-18  
Appropriation  
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
003-800	\$ 10,004.00	\$ 10,124.00	\$ 120.00
007	336,000.00	253,220.12	(82,779.88)
551	5,414.59	6,692.66	1,278.07

Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the following invoices for payment. Both at the time that contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

075-18  
Payment of  
Invoices

<u>PO Number</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
1800808	MYA0000092	Loudonville EVSD	\$3,332.00
1800994	114385	Morman Lawn Care	4,709.00

Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the disposal of inventory per attached. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

076-18  
Disposal  
Of Inventory

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to approve CompManagement for our 2019 Worker-s Compensation Group Rating Program; see attached agreement. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

077-18  
Worker’s  
Comp 2019

**Personnel:**

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to accept the resignation of Nate Reynolds effective August 14, 2018, with appreciation for his years of service. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

078-18  
N. Reynolds  
Resignation

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John Schortgen made a motion, and Nancey Schortgen seconded the motion, to approve the following teaching contracts for the 2018-19 school year.

Angela Maag	Continuing Contract
Chelsea Hempfling	Five-Year Limited Contract
Brent Newell	Five-Year Limited Contract
Andrew Stein	Five-Year Limited Contract
Kevan Westenbarger	Five-Year Limited Contract
Emily Frick	Two-Year Limited Contract
Joe Kirkendall	Two-Year Limited Contract
Abigail Trigg	Two-Year Limited Contract
Jenny Apple	One-Year Limited Contract
Elizabeth Beaubien	One-Year Limited Contract
Courtney Blair (Part-time Tutor)	One-Year Limited Contract
Rachael Langhals	One-Year Limited Contract
Andrea Wagner	One-Year Limited Contract

079-18  
Teaching  
Contracts  
2018-19

Vote: John Schortgen—yea; Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve the following classified contracts for the 2018-19 school year.

Karen Gerdeman	Continuing Contract
Shane Ellerbrock	Two-Year Limited Contract

080-18  
Classified  
Contracts  
2018-19

Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Cindy Erickson seconded the move, to approve the following athletic supplemental contracts for 2018-19 as recommended by the Athletic Director and approved by the high school principal.

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp*</u>	<u>Compensation</u>
Gary Kreinbrink	Athletic Director	17%	D	14	\$ 8,199.00
Joe Kirkendall	Varsity Football	15%	D	11	7,234.00
Kurt Steffan	Varsity Asst. Football	8%	D	16	3,858.00
Trevor D. Schroeder	Varsity Asst. Football	8%	ND	8	2,974.00
Kirk Wensink	Varsity Asst. Football	8%	D	5	3,215.00
Jon Spurgeon	Junior Varsity Football	9%	ND	8	3,346.00
Jeff Kirkendall	Asst. JV Football	6%	D	6	2,492.00
Liam Nadler	Volunteer Football				
Joshua Schroeder	Volunteer Football				
Matt Schroeder	Junior High Football	6%	ND	4	2,090.00
Sam Schroeder	Asst. JH Football	4%	D	1	1,393.00
Brady Schroeder	Asst. JH Football	4%	ND	2	1,299.00
Logan Haselman	Volunteer JH Football				
Brent Newell	Varsity Volleyball	11%	D	13	5,305.00
Allison Stechschulte	Varsity Asst. Volleyball	6%	ND	5	2,090.00
Kayla Siefker	Junior Varsity Volleyball	6%	ND	3	1,949.00
Ciara Hovest	9 <sup>th</sup> Grade Volleyball	5%	ND	2	1,624.00
Jennifer Schroeder	8 <sup>th</sup> Grade Volleyball	5%	ND	4	1,742.00
Mikaylie Morman	7 <sup>th</sup> Grade Volleyball	4%	ND	1	1,206.00
Kevin Brandt	Varsity Golf	7%	D	10	3,282.00
Dolores Garcia	Head Cheer	9%	ND	1	2,713.00
Rachel Langhals	JV Cheer	5%	D	0	1,675.00
Mariah Alafa	Junior High Cheer	4%	ND	3	1,299.00
Stacy Campbell	Varsity Cross Country	6%	D	1	2,090.00
Gary Kreinbrink	Volunteer Cross Country				
Nathan Reynolds	Junior High Cross Country	4%	D	2	1,500.00
Chris Kuhlman	Varsity Boys' Basketball	15%	ND	15	5,576.00
Gary Kreinbrink	Varsity Girls' Basketball	15%	D	37	7,313.00
Darren Henry	Varsity Baseball	11%	D	28	5,305.00
Adam Cupp	Varsity Softball	11%	ND	4	3,831.00
Gary Kreinbrink	Varsity Girls' Track	11%	D	11	5,305.00
Kevan Westenbarger	Varsity Boys' Track	11%	D	4	4,421.00

081-18  
Supplemental  
Contracts

\*Paid on 11 years experience maximum.

Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—abstained; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 4-0-1.

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Tim Nadler made a motion, and Nancey Schortgen seconded the move, to approve the following supplemental contracts for 2018-19.

082-18  
Supplemental  
Contracts

Name	Position	%	Column	Exp*	Compensation
Kathy Rieman	Class Advisor Grade 12	3%	D	21	\$ 1,447.00
Chelsea Hempfling	Class Advisor Grade 11	1%	D	2	375.00
Stacy Campbell	Class Advisor Grade 10	1%	D	1	348.00
Yvette Schroeder	Class Advisor Grade 9	2%	D	8	884.00
Shelly Nagel	Jr. High Advisor	3%	D	16	1,447.00
Rachael Langhals	Art Club Advisor	2%	D	1	697.00
Stacey Berger	Quiz Team Advisor	2%	D	2	750.00
Russ Wenzinger	National Honor Society	3%	D	12	1,447.00
Stacy Campbell	Student Council Advisor	4%	D	9	1,822.00
Chelsea Hempfling	Prom Advisor	2%	D	0	670.00
Elena Beaupre	Spanish Club Advisor	3%	D	9	1,366.00
Robb Cupp	Science Club Advisor	3%	D	15	1,447.00
Don Barnhart	FFA Advisor	6%	D	37	7,313.00
Yvette Schroeder	FBLA Advisor	4%	D	4	1,608.00
Melissa Meyer	Yearbook Advisor	6%	D	18	2,894.00
Sarah Arps	Newspaper Advisor	3%	D	10	1,407.00
Andrew Stein	Pep Band	6%	D	4	2,411.00
Andrew Stein	Marching Band	6%	D	4	2,411.00
Ashley Klein	Choir Director	2%	D	3	750.00

\*Paid on 11 years experience maximum.

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Tim Nadler seconded the motion, to approve the following individuals to serve as substitutes during the 2018-19 school year.

083-18  
Classified  
Substitutes

Cafeteria: Gwen Schroeder and Sabrina Santana

Bus Drivers: Jan Amrine, Alex Amador, Kyle Stechschulte, Jennifer Higley and Robert Niese

Custodian: Randy Haselman, Paulette Bennett, Gwen Schroeder, Doris Koenig, Karen Gillespie, David Schroeder, and Ryan Murray

Secretarial: Sandy Ruskey and Joyce Wyant

Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve payment to individuals who work athletic events for the 2018-19 school year per the Superintendent/Athletic Director's recommendation and notification to the Treasurer. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

084-18  
Athletic  
Workers

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to accept the grant from the O.P. and W.E. Edwards Foundation, Inc. in the amount of \$43,350.00 to be used to support the school's instrumental and voice music programs, library, playground and science departments. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

085-18  
Edwards  
Grant

Tim Nadler made a motion, and John Schortgen seconded the motion, to authorize the continued membership in the Ohio High School Athletic Association for the 2018-19 school year. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

086-18  
OHSAA  
Membership

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the Middle School/High School handbook for the 2018-19 school year. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

087-18  
MS/HS  
Handbook

Tim Nadler made a motion, and John Schortgen seconded the motion, to approve the Elementary School handbook for the 2018-19 school year. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

088-18  
Elementary  
Handbook

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the Summer STEM Camp from June 4-8, 2018 per attached.. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

089-18  
STEM  
Camp

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the purchase of food for the students attending the Summer STEM Camp from June 4-8, 2018. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

090-18  
Food for  
STEMCamp

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Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve the Exchange of Services Partnership Agreement between The Ohio State University at Lima and Leipsic Local School District per attached. Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

091-18  
OSU-Lima  
Partnership

Tim Nadler made a motion, and seconded by Nancey Schortgen, to approve the second reading of the following Board Policies:

092-18  
2<sup>nd</sup> Reading  
BoardPolicies

- Policy 4121 – Criminal History Record Check
- Policy 4162 – Drug and Alcohol Testing of CDL License Holders
- Policy 5111 – Eligibility of Resident/Nonresident Students
- Policy 5112 – Entrance Requirements
- Policy 7530 – Lending of Board-Owned Equipment
- Policy 7530.02 – Staff Use of Personal Communication Devices
- Policy 7542 – Access to District Technology Resources and/or Information Resources from Personal Communication Devices
- Policy 7543 – Utilization of the District’s Website and Remote Access to the District’s Network
- Policy 8400 – School Safety
- Policy 8600.04 – Bus Driver Certification
- Policy 9141 – Business Advisory Council

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Executive Session:

Cindy Erickson made a motion, and Nancey Schortgen seconded the move, to enter into executive session at 7:46 p.m. to discuss personnel issues. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

093-18  
Executive  
Session

The board returned from executive session at 8:37 p.m.

PLANNING and DISCUSSION

- Graduation – May 20<sup>th</sup> @ 2 p.m. (BOE members be there @ 1:30 p.m. for yearbook picture)
- Board Round Robin

INFORMATIONAL ITEMS

Tim Nadler made a motion, seconded by Cindy Erickson, to hold the Regular Board Meeting at 7:00 p.m. on Monday, June 11, 2018 in the Media Center. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

094-18  
Meeting Date

John Schortgen made a motion, seconded by Tim Nadler to adjourn the meeting. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

095-18  
Adjourn

The meeting was adjourned at 8:49 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer