

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: June 12, 2017 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Monday, June 12, 2017 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, John Schortgen, and Nancey Schortgen. Tim Nadler and Sam Walther were absent.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, HS Principal; and David Miller, Treasurer.

In attendance were two staff members, two parents, one student, one community member, and one member of the media.

A motion was made by Nancey Schortgen, and seconded by Cindy Erickson, to approve the minutes of the May 2017 board meeting. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

090-17
Minutes

Cindy Erickson made a motion, and Nancey Schortgen seconded the move, to approve financial statements as presented (Bills, Interest). Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

091-17
Financial
Statements

Comments from Visitors:

A motion was made by Nancey Schortgen, and seconded by Cindy Erickson, to approve the resolution “The Leipsic Board of Education agrees to support the Village of Leipsic in its efforts to obtain a federal EDA grant for a raw-water water line and authorize the superintendent to sign a letter supporting said project.” Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

092-17
Resolution
Supporting
Village Project

NEW BUSINESS

Fiscal Items:

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to approve the following Transfers/ Advance/Advance Backs:

093-17
Transfers/
Advances/
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	572-9017	\$10,357.75
Advance	001-0000	590-9017	2,183.26

Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve appropriation modifications for FY2017 as follows:

094-17
Appropriation
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
003-400	\$ 2,000.00	\$ 3,500.00	\$ 1,500.00
003-600	298,227.00	540,000.00	241,773.00
018	9,500.00	10,000.00	500.00

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to approve the attached inventory items for disposal. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

095-17
Disposal of
Inventory

Cindy Erickson made a motion, seconded by Nancey Schortgen to approve the enclosed agreement with P.T. Services Rehabilitation, Inc. to provide athletic trainer services to the district for the 2017-18 school year at a cost of \$14,000. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

096-17
Athletic
Trainer Svcs

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the enclosed contract with the Putnam County ESC for the purchase of (14) Odyssey Ware 3-year licenses at a cost of \$475 per license per year (\$19,950.00 total); contract to run for the 2017-18, 2018-19 and 2019-20 school years. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

097-17
OdysseyWare
3-yr licenses

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to table the motion to approve the purchase of a (propane/diesel) (78/84)-passenger school bus. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

098-17
School bus
Motion tabled

Cindy Erickson made a motion, seconded by Nancey Schortgen to approve the enclosed agreement with SORSA for property and liability insurance for the period 07/01/2017 to 07/01/2018; United Insurance Services (UIS-Rob Fawcett) to serve as agent. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

099-17
Property &
Liability
Insurance

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Personnel:

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to accept the resignation of Ciara Hovest as Jr. High Volleyball coach. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

100-17
Supplemental
Resignation

Nancey Schortgen made a motion, and Cindy Erickson seconded the move, to approve the following athletic supplemental contracts for 2017-18 as recommended by the Athletic Director and initialed by the high school principal.

101-17
Supplemental
Contracts

<u>Name</u>	<u>Coaching Position</u>	<u>%</u>	<u>Column</u>	<u>Exp*</u>	<u>Compensation</u>
Ciara Hovest	Freshmen Volleyball	5%	ND	1	\$1,492.00
Haley Gerten	7 th Grade Volleyball	4%	ND	0	1,147.00

*Experience is paid on 11 years maximum.

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

Cindy Erickson moved, and Nancey Schortgen seconded the motion, to approve the following supplemental extended service contracts for 2017-18:

102-17
Extended Svc
Contracts

<u>Name</u>	<u>Position</u>	<u>Time</u>
Don Barnhart	Vocational Agriculture	2 days
Kathy Rieman	Media Center	10 days
Andrew Stein	Instrumental Music	5 days
Julie Recker	Guidance Office 6-12	15 days
Joan Ellerbrock	Cafeteria Staff	48 hrs.

Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

Nancey Schortgen moved, and Cindy Erickson seconded the motion to the following individuals to serve as substitutes during the 2017-18 school year:

103-17
Classified
Substitutes

Secretarial: Sandy Ruskey and Joyce Wyant

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to table the motion to approve the High School fees for the 2017-18 school year. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

104-17
HS Fees
Motion tabled

Cindy Erickson moved, and Nancey Schortgen seconded the motion, to approve the Elementary School handbook for 2017-18 school year. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

105-17
Elementary
Handbook

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to approve funds for the food served at the Summer Stem Camp August 7-11, 2017. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

106-17
Funds for
Stem Camp
Food

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to approve the “Memorandum of Understanding between Defiance College and Leipsic Local School District for the Hosting of Education Intern and Practicum Students” per attached. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

107-17
MOU-
Defiance
College

Nancey Schortgen made a motion, and Cindy Erickson seconded the move, to approve the first reading of the following Board Policies:

108-17
Bd. Policies
1st Reading

Policy 8300 – Continuity of Organizational Operations Plan
Policy 8305 – Information Security

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

PLANNING and DISCUSSION

- Correspondence
- Waive the July BOE meeting?
- Board Round Robin

Nancey Schortgen made a motion, seconded by Cindy Erickson, to waive the July 2017 meeting of the Leipsic Board of Education. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; and John Schortgen—yea. Motion passed: 3-0.

109-17
Waive July
Meeting

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INFORMATIONAL ITEMS

A. Board Committees for 2017

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	Cindy Erickson	John Schortgen
Building and Grounds	John Schortgen	Sam Walther
Extra-curricular	Tim Nadler	Cindy Erickson
Curriculum	Nancey Schortgen	Sam Walther
Finance	Sam Walther	Cindy Erickson
Legislative Liaison	Sam Walther	
Negotiations	Tim Nadler	Nancey Schortgen

B. Special Meeting: June 29, 2017 at 7:00 p.m .in the BOE Conference Room

Cindy Erickson made a motion, seconded by Nancey Schortgen, to hold the August Regular Board Meeting at 7:00 p.m. on Monday, August 14, 2017 in the Media Center. Vote: Cindy Erickson—yea; Nancey Schortgen—yea;and John Schortgen—yea. Motion passed: 3-0.

110-17
Meeting Date

Cindy Erickson made a motion, seconded by Nancey Schortgen to adjourn the meeting. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; and John Schortgen—yea. Motion passed: 3-0.

111-17
Adjourn

The meeting was adjourned at 7:45 p.m.

_____ President

_____ Treasurer