

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: August 8, 2016 Kind of Meeting: Regular

The Leipsic Local Board of Education met in Regular session on Monday, August 8, 2016 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Tim Nadler, John Schortgen, Nancey Schortgen and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, Middle/High School Principal; Darren Henry, Elementary Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

In attendance were two staff members, and one member of the media.

A motion was made by Tim Nadler, and seconded by Nancey Schortgen, to approve the minutes of the June 2016 board meetings. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

145-16
Minutes

John Schortgen made a motion, and Cindy Erickson seconded the move, to approve financial statements as presented. (Bills, Interest, Bank Reconciliation). Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler— yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

146-16
Financial
Statements

NEW BUSINESS

Fiscal Items:

Tim Nadler made a motion, and John Schortgen seconded the motion, to approve the following Transfers/ Advances / Advance Backs:

147-16
Transfers/
Advances/
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	590-9016	\$ 2,202.32
Advance	001-0000	572-9016	7,697.67

Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve disposal of inventory as presented. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

148-16
Disposal of
Inventory

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the following invoice for payment. Both at the time that contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

149-16
Payment of
Invoices

<u>PO#</u>	<u>Invoice</u>	<u>Vendor</u>	<u>Amount</u>
1700089	K1-17	Ottawa-Glandorf LSD	\$18,403.76

Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and John Schortgen seconded the motion, to approve the Vision Service Contracts with the Midwest Regional ESC for Visual Impaired students as presented. Vote: Nancey Schortgen—yea; John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; and Sam Walther—yea. Motion passed: 5-0.

150-16
Vision
Services

Nancey Schortgen made a motion, and Tim Nadler seconded the motion, to appoint Sam Walther as delegate to the 2016 OSBA Annual Business Meeting and to appoint Cindy Erickson as alternate. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

151-16
OSBA
Delegate

Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve the following school lunch prices for the 2016-17 school year:

152-16
School Lunch
Prices

High School Lunch	\$2.40	(\$2.30 last year)
High School Lunch-Reduced	\$0.40	(\$0.40 last year)
High School Breakfast	\$1.25	(\$1.25 last year)
Elementary Lunch	\$2.15	(\$2.05 last year)
Elementary Lunch – Reduced	\$0.40	(\$0.40 last year)
Elementary Breakfast	\$1.00	(\$1.00 last year)
Adult Lunch	\$2.90	(\$2.80 last year)

- Ala Carte items to remain the same price as last year but may need to be adjusted pending individual price increases during the school year.

Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

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Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve the attached Memorandum of Understanding between the Leipsic Local Board of Education and the Leipsic Education Certified Staff (Association) to add/change the following:

Article VII: Professional Compensation

Letter J. Extra-Curricular & Supplemental Contracts

Number 1. Supplemental Salary Schedules

Item (b) Fall

Sub-item (5) Jr. High Cross Country

0-3 years
4%

4+ years
5%

Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Personnel:

John Schortgen moved, and Tim Nadler seconded the motion, to accept the resignation of Jamie Huber as 4th Grade Elementary Teacher effective the end of the 2015-16 contract year . Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen moved, and Tim Nadler seconded the motion, to approve a one-year contract with Angela Maag as 6th Grade Teacher, 10 years experience, Masters Plus, \$52,288.00. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson— yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen moved, and Cindy Erickson seconded the motion, to approve a one-year contract with Christine Gable as Cafeteria Cashier, 0 years experience, \$12.34/hr, 188 days, 2 hrs/day. Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the following as additional substitutes for the 2016-17 school year.

Cafeteria: Jennifer Fackler and Tamara Warren
Secretarial: Jennifer Fackler

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and John Schortgen seconded the move, to approve the following athletic supplemental contracts for 2016-17 as recommended by the Athletic Director and initialed by the high school principal.

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp*</u>	<u>Compensation</u>
Matt Schroeder	Head Jr. High Football	5%	ND	2	\$1,575.00
Nate Schey	Volunteer Asst. JH Football				
Sam Schroeder	Volunteer Asst. JH Football				
Nate Reynolds	Jr. High Cross Country	4%	D	0	1,299.00

*Paid on 11 years' experience maximum.

Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler moved, and Cindy Erickson seconded the motion, to approve the payment-in-lieu of transportation for Julia Cupp (Keith & Gwen Cupp) for the 2016-17 school year as required. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen— yea; and Sam Walther—yea. Motion passed:54-0.

John Schortgen moved, and Tim Nadler seconded the motion, to approve the use of the Leipsic School facilities for the Leipsic Midget Football program. Vote: John Schortgen—yea ; Tim Nadler—yea; Cindy Erickson— yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen moved, and Cindy Erickson seconded the motion, to approve the Leipsic High School Athletic Handbook per the attached. Vote: Nancey Schortgen—yea; Cindy Erickson— yea; Tim Nadler—yea; John Schortgen—yea ; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler moved, and John Schortgen seconded the motion, to approve the agreement between Leipsic High School and P.T. Services Rehabilitation for the purpose of supplying a Certified Athletic Trainer services per the attached. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson— yea; Nancey Schortgen—ye.; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and John Schortgen seconded the move, to approve tentative bus routes for 2016-17 school year. Any changes must be approved through the Superintendent's Office. Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

153-16
MOU-LEA
Supplemental
Contracts

154-16
Teacher
Resignation

155-16
A. Maag
6th Gr Teacher

156-16
C. Gable
Café Cashier

157-16
Classified
Substitutes

158-16
Supplemental
Contracts

159-16
Payment
in lieu of
Transport.

160-16
Use of
Facilities

161-16
Athletic
Handbook

162-16
Athletic
Trainer

163-16
Bus Routes

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- Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the following Cafeteria Bids: 164-16
Café Bids
- Nickles Bakery - Bread products
Reiter Milk - Dairy products
- Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.
- John Schortgen made a motion, and Tim Nadler seconded the move, to approve the fuel bid from AJ’s Carryout for the 2016-17 school year. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 165-16
Fuel Bid
- Nancey Schortgen made a motion, and Tim Nadler seconded the move, to approve Kahle & Verhoff as general contractor for the Athletic Complex restroom/concession project as a cost of \$205,837 per the attached. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 166-16
GenContract
AthComplex
- Nancey Schortgen made a motion, and Cindy Erickson seconded the move, to approve the attached agreement with the Wood County ESC to provide services through the Wood County Juvenile Detention Center at a daily rate of \$64.00 per day, and \$68.00 per day for students in long-term care at the Juvenile Residential Center. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 167-16
JDC/JRC
Agreement
- Tim Nadler made a motion, and John Schortgen seconded the move, to approve the Memorandum of Understanding between Pathways Counseling Center, Inc., and Leipsic Local Schools for the provision of providing In-School Counseling Services. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 168-16
Counseling
Services
- Cindy Erickson made a motion, and Nancey Schortgen seconded the move, to approve the lease agreement between HHWP Community Action Commission and Leipsic Local School District regarding use of facilities for the 2016-17 Head Start Program. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 169-16
Head Start
Lease
- Tim Nadler made a motion, and Cindy Erickson seconded the move, to approve an Amendment of Agreement from MSB Consulting Group, LLC which is in an agreement with Leipsic Local School District for Medicaid billing and consultation services in order to change the servicing agent of said Agreement to Healthcare Billing Services per the attached. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 170-16
Contract
Amendment
Medicaid
Billing
- PLANNING and DISCUSSION
- Nov. BOE Mtg Date (Capital Conference)
 - Board Round Robin
- INFORMATIONAL ITEMS
- A. Board Committees for 2016
- | | <u>Chairman</u> | <u>Vice-Chairman</u> |
|----------------------|------------------|----------------------|
| Personnel | Cindy Erickson | John Schortgen |
| Building and Grounds | John Schortgen | Sam Walther |
| Extra-curricular | Tim Nadler | Cindy Erickson |
| Curriculum | Nancey Schortgen | Sam Walther |
| Finance | Sam Walther | Tim Nadler |
| Legislative Liaison | Sam Walther | |
| Negotiations | Cindy Erickson | Nancey Schortgen |
- Tim Nadler made a motion, seconded by John Schortgen to set the next regular meeting for September 12, 2016 at 7 p.m. in the Media Center. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea;. Motion passed: 5-0. 171-16
Meeting
Date
- Tim Nadler made a motion, seconded by Cindy Erickson to adjourn the meeting. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0. 172-16
Adjourn
- The meeting was adjourned at 7:48 p.m.

_____ President

_____ Treasurer