

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: August 14, 2017 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in Regular session on Monday, August 14, 2017 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Tim Nadler, John Schortgen, Nancey Schortgen and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, Middle/High School Principal; Darren Henry, Elementary Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

In attendance were three staff members, one parent, one community member, and one member of the media.

A motion was made by Tim Nadler, and seconded by Cindy Erickson, to approve the minutes of the June 2017 board meetings. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

139-17  
Minutes

John Schortgen made a motion, and Cindy Erickson seconded the move, to approve financial statements as presented. (Bills, Interest, Bank Reconciliation). Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

140-17  
Financial  
Statements

**NEW BUSINESS**

Fiscal Items:

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the following Transfers/Advances/Advance Backs:

141-17  
Transfers/  
Advances/  
Advance Back

| <u>Type</u> | <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-------------|------------------|----------------|---------------|
| Advance     | 001-0000         | 401-9017       | \$ 708.46     |
| Advance     | 001-0000         | 572-9017       | 3,733.89      |
| Advance     | 001-0000         | 590-9017       | 2,175.92      |

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the following invoices for payment. Both at the time that contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

142-17  
Payment of  
Invoices

| <u>PO#</u> | <u>Invoice</u> | <u>Vendor</u>   | <u>Amount</u> |
|------------|----------------|-----------------|---------------|
| 1701191    | 201703         | Continental LSD | \$5,788.31    |
| 1701191    | 201708         | Continental LSD | 8,052.28      |
| 1800019    | 201705-05      | PCESC           | 9,975.00      |
| 1800140    | VOC3530        | Findlay City SD | 13,562.00     |

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and John Schortgen seconded the motion, to approve the attached contract with Health-care Billing Services, Inc.. (HBS) to provide comprehensive Medicaid billing services. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

143-17  
Medicaid  
Services

Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve the attached change order for the contract with Schimmoeller Construction for \$12,135.52 related to the visitor bleacher project. Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

144-17  
Bleacher  
Change Order

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the enclosed contract with Northwest Physical Therapy, Inc. to provide rehabilitation services for the 2017-18 school year. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

145-17  
P-T Rehab  
Services

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the enclosed contracts for Vision Impaired Services with the Midwest Regional Educational Service Center for the 2017-18 school year. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

146-17  
Vision  
Services

Nancey Schortgen made a motion, and Tim Nadler seconded the motion, to appoint Sam Walther as delegate to the 2017 OSBA Annual Business Meeting and in the event the delegate cannot serve, the Board appoints Cindy Erickson as alternate. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

147-17  
OSBA  
Delegate

John Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the enclosed employee, student, community member amenities resolution. Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

148-17  
Amenities  
Resolution

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: August 14, 2017 . Kind of Meeting: Regular

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the 2017-18 school lunch prices per attached. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

149-17  
School Lunch  
Prices

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the attached Memorandum of Understanding between the Leipsic Local Board of Education and the Leipsic Education Association to add/change the following:

150-17  
MOU-LEA  
Supplemental  
Contracts

Article VII: Professional Compensation

Letter J. Extra-Curricular & Supplemental Contracts

Number 1. Supplemental Salary Schedules

Item (b) Fall

Sub-item (3) Asst. Varsity Golf

0-3 years  
4%

4+ years  
5%

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Personnel:

Tim Nadler moved, and John Schortgen seconded the motion, to accept the resignation of Natalie Baransy as Language Arts Teacher effective July 7, 2017 . Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

151-17  
Teacher  
Resignation

Tim Nadler moved, and John Schortgen seconded the motion, to approve a one-year contract for Rachael Langhals as Art Teacher, 1 year experience. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

152-17  
R. Langhals  
Art Teacher

Cindy Erickson moved, and Nancey Schortgen seconded the motion, to approve a one-year contract with Elizabeth Beaubien as Language Arts Teacher, 9 years experience. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

153-17  
E. Beaubien  
Lang Arts  
Teacher

Cindy Erickson made a motion, and John Schortgen seconded the move, to approve the following athletic supplemental contracts for 2017-18 as recommended by the Athletic Director and initialed by the high school principal.

154-17  
Supplemental  
Contracts

| <u>Name</u>    | <u>Position</u>       | <u>%</u> | <u>Column</u> | <u>Exp*</u> | <u>Compensation</u> |
|----------------|-----------------------|----------|---------------|-------------|---------------------|
| John Tadena    | Asst. Golf Goach      | 4%       | ND            | 0           | \$1,147.00          |
| Spencer Tooman | Volunteer JH Football |          |               |             |                     |

\*Paid on 11 years' experience maximum.

Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Nancey Schortgen seconded the move, to approve the following supplemental contracts for 2017-18.

155-17  
Supplemental  
Contracts

| <u>Name</u>      | <u>Position</u>        | <u>%</u> | <u>Column</u> | <u>Exp*</u> | <u>Compensation</u> |
|------------------|------------------------|----------|---------------|-------------|---------------------|
| Rachael Langhals | Art Club Advisor       | 2%       | D             | 0           | \$663.00            |
| Rachael Langhals | Prom Advisor           | 2%       | D             | 0           | 663.00              |
| Scott Knueven    | Asst. Musical Director | 3%       | D             | 0           | 995.00              |

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson moved, and John Schortgen seconded the motion, to approve the Leipsic High School Athletic Handbook for the 2017-18 school year . Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea ; and Sam Walther—yea. Motion passed: 5-0.

156-17  
Athletic  
Handbook

John Schortgen made a motion, and Tim Nadler seconded the move, to approve tentative bus routes for 2017-18 school year. Any changes must be approved through the Superintendent's Office. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

157-17  
Bus Routes

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the following Cafeteria Bids:

158-17  
Café Bids

Nickles Bakery of Ohio, Inc. - Bread products  
Reiter Dairy - Dairy products

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Tim Nadler seconded the move, to approve the fuel bid from AJ's Carryout for the 2017-18 school year. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

159-17  
Fuel Bid

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: August 14, 2017 . Kind of Meeting: Regular

Cindy Erickson moved, and John Schortgen seconded the motion, to approve the use of the Leipsic School facilities for the Leipsic Midget Football program. Vote: Cindy Erickson—yea; John Schortgen—yea ; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

160-17  
Use of  
Facilities

John Schortgen moved, and Cindy Erickson seconded the motion, to accept a donation from the Outreach Committee of the Leipsic United Methodist Church in the amount of \$4,000 to the Art Department in the form of art supplies. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea;. and Sam Walther—yea. Motion passed: 5-0.

161-17  
LUMC  
Donation-Art

Tim Nadler made a motion, and Cindy Erickson seconded the move, to approve the Memorandum of Understanding between Pathways Counseling Center, Inc., and Leipsic Local Local Schools for the provision of providing In-School Counseling Services. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

162-17  
Counseling  
Services

John Schortgen made a motion, and Tim Nadler seconded the move, to approve the lease agreement between HHWP Community Action Commission and Leipsic Local School District regarding use of facilities for the 2017-18 Head Start Program. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

163-17  
Head Start  
Lease

Nancey Schortgen made a motion, and Cindy Erickson seconded the move, to approve the attached agreement with the Wood County ESC to provide services through the Wood County Juvenile Detention Center at a daily rate of \$64.00 per day, and \$73.00 per day for students in long-term care at the Juvenile Residential Center. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

164-17  
JDC/JRC  
Agreement

Tim Nadler made a motion, and Cindy Erickson seconded the move, to enter into executive session at 8:11 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

165-17  
Executive  
Session

The board returned from executive session at 9:22 p.m.

PLANNING and DISCUSSION

- Nov. BOE Mtg Date (Capital Conference)
- Board Round Robin

INFORMATIONAL ITEMS

A. Board Committees for 2017

|                      | <u>Chairman</u>  | <u>Vice-Chairman</u> |
|----------------------|------------------|----------------------|
| Personnel            | Cindy Erickson   | John Schortgen       |
| Building and Grounds | John Schortgen   | Sam Walther          |
| Extra-curricular     | Tim Nadler       | Cindy Erickson       |
| Curriculum           | Nancey Schortgen | Sam Walther          |
| Finance              | Sam Walther      | Cindy Erickson       |
| Legislative Liaison  | Sam Walther      |                      |
| Negotiations         | Tim Nadler       | Nancey Schortgen     |

John Schortgen made a motion, seconded by Tim Nadler to set the next regular meeting for September 11, 2017 at 7 p.m. in the Media Center. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea;. Motion passed: 5-0.

166-17  
Meeting  
Date

Tim Nadler made a motion, seconded by Cindy Erickson to adjourn the meeting. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

167-17  
Adjourn

The meeting was adjourned at 9:29 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer