

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: May 8, 2017 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Monday, May 8, 2017 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Tim Nadler, John Schortgen, Nancey Schortgen, and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, HS Principal; Darren Henry, Elem. Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

In attendance were six staff members, three parents, four students, and one member of the media.

A motion was made by Tim Nadler, and seconded by Cindy Erickson, to approve the minutes of the April 2017 board meeting. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

063-17
Minutes

John Schortgen made a motion, and Cindy Erickson seconded the move, to approve financial statements as presented (Bills, Interest). Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

064-17
Financial
Statements

Comments from Visitors:

NEW BUSINESS

Fiscal Items:

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the following Transfers/Advance /Advance Backs:

065-17
Transfers/
Advances/
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	572-9017	\$9,824.73
Advance	001-0000	590-9017	2,183.26
Advance	001-0000	599-9017	2,880.00

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve appropriation modifications for FY2017 as follows:

066-17
Appropriation
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
003-800	\$ 9,844.00	\$ 9,944.00	\$ 100.00
018	8,500.00	9,500.00	1,000.00
200	30,000.00	35,000.00	5,000.00
300	140,000.00	160,000.00	20,000.00
599	10,920.17	28,000.00	17,079.83

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the following invoices for payment. This certifies that both at the time that the contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

067-17
Payment of
Invoices

<u>PO Number</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
1700942	3222	Johnson Gold	\$ 3,468.16

Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and John Schortgen seconded the motion, to approve the attached inventory items for disposal. Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

068-17
Disposal of
Inventory

Tim Nadler made a motion, seconded by Nancey Schortgen to approve membership into the BWC Group Rating Program sponsored by Sheakley per attached. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

069-17
BWC
Agreement

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve a contract for Schimmoeller Construction in the amount of \$99,998.99 for the visitor bleacher replacement project to be completed by 08/01/2017 and further authorizes the Treasurer of the school district to sign for the Board said contract for the summer 2017 visitor bleacher replacement project. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

070-17
Bleacher
Replacement
Project

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Personnel:

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the following teaching contract for the 2017-18 school year.

Andrea Wagner One-Year Limited Contract ESL Teacher 7 years experience

071-17
A. Wagner
ESL Teacher

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Tim Nadler seconded the motion, to approve Shane Ellerbrock as Custodian effective May 17, 2017, 0 years experience. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

072-17
S. Ellerbrock
Custodian

John Schortgen moved, and Cindy Erickson seconded the motion, to approve the following teaching contracts for the 2017-18 school year.

Kati Brandeberry	Five-Year Limited Contract
Jacie Eding	Five-Year Limited Contract
Chelsea Recker	Two-Year Limited Contract
Andrea Schroeder	Two-Year Limited Contract
Andrea Maidlow	Two-Year Limited Contract
Natalie Baransy	Two-Year Limited Contract
Ashley Klein	Two-Year Limited Contract
Chris Christman	Two-Year Limited Contract
Abigail Trigg	One-Year Limited Contract
Emily Frick	One-Year Limited Contract
Joe Kirkendall	One-Year Limited Contract
Angela Maag	One-Year Limited Contract

073-17
Teaching
Contracts

Vote: John Schortgen— yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen— yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler moved, and Cindy Erickson seconded the motion, to approve the following classified contracts for the 2017-18 school year.

Alex Amador	Continuing Contract
Robert Gerten	Continuing Contract
Christa Lammers	Continuing Contract
Joanne Ritter	Continuing Contract
Regina Camareno	Two-Year Limited Contract
Christine Gable	Two-Year Limited Contract
Dolores Garcia	Two-Year Limited Contract
Carroll McDaniel	Two-year Limited Contract

074-17
Classified
Contracts

Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Nancy Schortgen seconded the move, to approve the following athletic supplemental contracts for 2017-18 as recommended by the Athletic Director and initialed by the high school principal.

<u>Name</u>	<u>Position</u>
Gary Kreinbrink	Athletic Director
Joe Kirkendall	Varsity Football
Kurt Steffan	Asst. Varsity Football
Trevor D. Schroeder	Asst. Varsity Football
Kirk Wensink	Asst. Varsity Football
Jon Spurgeon	Junior Varsity Football
Brady Schroeder	Asst. Junior Varsity Football
Jeff Kirkendall	Volunteer Football
Josh Schroeder	Volunteer Football
Matt Schroeder	Head JH Football
Sam Schroeder	Asst. JH Football
Logan Haselman	Volunteer JH Football
Liam Nadler	Volunteer JH Football
Brent Newell	Varsity Volleyball
Allison Siefker	Varsity Asst. Volleyball
Kayla Siefker	JV Volleyball
Jennifer Schroeder	8 th Grade Volleyball
Ciara Hovest	7 th Grade Volleyball
Kevin Brandt	Varsity Golf
Dolores Garcia	Head Cheer
Courtney Ellerbrock	JV Cheer
Mariah Alafa	Junior High Cheer
Stacy Campbell	Varsity Cross Country
Gary Kreinbrink	Volunteer Cross Country
Nate Reynolds	Junior High Cross Country

075-17
Supplemental
Contracts

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Chris Kuhlman	Varsity Boys' Basketball
Gary Kreinbrink	Varsity Girls' Basketball
Darren Henry	Varsity Baseball
Adam Cupp	Varsity Softball
Gary Kreinbrink	Varsity Girls' Track
Kevan Westenbarger	Varsity Boys' Track

Vote: John Schortgen—yea; Nancey Schortgen—yea; Tim Nadler—abstained; Cindy Erickson—yea; and Sam Walther—yea. Motion passed: 4-0-1.

Cindy Erickson moved, and Tim Nadler seconded the motion, to approve the following supplemental contracts for 2017-18:

<u>Name</u>	<u>Position</u>
Sarah Arps	Class Advisor Grade 12
Katelyn Collier	Class Advisor Grade 11
Chelsea Hempfling	Class Advisor Grade 10
Stacy Campbell	Class Advisor Grade 9
Shelly Nagel	Jr. High Advisor
Katelyn Collier	Art Club Advisor
Stacey Berger	Quiz Team Advisor
Russ Wenzinger	National Honor Society
Stacy Campbell	Student Council Advisor
Katelyn Collier	Prom Advisor
Kathy Rieman	Jr./Sr. Trip Advisor
Elena Beaupre	Spanish Club Advisor
Robb Cupp	Science Club Advisor
Don Barnhart	FFA Advisor
Yvette Schroeder	FBLA Advisor
Dolores Garcia	Flag Corp Advisor
Melissa Meyer	Yearbook Advisor
Sarah Arps	Newspaper Advisor
Andrew Stein	Pep Band
Andrew Stein	Marching Band
Ashley Klein	Choir Director

Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler moved, and John Schortgen seconded the motion to the following individuals to serve as substitutes during the 2017-16 school year:

Cafeteria:	Donna Ranes, Gwen Schroeder, and Chelsie Keeran
Bus Drivers:	Jan Amrine, Alex Amador, Kyle Stechschulte, and Jennifer Higley
Custodian:	Randy Haselman, Paulette Bennett, Gwen Schroeder, Maria Koenig, Karen Gillespie, and Deb Niese

Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen moved, and Tim Nadler seconded the motion, to approve payment to individuals who work athletic events for the 2016-17 school year per the Superintendent/Athletic Director's recommendation and notification to the Treasurer. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen moved, and Cindy Erickson seconded the motion, to accept a grant from the O.P. and W.E. Edwards Foundation, Inc. in the amount of \$38,200 to be used to support the school's instrumental and voice music programs, library, playground, and science departments. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to authorize the continued membership in the Ohio High School Athletic Association for the 2017-18 school year. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and John Schortgen seconded the motion, to approve the purchase of a retirement gift for school employees who are retiring at the end of the current school year. Vote: Cindy Erickson—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve the Middle School/High School Handbook for the 2017-18 school year. Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

076-17
Supplemental
Contracts

077-17
Classified
Substitutes

078-17
Athletic
Workers

079-17
Edwards
Donation

080-17
OHSAA
Membership

081-17
Retirement
Gifts

082-17
17-18 MS/HS
Handbook

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John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the Summer Stem Camp from August 7-11, 2017 per attached. Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

083-17
Summer
Stem Camp

Cindy Erickson made a motion, and Nancey Schortgen seconded the move, to approve the Second reading of the following Board Policies:

084-17
Bd. Policies
2nd Reading

- Policy 2430 – District-Sponsored Clubs and Activities
- Policy 2430.02 – Participation of Community/STEM School Students in Extra-Curricular Activities
- Policy 2431 – Interscholastic Athletics
- Policy 2461 – Recording of District Meetings Involving Students and/or Parents
- Policy 2623 – Student Assessment and Academic Intervention Services
- Policy 3120.08 – Employment of Personnel for Co-curricular/Extra-Curricular Activities
- Policy 3220 – Standards-Based Teacher Evaluation
- Policy 5111 – Eligibility of Resident/Nonresident Students
- Policy 5111.01 – Homeless Students
- Policy 5111.03 – Children and Youth in Foster Care
- Policy 5200 - Attendance
- Policy 5460 – Graduation Requirements
- Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- Policy 5630.01 – Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
- Policy 6320 – Purchases
- Policy 6325 – Procurement – Federal Grants/Funds
- Policy 6423 – Use of Credit Cards
- Policy 6700 – Fair Labor Standards Act (FLSA)
- Policy 8210 – School Calendar
- Policy 8310 – Public Records
- Policy 8320 – Personnel Files
- Policy 8330 – Student Records
- Policy 8340 – Letters of Reference
- Policy 8452 – Automated External Defibrillators (AED)
- Policy 8500 – Food Services
- Policy 8510 – Wellness
- Policy 9270 – Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students not Enrolled in the District

Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, seconded by Tim Nadler, to approve the attached computer services agreement with the NOACSC for the 2017-18 school year. Vote: Nancey Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

085-17
NOACSC
Agreement

PLANNING and DISCUSSION

- Graduation – May 28th @ 2:00 p.m.
- Building & Grounds Committee Meeting needed
- Certificate of Use & Occupancy – Bennett Park
- New School Bus (propane)
- Board Round Robin

Tim Nadler made a motion, seconded by Cindy Erickson, to approve the letting of bids for a new diesel/propane school bus. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

086-17
School Bus
Bids

INFORMATIONAL ITEMS

A. Board Committees for 2017

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	Cindy Erickson	John Schortgen
Building and Grounds	John Schortgen	Sam Walther
Extra-curricular	Tim Nadler	Cindy Erickson
Curriculum	Nancey Schortgen	Sam Walther
Finance	Sam Walther	Cindy Erickson
Legislative Liaison	Sam Walther	
Negotiations	Tim Nadler	Nancey Schortgen

Cindy Erickson made a motion, seconded by Tim Nadler, to hold the Regular Board Meeting at 7:00 p.m. on Monday, June 12, 2017 in the Media Center. Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

087-17
Meeting Date

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Tim Nadler made a motion, seconded by Cindy Erickson, to hold a Special Board Meeting at 7:00 p.m. on Thursday, June 29, 2017 in the Administrative Conference Room for the purpose of end of year financial items. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

088-17
Special
Meeting

Nancey Schortgen made a motion, seconded by Cindy Erickson to adjourn the meeting. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

089-17
Adjourn

The meeting was adjourned at 8:05 p.m.

_____ President

_____ Treasurer