

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: November 17, 2016 Kind of Meeting: Regular

The Leipsic Local Board of Education met in Regular session on Thursday, November 17, 2016 at 7:00 p.m. in the Media Center.

The following board members were present: Cindy Erickson, Tim Nadler, John Schortgen, Nancey Schortgen and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Brian Bennett, Middle/High School Principal; Darren Henry, Elementary Principal; Megan Tobe, Student Success Coordinator; and David Miller, Treasurer.

In attendance were one staff member, one parent, one student, one child and four community members.

A motion was made by Tim Nadler, and seconded by John Schortgen, to approve the minutes of the October 2016 board meeting. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

204-16
Minutes

Nancey Schortgen made a motion, and Cindy Erickson seconded the move, to approve financial statements as presented. (Bills, Interest, Bank Reconciliation). Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

205-16
Financial
Statements

NEW BUSINESS

Fiscal Items:

Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve the following Transfers/Advances/Advance Backs:

206-16
Transfers/
Advances/
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	590-9017	\$ 2,180.60
Advance	001-0000	572-9017	8,345.59

Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Nancey Schortgen seconded the motion, to approve the following invoice for payment. Both at the time that contract or order was made (“then”) and at the time that the fiscal officer was completing the certification (“now”), that sufficient funds were available or in the process of collection, to credit of a proper fund, properly appropriated and free from any previous encumbrance.

207-16
Payment of
Invoices

<u>PO#</u>	<u>Invoice</u>	<u>Vendor</u>	<u>Amount</u>
1700371	1065018	Josten’s	\$8,135.93

Vote: John Schortgen—yea; Nancey Schortgen—yea; Cindy Erickson—yea Tim Nadler—yea and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and Tim Nadler seconded the motion, to approve modifications for FY2017:

208-16
Appropriation
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
001-600	\$43,500.00	\$85,403.00	\$41,903.00
006-600	208,227.00	298,227.00	90,000.00

Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen made a motion, and Cindy Erickson seconded the motion, to approve an increase in the carrying/reconciliation amount in the athletic checking account to \$5,000.00 with the per check limit to remain the same at \$300.00. Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

209-16
Athletic
Checking

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the attached Business Associate Agreement with Health Billing Services, Inc. Health Billing Services, Inc. is the district TPA for Medicaid School Program (MSP). Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

210-16
Medicaid
Billing

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the following Tax Increment Financing (TIF) agreement (Option B) with the Van Buren Township and FNK Farms, LLC.

211-16
TIF Agree-
ment-FNK
Farms

The Leipsic Local Board of Education approves the proposed Tax Increment Financing (TIF) agreement (Option B) with the Van Buren Township and FNK Farms, LLC. The TIF agreement shall provide a 100% Tax Increment Financing package for 15 years whereby Van Buren Township would redirect a portion (roughly 75%) of the taxes generated by the facility for Road D improvements. The Leipsic School District shall receive a minimum annual payment of \$1,223.71 for 15 years. The school district’s annual payment shall increase proportionately if FNK Farms, LLC’s investment level in real property exceeds \$800,000 for the project. The Leipsic School District further agrees to waive the 45 day notification period for this specific agreement.

Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

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Personnel:

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to accept the retirement of Estella Martinez, ESL Teacher effective May 31, 2017. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

212-16
E. Martinez
Retirement

Tim Nadler made a motion, and John Schortgen seconded the motion, to accept the resignation of Aric Schroeder, Jr. High Boys' Basketball coach per attached. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

213-16
A. Schroeder
Resignation

Nancey Schortgen moved, and Cindy Erickson seconded the motion, to approve the following athletic supplemental contracts for 2016-17 as recommended by the Athletic Director and initialed by the high school principal.

214-16
Supplemental
Contracts

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp*</u>	<u>Compensation</u>
Trevor J. Schroeder	Jr. High Boys' Basketball	5%	ND	4	\$1,689.00
Liam Nadler	Asst Varsity Girls Basketball	7%	D	0	2,273.00

*Paid on 11 years' experience maximum.

Vote: Nancey Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—abstained; and Sam Walther—yea. Motion passed: 4-0-1.

John Schortgen moved, and Tim Nadler seconded the motion, to approve Joanne Ritter as Aide, Step 0 (\$12.74), 1.5 hours per day (1:40 p.m. – 3:10 p.m.). Vote: John Schortgen—yea; Tim Nadler—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

215-16
J. Ritter
Aide

Cindy Erickson moved, and Tim Nadler seconded the motion, to approve Courtney Ellerbrock as Title I Non-public Special Education Tutor on an as needed basis for the 2016-17 school year. Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea ; and Sam Walther—yea. Motion passed: 5-0.

216-16
Title I
Non-public
Aide

John Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the request of Dolores Garcia, ESL Aide, for an unpaid maternity leave per attached. Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

217-16
D. Garcia
Leave

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the following as additional substitutes for the 2016-17 school year.

218-16
Classified
Subs

Custodial: Gwen Schroeder and Maria Koenig

Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Cindy Erickson seconded the motion, to approve December 12, 2016 as a professional development day for faculty, resulting in no classes for students. Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

219-16
Prof. Dev.

Tim Nadler made a motion, and Nancey Schortgen seconded the motion, to approve the Board of Education to provide Lunch on 12/12/2016 for staff. Vote: Tim Nadler—yea; Nancey Schortgen—yea; Cindy Erickson—yea; John Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

220-16
Bd of Ed.
Lunch

John Schortgen made a motion, and Cindy Erickson seconded the motion, to approve the hosting of a DII Girls Sectional Basketball game on Feb. 21, 22 & 25, 2017 per attached. Vote: John Schortgen—yea; Cindy Erickson—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

221-16
Girls Bball
Sectionals

Tim Nadler made a motion, and John Schortgen seconded the motion, to approve the Memorandum of Understanding between Leipsic local Schools and Bluffton University Education Department for the Educator Preparation Program for the 2016-17 school year. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

222-16
MOU
Bluffton
Univ.

Tim Nadler made a motion, and seconded by Cindy Erickson, to approve the first reading of the following Board Policies:

223-16
1st Reading
BoardPolicies

0100 – Definitions

Policy 0167.1 – Use of Electronic Mail/Text Messages

Policy 169.2 – Open Meetings/Sunshine Law

Policy 1530 – Evaluation of Principals and other Administrators

Policy 1619 – Group Health Plans

Policy 1619.01 – Privacy Protections of Self-funded Group Health Plans

Policy 1619.03 – Patient Protection and Affordable Care Act

Policy 2370 – Educational Options

Policy 2460 – Special Education

Policy 3220 – Standards-Based Teacher Evaluation

Policy 3223 – Standards-Based School Counselor Evaluation

Policy 3419 – Group Health Plans

Policy 3419.01 – Privacy Protections of Self-funded Group Health Plans

Policy 3419.03 – Patient Protection and Affordable Care Act

Policy 3420 - Delete

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Policy 4419 – Group Health Plans
Policy 4419.01 – Privacy Protections of Self-funded Group Health Plans
Policy 4419.03 – Patient Protection and Affordable Care Act
Policy 5830 – Student Fund-Raising
Policy 6605 - Crowdfunding
Policy 6700 – Fair Labor Standards Act (FLSA)
Policy 6830 – audit
Policy 7540 – Technology
Policy 7540.01 – Technology Privacy
Policy 7540.02 – Web Content, Services and Apps
Policy 8330 – Student Records
Policy 9700 – Relations with Special Interest Groups

Vote: Tim Nadler—yea; Cindy Erickson—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

Cindy Erickson made a motion, and Nancey Schortgen seconded the motion, to authorize David Miller, Treasurer to transact business as an officer for Leipsic Local School District, Leipsic Public Elementary School and Leipsic Public High School. Vote: Cindy Erickson—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Sam Walther—nay. Motion passed: 4-1.

224-16
D. Miller
Officer

PLANNING and DISCUSSION

- Board Round Robin

INFORMATIONAL ITEMS

A. Board Committees for 2016

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	Cindy Erickson	John Schortgen
Building and Grounds	John Schortgen	Sam Walther
Extra-curricular	Tim Nadler	Cindy Erickson
Curriculum	Nancey Schortgen	Sam Walther
Finance	Sam Walther	Tim Nadler
Legislative Liaison	Sam Walther	
Negotiations	Cindy Erickson	Nancey Schortgen

Tim Nadler made a motion, seconded by John Schortgen to set the next regular meeting for December 12, 2016 at 7 p.m. in the Media Center. Vote: Tim Nadler—yea; John Schortgen—yea; Cindy Erickson—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

225-16
Meeting
Date

Cindy Erickson made a motion, seconded by Tim Nadler to adjourn the meeting. Vote: Cindy Erickson—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Sam Walther—yea. Motion passed: 5-0.

226-16
Adjourn

The meeting was adjourned at 8:24 p.m.

_____ President

_____ Treasurer