

**LEIPSIC LOCAL SCHOOL**  
**Board of Education**  
**Minutes**

Date: June 29, 2015 . Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Monday, June 29, 2015 at 7:00 p.m. in the Media Center.

The following board members were present: Tim Nadler, John Schortgen, Brad Schroeder and Sam Walther. Nancey Schortgen arrived at 7:25 p.m.

Administration present included: Greg Williamson, Superintendent; Larry Black, HS Principal; Darren Henry, Elem. Principal; and David Miller, Treasurer.

In attendance were four staff members, and one member of the media.

A motion was made by Tim Nadler, and seconded by Sam Walther, to approve the minutes of the May 2015 board meeting. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

106-15  
Minutes

John Schortgen made a motion, and Tim Nadler seconded the move, to approve financial statements as presented (Bills, Interest, Bank Reconciliation). Vote: John Schortgen—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0.

107-15  
Financial  
Statements

**OLD BUSINESS**

**NEW BUSINESS**

**FISCAL ITEMS:**

A motion was made by Sam Walther, and seconded by Tim Nadler, to approve the attached list of items for inventory disposal. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

108-15  
Inventory  
Disposal

John Schortgen made a motion, and Sam Walther seconded the motion, to approve the following Transfers/Advances/Advance Backs:

109-15  
Transfer/  
Advances /  
Advance Back

| <u>Type</u>  | <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|--------------|------------------|----------------|---------------|
| Transfer     | 006-0000         | 006-9999       | \$ 5,000.00   |
| Transfer     | 003-0000         | 003-9998       | 16,696.00     |
| Advance      | 001-0000         | 599-9999       | 600.00        |
| Advance Back | 003-0000         | 001-0000       | 250,000.00    |
| Advance Back | 003-9550         | 001-0000       | 5,000.00      |
| Advance Back | 505-9015         | 001-0000       | 9,265.17      |
| Advance Back | 572-9015         | 001-0000       | 12,391.07     |
| Advance Back | 590-9015         | 001-0000       | 3,753.60      |
| Advance Back | 599-9015         | 001-0000       | 18,506.27     |

Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; and Brad Schroeder—yea. Motion passed: 4-0.

Sam Walther made a motion, and Tim Nadler seconded the motion, to approve the FY2015 appropriation modifications as follows:

110-15  
Appropriations

| <u>Fund</u> | <u>From Fund</u> | <u>To Fund</u> | <u>Increase/(Decrease)</u> |
|-------------|------------------|----------------|----------------------------|
| 001-100     | \$3,437,494.00   | \$3,410,000.00 | (\$27,494.00)              |
| 001-200     | 1,347,761.00     | 1,320,000.00   | (27,761.00)                |
| 001-400     | 1,215,495.00     | 1,280,000.00   | 64,505.00                  |
| 001-500     | 305,870.52       | 160,000.00     | (145,870.52)               |
| 001-600     | 64,777.48        | 90,000.00      | 25,222.52                  |
| 001-800     | 104,941.00       | 104,941.00     | 0.00                       |
| 001-900     | 556,115.00       | 615,000.00     | 58,885.00                  |
| 002-800     | 321,749.00       | 324,100.00     | 2,351.00                   |
| 002-900     | 0.00             | 0.00           | 0.00                       |
| 003-400     | 0.00             | 0.00           | 0.00                       |
| 003-600     | 140,516.00       | 70,000.00      | (70,516.00)                |
| 003-800     | 877,480.00       | 83,000.00      | (794,480.00)               |
| 003-900     | 1,324,919.00     | 415,000.00     | (909,919.00)               |
| 004         | 146,000.00       | 146,000.00     | 0.00                       |
| 006         | 361,138.00       | 325,000.00     | (36,138.00)                |
| 007         | 58,177.03        | 70,000.00      | 11,822.97                  |
| 010         | 2,028,638.97     | 2,021,140.34   | (7,498.63)                 |
| 018         | 8,800.00         | 7,300.00       | (1,500.00)                 |
| 022         | 10,000.00        | 3,025.00       | (6,975.00)                 |
| 029         | 18,800.00        | 20,000.00      | 1,200.00                   |
| 034         | 54,500.00        | 50,000.00      | (4,500.00)                 |
| 035         | 31,643.19        | 31,743.19      | 100.00                     |
| 200         | 33,800.00        | 30,300.00      | (3,500.00)                 |
| 300         | 187,400.00       | 145,000.00     | (42,400.00)                |
| 401         | 79,831.42        | 75,011.18      | (4,820.24)                 |
| 451         | 3,600.00         | 3,600.00       | 0.00                       |

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|     |            |            |             |
|-----|------------|------------|-------------|
| 505 | 92,451.66  | 74,873.94  | (17,577.72) |
| 506 | 511.17     | 2,565.39   | 2,054.22    |
| 516 | 147,875.96 | 147,875.96 | 0.00        |
| 551 | 8,418.75   | 8,924.49   | 505.74      |
| 572 | 251,922.25 | 178,725.34 | (73,266.96) |
| 587 | 2,615.66   | 2,615.66   | 0.00        |
| 590 | 61,515.74  | 45,712.78  | (15,802.96) |
| 599 | 63,226.80  | 52,333.07  | (10,893.73) |

Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

John Schortgen moved, and Tim Nadler seconded the motion to approve membership in the Schools of Ohio Risk Sharing Authority (SORSA) for the district’s property and liability insurance coverage for FY2016 at a cost of \$62,898. United Insurance Services is our local agent.

111-15  
FY2016  
Insurance

Vote: John Schortgen—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0.

Sam Walther moved, and John Schortgen seconded the motion to approve FY2016 temporary appropriations as follows:

112-15  
Temporary  
Appropriations

| <u>Fund</u> | <u>Amount</u> | <u>Fund</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 001-100     | 3,405,591.00  | 018         | 7,000.00      |
| 001-200     | 1,391,025.00  | 022         | 10,000.00     |
| 001-400     | 1,270,164.00  | 029         | 15,000.00     |
| 001-500     | 227,133.00    | 034         | 50,000.00     |
| 001-600     | 34,500.00     | 035         | 125,000.00    |
| 001-800     | 115,317.00    | 200         | 50,000.00     |
| 001-900     | 478,317.00    | 300         | 125,000.00    |
| 002-800     | 325,000.00    | 401         | 75,000.00     |
| 003-400     | 0.00          | 451         | 3,600.00      |
| 003-600     | 130,000.00    | 505         | 75,000.00     |
| 003-800     | 815,000.00    | 516         | 148,000.00    |
| 003-900     | 965,000.00    | 551         | 9,500.00      |
| 004         | 0.00          | 572         | 175,000.00    |
| 006         | 350,000.00    | 587         | 2,620.00      |
| 007         | 75,000.00     | 590         | 40,000.00     |
| 010         | 0.00          | 599         | 32,000.00     |

Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; and Brad Schroeder—yea. Motion passed: 4-0.

Tim Nadler made a motion, and Sam Walther seconded the move, to approve membership in the Bureau of Workman’s Compensation Group Rating Program sponsored by Sheakley. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

113-15  
Workman’s  
Compensation

John Schortgen made a motion, and Sam Walther seconded the move, to enter into executive session at 7:08 p.m. for the purpose of the employment or compensation of an employee. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; and Brad Schroeder—yea. Motion passed: 4-0.

114-15  
Executive  
Session

Nancey Schortgen arrived during the Executive Session. The board returned from executive session at 7:54 p.m.

**PERSONNEL:**

Tim Nadler made a motion, and seconded by Sam Walther, to approve the 2015-16 contract year compensation package for Elementary Principal (Darren Henry) as presented. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

115-15  
Elem Principal  
Compensation

Sam Walther made a motion, and seconded by Tim Nadler, to approve the 2015-16 contract year compensation package for High School Principal (Larry Black) as presented. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

116-15  
HS Principal  
Compensation

Nancey Schortgen made a motion, and seconded by John Schortgen, to approve the 2015-16 contract year compensation package for Technology Administrator (Sharon Siebeneck) as presented. Vote: Nancey Schortgen—yea; John Schortgen—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

117-15  
Tech Admin  
Compensation

Tim Nadler made a motion, and seconded by John Schortgen, to approve the 2015-16 contract year compensation package for Student Success Coordinator (Megan Tobe) as presented. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

118-15  
Success Coord  
Compensation

Sam Walther made a motion, and seconded by Tim Nadler, to approve the wage and benefit schedules for the classed administrative staff (Secretaries, Assistant Treasurer, and Head Maintenance) for the 2015-16 school year as presented. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

119-15  
Admin. Class.  
Wage/Benefit

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|  |   |
|--|---|
| <p>John Schortgen made a motion, and seconded by Nancey Schortgen, to approve Chris Christmas as Art Teacher for 2015-16 school year, 0 years experience, Bachelor+ degree, \$15,526.15 (115 days @ 3/4 day). Vote: John Schortgen—yea; Nancey Schortgen—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.</p>   | <p>120-15<br/>C. Christman<br/>Art Teacher</p>            |
| <p>Tim Nadler made a motion, and seconded by Sam Walther, to approve Cross Country as a Varsity sport for the 2015-16 school year. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>  | <p>121-15<br/>Cross Country</p>                           |
| <p>John Schortgen made a motion, and seconded by Sam Walther, to approve High School fees for the 2015-16 school year per attached. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>   | <p>122-15<br/>HS Fees</p>                                 |
| <p>John Schortgen made a motion, and seconded by Tim Nadler, to set cafeteria prices for the 2015-16 school year. Breakfast - \$1.00 for elementary, \$1.25 for high school; \$0.30 for reduced price. Lunches - \$2.05 for elementary; \$2.30 for high school; and \$0.40 for reduced price. Ala Carte prices were approved as presented. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.</p>  | <p>123-15<br/>Cafe prices<br/>2015-16</p>                 |
| <p>Tim Nadler made a motion, and Sam Walther seconded the move, to approve the second reading of the following Board Policies and Administrative Guidelines:</p> <p>Policy 1530 – Evaluation of Principals &amp; Administrators<br/>Policy 2114 – Meeting State Performance Indicators<br/>Policy 2271 – College Credit Plus Program<br/>Policy 2413 – Career Advising<br/>Policy 3220 – Standards Based Teacher Evaluation<br/>Policy 5114 – Nonimmigrant Students and Foreign Exchange Students<br/>Policy 5340 – Student Accidents<br/>Policy 5350 – Student Suicide<br/>Policy 5460 – Graduation Requirements<br/>Policy 6108 – Authorization to Make Electronic Fund Transfers<br/>Policy 8390 – Animals on District Property<br/>Policy 8400 – School Safety</p> | <p>124-15<br/>Bd. Policies<br/>2<sup>nd</sup> Reading</p> |
| <p>Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>  |   |
| <p>John Schortgen moved, and Sam Walther seconded the motion, to approve the Elementary and Middle School/High School handbooks for 2015-2016. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>  | <p>125-15<br/>Student<br/>Handbooks</p>                   |
| <p>Tim Nadler moved, and Nancey Schortgen seconded the motion, to approve the contract with Northwest Physical Therapy for Therapeutic Services for the 2015-16 school year per attached. Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.</p>   | <p>126-15<br/>PT Services<br/>2015-16</p>                 |
| <p>Nancey Schortgen moved, and Sam Walther seconded the motion, to approve the Northwest Ohio Area Cooperative Computer Services Agreement for FY2016 per attached. Vote: Nancey Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>   | <p>127-15<br/>NOACSC<br/>Agreement</p>                    |
| <p>Tim Nadler moved, and John Schortgen seconded the motion, to approve that the Leipsic Board of Education meeting for July 2015 be waived. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.</p>  | <p>128-15<br/>July meeting<br/>Waived</p>                 |
| <p>Sam Walther made a motion, and Tim Nadler seconded the move, to enter into executive session at 8:13 p.m. for the purpose of the evaluation of the treasurer and superintendent. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>   | <p>129-15<br/>Executive<br/>Session</p>                   |
| <p>The board returned from executive session at 9:03 p.m.</p>  |   |
| <p>Tim Nadler made a motion, and seconded by Nancey Schortgen, to approve the 2015-16 contract year compensation package for Superintendent (Greg Williamson) as presented. Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.</p>   | <p>130-15<br/>Superintendent<br/>Compensation</p>         |
| <p>John Schortgen made a motion, and seconded by Sam Walther, to approve the 2015-16 contract year compensation package for Treasurer (David Miller) as presented. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>  | <p>131-15<br/>Treasurer<br/>Compensation</p>              |
| <p>Tim Nadler made a motion, and seconded by Sam Walther, to approve a five year contract extension through 7/31/2021 for David Miller as school district treasurer per terms and conditions as presented. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.</p>  | <p>132-15<br/>Treasurer<br/>Contract<br/>Extension</p>    |

LEIPSIC LOCAL SCHOOL  
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PLANNING and DISCUSSION

- A. Correspondence
- B. School Day 2015-16: 8:05 a.m. to 3:10 p.m.
- C. Board Round Robin

INFORMATIONAL ITEMS

A. Board Committees for 2015

|                      | <u>Chairman</u>  | <u>Vice-Chairman</u> |
|----------------------|------------------|----------------------|
| Personnel            | Tim Nadler       | John Schortgen       |
| Building and Grounds | John Schortgen   | Sam Walther          |
| Extra-curricular     | Tim Nadler       | Brad Schroeder       |
| Curriculum           | Nancey Schortgen | Sam Walther          |
| Finance              | Sam Walther      | Brad Schroeder       |
| Legislative Liaison  | Sam Walther      |                      |
| Negotiations         | Brad Schroeder   | Nancey Schortgen     |

Sam Walther made a motion, seconded by Tim Nadler, to hold the Regular Board Meeting at 7:00 p.m. on Thursday, August 13, 2015 in the Media Center. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

133-15  
Meeting  
Date

Tim Nadler made a motion, and seconded by John Schortgen to adjourn the meeting. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

134-15  
Adjourn

The meeting was adjourned at 9:21 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer