

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: December 10, 2014 . Kind of Meeting: Regular .

The Leipsic Local Board of Education met in regular session on Wednesday, December 10, 2014 at 7:00 p.m. in the Media Center.

The following board members were present: John Schortgen, Nancey Schortgen, Brad Schroeder and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Larry Black, HS Principal; Darren Henry, Elem. Principal; and David Miller, Treasurer.

In attendance were eight staff members, five students, and three parents.

A motion was made by Nancey Schortgen, and seconded by Sam Walther, to approve the minutes of the November 2014 board meeting. Vote: Nancey Schortgen—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

214-14
Minutes

John Schortgen made a motion, and Sam Walther seconded the move, to approve financial statements as presented (Bills, Interest, Bank Reconciliation). Vote: John Schortgen—yea; Sam Walther—yea; Nancey Schortgen—yea; and Brad Schroeder--yea. Motion passed: 4-0.

215-14
Financial
Statements

OLD BUSINESS

NEW BUSINESS

Fiscal Items:

Sam Walther moved, and John Schortgen seconded the motion, to approve the following Transfer and Advances:

216-14
Transfer/
Advances

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Transfer	003-0000	003-9998	\$ 56,623.00
Advance	001-0000	505-9015	\$ 4,646.07
Advance	001-0000	572-9015	7,796.00
Advance	001-0000	590-9015	2,220.07

Vote: Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder--yea. Motion passed: 4-0.

Nancey Schortgen made a motion, seconded by Sam Walther, to approve the following appropriation modifications for fiscal year 2015.

217-14
Appropriation
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Increase/Decrease Amount</u>
001-500	\$ 307,870.52	\$ 307,519.04	\$ 948.52
001-600	63,777.48	62,828.96	(948.52)

Vote: Nancey Schortgen—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

A motion was made by John Schortgen, and seconded by Nancey Schortgen, to approve, as presented, the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.” Vote: John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea . Motion passed: 4-0.

218-14
Resolution

Executive Session:

John Schortgen made a motion, and Sam Walther seconded the motion, to move into executive session at 7:11 p.m. for the purpose of discussing personnel and employment of non-exempt administrative personnel. Vote: John Schortgen—yea; Sam Walther—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

219-14
Executive
Session

The Board returned from executive session at 7:17 p.m.

Personnel:

A motion was made by John Schortgen and seconded by Nancey Schortgen, to accept the resignation of Geri Steffan as Superintendent Secretary effective January 5, 2015. Vote: John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0.

220-14
Resignation

Sam Walther made a motion, seconded by John Schortgen, to accept the resignation of Christa Lammers as Cafeteria Cashier effective December 8, 2014 as presented. Vote: Sam Walther—yea ; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

221-14
Resignation

Sam Walther made a motion, and Nancey Schortgen seconded the move, to accept the retirement of the following teachers with thanks and appreciation .

222-14
Retirement

<u>Name</u>	<u>Position</u>
Gary Kreinbrink	High School English Teacher.

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: December 10, 2014 Kind of Meeting: Regular

Beckie Niese Elementary Art Teacher

Vote: Sam Walther—yea; Nancy Schortgen—yea; John Schortgen—yea; and Brad Schroeder. Motion passed: 4-0

A motion was made by John Schortgen, with Nancey Schortgen seconding the move, to approve Christa Lammers as Superintendent Secretary effective December 8, 2014, with 0 years experience. Vote: John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0.

223-14
Contract
Spt. Secy.

Nancey Schortgen made a motion and Sam Walther seconded the move, to approve Geri Steffan as Assistant Treasurer effective January 5, 2015, with 15 years experience. Vote: Nancey Schortgen—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

224-14
Contract
Asst. Treas.

A motion was made by John Schortgen, and seconded by Nancey Schortgen, to approve the second reading of the following Board Policies and Administrative Guidelines:

225-14
2nd Reading
Brd. Policies

- Policy 1530 – Evaluation of Principals and Other Administrators
- Policy 2210 – Curriculum Development
- Policy 2430.02 – Participation of Community/Stem School Student in Extra-Curricular Activities
- Policy 2430 – District-Sponsored Clubs and Activities
- Policy 2510 – Adoption of Textbooks
- Policy 2520 – Selection of Instructional Materials and Equipment
- Policy 3220 – Standards-Based Teacher Evaluation
- Policy 4415 – Severance Pay
- Policy 5223 – Released Time for Religious Instruction
- Policy 5330 – Use of Medications
- Policy 5336 – Care of Students with Diabetes
- Policy 5830 – Student Fund Raising
- Policy 6144 – Investments
- Policy 7540.02 – District Web Page
- Policy 7540.03 – Student Education Technology Acceptable Use and Safety
- Policy 7540.04 – Staff Education Technology Acceptable Use and Safety
- Policy 8325 – Receiving Legal Documents
- Policy 8330 – Student Records
- Policy 8400 – School Safety
- Policy 8500 – Food Service
- Policy 8510 – Wellness
- Policy 8550 – Competitive Food Sales
- Policy 8660 – Incidental Transportation of Students by Private Vehicle
- Policy 9211 – District Support Organizations
- AG 2623D – Standards Relative to the Ethical Use of Assessments by Staff
- AG 5111.01 – Homeless Students
- AG 5330 – Use of Medications
- AG 5330A – Emergency Medication
- AG 5340A – Student Accident/Illness
- AG 5340B – Health Emergencies and First Aid Care
- AG 5830 – Student Fund-Raising
- AG 7540.03 – Student Education Technology Acceptable Use and Safety
- AG 7540.04 – Staff Education Technology Acceptable Use and Safety
- AG 8310C – Receipt of Legal Documents—Delete
- AG 8325 – Receipt of Legal Documents
- AG 8500 – Food and Beverage Sales
- AG 8500A – Nutritional Guidelines
- AG 8660 – Transporting—Students Incidentally by Private Vehicle
- AG 9160C – Section 504/ADA – Complaint Procedures Related to Accessibility of District Facilities

Vote: John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0.

A motion was made by Nancey Schortgen, and seconded by Sam Walther, to approve the Memorandum of Understanding, as presented, between the Leipsic Local Board of Education and the Leipsic Education Certified Staff (Association) to add/change the following:

226-14
MOU

Article VII: Professional Compensation

Letter J. Extra-Curricular & Supplemental Contract

Number 1. Supplemental Salary Schedules

Item (f) Club Advisors:	(0-3 yrs.)	(4+ yrs.)
Sub-item (10) FBLA	3%	4%

Vote: Nancey Schortgen—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

Sam Walther made a motion, and Nancey Schortgen seconded the move, to accept the grant from the P&G Fund of The Greater Cincinnati Foundation in the amount of \$8,000.00. This grant is earmarked for the After School Program. Vote: Sam Walther—yea; Nancey Schortgen—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4.0.

227-14
P&G Grant

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: December 10, 2014 . Kind of Meeting: Regular .

John Schortgen made a motion, and Sam Walther seconded the move, to approve the Emergency Management Plan for Leipsic Local School District as presented. Vote: John Schortgen—yea; Sam Walther—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0. 228-14
Emergency
Mgmt. Plan

A motion was made by John Schortgen, and seconded by Nancey Schortgen, to approve the contract with Dave's Repairs Unlimited for bus maintenance and repairs for 2015. Vote: John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0. 229-14
Daves's
Repairs

Nancey Schortgen moved, and Sam Walther seconded the motion, to approve Little Vikes Cheer Camp to be held January 12, 13, and 15 and a half-time performance during the Leipsic vs. Arcadia boys' basketball game on January 16. Vote: Nancey Schortgen—yea; Sam Walther—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0. 230-14
Little Vikes
Cheer Camp

Sam Walther made a motion, and John Schortgen seconded the move, to approve the option for Leipsic Student Athletes to participate in Indoor Track sponsored by the Ohio Track and Country Coaches Association as presented. Vote: Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0. 231-14
Indoor Track

A motion was made by Sam Walther, and seconded by John Schortgen, to approve Brad Schroeder to serve as Board President pro-tem from January 1, 2015 through January 7, 2015. Vote: Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0. 232-14
President
Pro-tem

PLANNING and DISCUSSION

- A. Emergency Management Plan
- B. Board Round Robin

INFORMATIONAL ITEMS

A. Board Committees for 2014

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	Tim Nadler	John Schortgen
Building and Grounds	John Schortgen	Sam Walther
Extra-curricular	Tim Nadler	Brad Schroeder
Curriculum	Nancey Schortgen	Sam Walther
Finance	Sam Walther	Brad Schroeder
Legislative Liaison	Sam Walther	
Negotiations	Brad Schroeder	Nancey Schortgen

Sam Walther made a motion, seconded by John Schortgen, to hold the following Meetings on January 7, 2015: 233-14
Meeting
Date

Organization Meeting at 7:30 p.m.
Budget Hearing at 7:45 p.m.
Regular Meeting at 8:00 p.m.

Vote: Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 4-0.

Nancey Schortgen made a motion, seconded by John Schortgen to adjourn the December 10, 2014 meeting. Vote: Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 4-0 234-14
Adjourn

The meeting was adjourned at 7:35 p.m.

_____ President

_____ Treasurer