

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: June 30, 2014 . Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Monday, June 30, 2014 at 6:00 p.m. in the Media Center.

The following board members were present: Tim Nadler, John Schortgen, Nancey Schortgen, Brad Schroeder and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Larry Black, HS Principal; Darren Henry, Elem. Principal; and David Miller, Treasurer.

In attendance was one staff members, two prospective teaching candidates, and a representative from the Messenger.

A motion was made by Nancey Schortgen, and seconded by Tim Nadler, to approve the minutes of the May 2014 board meeting. Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

112-14  
Minutes

John Schortgen made a motion, and Tim Nadler seconded the move, to approve financial statements as presented (Bills, Interest, Bank Reconciliation). Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

113-14  
Financial  
Statements

OLD BUSINESS

NEW BUSINESS

Fiscal Items:

Sam Walther made a motion, and Nancey Schortgen seconded the move, to approve the establishment of the following funds:

114-14  
New Funds

006-9999	Cafeteria Equipment Fund
029-9997	Janet Mangas Scoreboard Fund
516	IDEA Part-B Fund
551	Title III LEP Fund
587	IDEA Preschool Fund

Vote: Sam Walther—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

Tim Nadler moved, and John Schortgen seconded the motion, to approve the following Transfers/Advances/ Advance Backs:

115-14  
Transfers/  
Advances/  
AdvanceBack

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Transfer	006-0000	006-9999	\$ 5,000.00
Transfer	003-0000	003-9998	17,623.00
Advance	001-0000	506-9014	1,644.71
Advance	001-0000	300-9550	15,000.00
Advance Back	505-9014	001-0000	2,225.90
Advance Back	572-9014	001-0000	5,103.68
Advance Back	590-9014	001-0000	1,652.55
Advance Back	506-9014	001-0000	1,644.71

Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

A motion was made by Sam Walther, and seconded by John Schortgen, to approve the following invoice(s) for payment: The money required for the payment of the following obligation at the time of making such contract or order, and at the time of execution of such certificate, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances:

116-14  
Invoices for  
Payment

<u>PO#</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
1400978	0001341	Johnson Gold	\$ 5,397.00

Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

John Schortgen made a motion, and Tim Nadler seconded the move, to approve the disposal of inventory as presented. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

117-14  
Inventory  
Disposal

A motion was made by Sam Walther, and seconded by Nancey Schortgen, to approve the early pay-off of the OASBO lease/purchase agreement including the pre-payment fess associated with the transaction. Vote: Sam Walther—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

118-14  
OASBO

Tim Nadler made a motion, and Sam Walther seconded the move, to approve membership in the Sheakley Bureau of Workman's Compensation group retrospective rating program for calendar year 2015 as presented. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea.

119-14  
Sheakley

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Motion passed: 5-0.

John Schortgen moved, and Sam Walther seconded the motion to approve the participation agreement between the Leipsic Local School District and the Schools of Ohio Risk Sharing Authority (SORSA) for property and liability insurance for the fiscal year 2015 (July 1, 2014 through June 30, 2015) at a cost of \$62,382 (last year's costs = \$56,608). Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

120-14  
SORSA

A motion was made by Nancey Schortgen, and seconded by Tim Nadler, to approve the following FY2014 appropriation modifications:

121-14  
Appropriation  
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Increase/ (Decrease)</u>
001-100	\$ 3,363,123.00	\$ 3,364,123.00	\$ 1,000.00
001-200	1,329,772.00	1,299,772.00	(30,000.00)
001-400	1,073,391.00	1,148,391.00	75,000.00
001-500	266,546.00	231,546.00	(35,000.00)
001-600	32,000.00	17,000.00	(15,000.00)
001-800	115,433.00	119,433.00	4,000.00
001-900	600,000.00	600,000.00	0.00
002-800	324,431.00	324,931.00	500.00
003-600	397,057.00	280,057.00	(99,000.00)
003-800	532,249.00	84,349.00	(448,000.00)
003-900	1,052,524.00	155,444.00	(897,080.00)
004	146,000.00	0.00	(146,000.00)
006	373,796.00	348,796.00	(25,000.00)
007	76,724.00	51,724.00	(25,000.00)
010	2,111,347.27	124,899.02	(1,986,448.25)
018	8,000.00	8,000.00	0.00
022	10,000.00	9,759.49	(240.51)
034	50,000.00	25,000.00	(25,000.00)
035	61,895.37	61,895.37	0.00
200	31,000.00	38,200.00	7,200.00
300	187,000.00	168,000.00	(19,000.00)
401	77,000.00	63,000.00	(14,000.00)
440	1,050.00	0.00	(1,050.00)
451	2,700.00	3,600.00	900.00
505	90,131.45	65,131.46	(25,000.00)
506	57,000.00	57,155.71	155.71
516	0.00	148,234.18	148,234.18
551	0.00	9,959.10	9,959.10
572	253,909.09	190,909.09	(63,000.00)
587	0.00	2,610.21	2,610.21
590	62,721.60	48,721.60	(14,000.00)
599	61,916.71	53,916.71	(8,000.00)

Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

Sam Walther moved, and Nancey Schortgen seconded the motion, to approve FY2015 Temporary Appropriations as follows:

122-14  
Temporary  
Appropriation

<u>Fund</u>	<u>Amount</u>	<u>Fund</u>	<u>Amount</u>
001-100	\$ 3,400,000.00	022	\$ 10,000.00
001-200	1,300,000.00	029	50,000.00
001-400	1,200,000.00	034	50,000.00
001-500	250,000.00	035	65,000.00
001-600	20,000.00	200	30,000.00
001-800	120,000.00	300	165,000.00
001-900	600,000.00	401	75,000.00
002-800	325,000.00	451	3,600.00
003-600	190,000.00	505	85,000.00
003-800	870,000.00	506	500.00
003-900	1,305,000.00	516	150,000.00
004	146,000.00	551	10,000.00
006	350,000.00	572	200,000.00
007	75,000.00	587	2,615.00
010	2,000,000.00	590	50,000.00
018	8,000.00	599	50,000.00
		Total	\$13,155,715.00

Vote: Sam Walther—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

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Sam Walther made a motion and Tim Nadler seconded the move, to enter into executive session at 6:34 p.m. for the purpose of superintendent and treasurer evaluations and other administrative personnel. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

123-14  
Executive  
Session

The board returned from executive session at 8:07 p.m.

A motion was made by John Schortgen and seconded by Sam Walther, to approve the 2014-15 contract year compensation package for Elementary Principal Darren Henry, at \$73,200 base salary and 12% STRS pick-up. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

124-14  
Elem. Princ.  
Salary

Tim Nadler made a motion, and John Schortgen seconded the move, to approve the 2014-15 contract year compensation package for H.S. Principal Larry Black at \$74,500 base salary, 12% STRS pick-up, and no medical stipend. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

125-14  
HS Princ.  
Salary

Sam Walther moved, and Tim Nadler seconded the motion, to approve the 2014-15 contract year compensation package for Superintendent Greg Williamson at \$93,500 base salary, 2-day unused vacation buy-back, Longevity Stipend of \$1,500 payable 9/1/2018, if still employed by the Leipsic Local School District, and a three year contract extension from August 1, 2015 – July 31, 2018. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

126-14  
Supt. Salary  
Pkg. & 3 yr.  
Contract  
Extension

John Schortgen made a motion, and Nancey Schortgen seconded the move, to approve the 2014-15 contract year compensation package for Treasurer David Miller at \$72,600 base salary, and \$400 HSA contribution annually. Vote: John Schortgen—yea; Nancey Schortgen—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

127-14  
Treasurer  
Salary

A motion was made by Nancey Schortgen and seconded by Tim Nadler to approve the 2014-15 contract year compensation package for Technology Administrator Sharon Siebneck at \$48,000 base salary. Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion Passed: 5-0.

128-14  
Tech.Admin  
Salary

John Schortgen made a motion, seconded by Sam Walther, to approve the wage and benefit schedules for the classified administrative staff (Secretaries, Assistant Treasurer, and Head Maintenance) for the 2014-15 school year as presented. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

129-14  
Classified  
Admin.  
Salary

Tim Nadler moved, and John Schortgen seconded the move, to approve a one-year contract for Andrea Wagner as ESL Aide for 2014-15 school year with 6 years experience, \$17,321.85. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

130-14  
ESL Aide

Nancey Schortgen made a motion, and Sam Walther seconded the move, to approve a one-year contract for Andrew Stein as Instrumental Music Teacher for 2014-15 school year, 5 years experience, B+ degree, \$39,467.00. Vote: Nancey Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

131-14  
Inst. Music  
Teacher

A motion was made by Tim Nadler, and seconded by Nancey Schortgen, to approve the following athletic supplemental contracts for 2014-15 as recommended by the Athletic Director:

132-14  
2014-15  
Sppl.  
Contracts

<u>Name</u>	<u>Coaching Position</u>	<u>%</u>	<u>Column</u>	<u>Exp.*</u>	<u>Compensation</u>
Brittani Wentworth	Varsity Cheerleading	9%	ND	2	\$ 2,728.00
Alivia Schroeder	7 <sup>th</sup> Grade Volleyball	4%	ND	0	1,081.00
Jennifer Brecht	8 <sup>th</sup> Grade Volleyball	5%	ND	5	1,625.00
Trevor J. Schroeder	Head Junior High Football	5%	ND	0	1,352.00
Don Verhoff	Asst. JH Football	4%	D	0	1,250.00
Jacob Heitmeyer	Asst. JH Football	4%	ND	0	1,081.00
Aric Schroeder	Volunteer JH Football				
Brady Schroeder	Volunteer JH Football				
Logan Haselman	Volunteer JH Football				
Dave Stuber	Volunteer JH Football				
Joe Luna	Volunteer JH Football				
Corbet Luna	Volunteer JH Football				

\*Experience is paid on 11 years maximum

Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

A motion was made by John Schortgen and seconded by Sam Walther, to approve the Memorandum of Understanding between the Leipsic Education Association and the Leipsic Board of Education regarding OTES. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

133-14  
MOU  
OTES

Sam Walther moved, and Tim Nadler seconded, to approve a No Cost—One Year Extension for Race to the Top. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

134-14  
RttT

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: June 30, 2014 Kind of Meeting: Regular

A motion was made by Tim Nadler, and seconded by John Schortgen, to approve Youth Volleyball Camp for August 4-6, 2014 from 1-3 p.m. in the Varsity and Auxiliary gyms. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

135-14  
Youth VB  
Camp

Sam Walther moved, and Tim Nadler seconded the move, to approve the second reading of the following Board Policies and Administrative Guidelines:

136-14  
2<sup>nd</sup> Reading  
Board  
Policies

Policy 0160 – Bylaws

Policy 1422—Nondiscrimination and Equal Employment Opportunity  
Policy 1619.01—Privacy Protections of Self-funded Group Health plans  
Policy 1623—Section 504/ADA Prohibition Against Disability Discrimination in Employment  
Policy 2260—Nondiscrimination and Access to Equal Educational Opportunity  
Policy 2260.01—Section 504/ADA Prohibition Against Discrimination Based on Disability  
Policy 2423—School-to-Work Program-Delete  
Policy 3122—Nondiscrimination and Equal Employment Opportunity  
Policy 3123—Section 504/ADA Prohibition Against Disability Discrimination in Employment  
Policy 3419.01—Privacy Protections of Self-funded Group Health Plans  
Policy 4122—Nondiscrimination and Equal Employment Opportunity  
Policy 4123—Section 504/ADA Prohibition Against disability discrimination in Employment  
Policy 4419.01—Privacy Protections of Self-funded Group Health Plans  
Policy 8210—School Calendar

Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

John Schortgen made a motion, and Sam Walther seconded the move, to approve the Elementary and Middle/High School handbooks for 2014-15. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

137-14  
EL/MS/HS  
Handbooks

Tim Nadler made a motion, seconded by Sam Walther, to approve the contract with Northwest Physical Therapy for Therapeutic Services for the 2014-15 school year as presented. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

138-14  
NW Phys.  
Therapy

A motion was made by John Schortgen and seconded by Nancey Schortgen, to approve the Northwest Ohio Area Cooperative Computer Services Agreement for FY2015 as presented. Vote: John Schortgen—yea; Nancey Schortgen—yea; Tim Nadler—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

139-14  
NOACSC

Tim Nadler moved, and John Schortgen seconded the motion, to approve the “Memorandum of Understanding between Defiance College and Leipsic Local School district for the Hosting of Education Intern and Practicum Students” effective July 1, 2014 through June 30, 2015. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and SamWalther—yea. Motion passed: 5-0.

140-14  
MOU w/  
Defiance  
College

PLANNING and DISCUSSION

A. Board Round Robin

INFORMATIONAL ITEMS

A. Board Committees for 2014

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	Tim Nadler	John Schortgen
Building and Grounds	John Schortgen	Sam Walther
Extra-curricular	Tim Nadler	Brad Schroeder
Curriculum	Nancey Schortgen	Sam Walther
Finance	Sam Walther	Brad Schroeder
Legislative Liaison	Sam Walther	
Negotiations	Brad Schroeder	Nancey Schortgen

Tim Nadler made a motion, seconded by John Schortgen, to hold the Regular Board Meeting at 6:00 p.m. on Monday, August 11, 2014 in the H.S. Media Center. Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

141-14  
Meeting  
Date

John Schortgen made a motion, seconded by Tim Nadler to adjourn the June 30, 2014 meeting. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

142-14  
Adjourn

The meeting was adjourned at 8:29 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer