

LEIPSIC LOCAL SCHOOL  
Board of Education  
Minutes

Date: June 20, 2013 . Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Thursday, June 20, 2013 at 7:30 p.m. in the Media Center.

The following board members were present: Tim Nadler, John Schortgen, Nancey Schortgen, Brad Schroeder, and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Larry Black, HS Principal; and David Miller, Treasurer.

Guests in attendance included two staff members and six community members.

Sam Walther made a motion, seconded by John Schortgen, to approve the minutes of the May 2013 Board Meeting. Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

100-13  
Minutes

Tim Nadler made a motion, seconded by Nancey Schortgen, to approve financial statements as presented. (Bills, Interest, Bank Reconciliation) Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder; and Sam Walther—yea. Motion passed: 5-0.

101-13  
Financial  
Statements

NEW BUSINESS

Fiscal Items

A motion was made by Tim Nadler, and seconded by John Schortgen, to approve the following Transfer, Advance, and Advance Backs:

102-13  
Transfer/  
Advance/  
Advance Back

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Transfer	003-0000	003-9998	\$ 18,517.45
Advance	001-0000	599-9013	1,572.45
Advance Back	505-9013	001-0000	6,177.49
Advance Back	506-9013	001-0000	2,872.06
Advance Back	572-9013	001-0000	15,227.44
Advance Back	590-9013	001-0000	4,155.35

Vote: Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; Brad Schroeder—yea and Sam Walther—yea. Motion passed: 5-0.

Nancey Schortgen moved, and Tim Nadler seconded the motion, to approve the following FY2013 Appropriation Modifications:

103-13  
Appropriation  
Modifications

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Increase/ (Decrease)</u>
003-600	\$ 130,0000 .00	\$ 345,000.00	\$ 215,000.00
003-900	890,601.00	675,601.00	(215,000.00)
300	145,000.00	176,000.00	31,000.00
505	110,000.00	110,600.00	600.00
506	55,614.09	68,900.00	13,285.91
599	30,896.00	31,361.00	465.00

Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

A motion was made by Sam Walther and seconded by John Schortgen, to approve the following invoice for payment. The money required for the payment of the following obligation at the time of making such contract or order and at the time of execution of such certificate, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances:

104-13  
Invoice for  
Payment

<u>PO Number</u>	<u>Invoice#</u>	<u>Vendor</u>	<u>Amount</u>
1301188	SO165755	Owens Community College	\$ 53,126.83

Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

Sam Walther moved, and Tim Nadler seconded the motion, to approve inventory for disposal as presented. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

105-13  
Inventory  
Disposal

Nancey Schortgen moved, and Tim Nadler seconded the motion to approve depository agreement with First Federal Bank (Ottawa, OH). Application/agreement attached. Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

106-13  
First Federal  
Agreement

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John Schortgen made a motion, and Sam Walther seconded the motion, to approve renewal proposal with SORSA for the school district's property and liability insurance as presented. Cost = \$56,408 or \$56,608 with increased Liability insurance coverage. (2012-13 costs = \$ 51,327). Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

107-13  
SORSA

Adoption of Pickup

Tim Nadler made a motion and Nancey Schortgen seconded the motion to approve the Adoption of Pickup as follows:

108-13  
STRS  
Pickup

Be it resolved, effective July 1, 2013, the Leipsic Local Board of Education agrees to pick up the total amount of employee contributions required by section 3307.26 Revised Code, to be contributed by Teachers to STRS Ohio. The Leipsic Local Board of Education is permitted to pick up employee contributions pursuant to section 3307.27, Revised Code, and Section 414 (h)(2) of the Internal Revenue Code. These picked-up contributions although designated as employee contributions, are being paid by the Leipsic Local Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

A motion was made by Tim Nadler, and seconded by Nancey Schortgen, to approve the Adoption of Pickup as follows:

109-13  
STRS  
Pickup

Be it resolved, effective July 1, 2013, the Leipsic Local Board of Education agrees to pick up the total amount of employee contributions required by section 3307.26 Revised Code, to be contributed by the Superintendent and Administrators to STRS Ohio. The Leipsic Local Board of Education is permitted to pick up employee contributions pursuant to section 3307.27, Revised Code, and Section 414 (h)(2) of the Internal Revenue Code. These picked-up contributions although designated as employee contributions, are being paid by the Leipsic Local Board of Education in lieu of employee contributions and shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes.

Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and Sam Walther seconded the motion, to approve the "Application for Deposit of Public Moneys" and "Memorandum of Agreement for Deposit of Public Funds" with the Fort Jennings State Bank as presented. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

110-13  
Applicaton  
for Deposit

Nancey Schortgen moved, and Tim Nadler seconded the move, to approve the Northwest Ohio Area Computer Services Cooperative Computer Services Agreement for FY2014 as presented. Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

111-13  
NOACSC  
Agreement

Sam Walther made a motion, and John Schortgen seconded the motion, to approve the contract with Northwest Physical Therapy for Therapeutic Services for the 2013-14 school year as presented. Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

112-13  
NW Physical  
Therapy

Personnel

A motion was made by Tim Nadler, and seconded by Nancey Schortgen to accept the following resignations, with gratitude, of the following staff members:

113-13  
Staff  
Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Lois Niese	Cafeteria Manager	July 31, 2013
Michael Knott	HS Math Teacher	End of the 2012/13 school year

Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

John Schortgen made a motion, and seconded by Tim Nadler, to approve the resignations of the following supplemental contracts:

114-13  
Sppl.Contract  
Resignations

<u>Name</u>	<u>Position</u>
Alyson Brecht	Freshman Volleyball
Chelsea Rogers	JV girls Basketball

Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

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Sam Walther moved, and Tim Nadler seconded the motion, to approve the following supplemental contracts for the 2013-14 school year as recommended by the athletic director and approved by the high school principal.

115-13  
Supplemental  
Contracts

<u>Name</u>	<u>Coaching Position</u>	<u>%</u>	<u>Column</u>	<u>Exp.</u>	<u>Compensation</u>
Kurt Steffan	Asst. Varsity Football	8%	D	11 yrs.	\$ 3,564.00
Jackie Niese	Head Varsity Cheerleading	9%	ND	1 yr.	2,506.00
Brittani Wentworth	Junior Varsity Cheerleading	5%	ND	1 yr.	1,392.00
Matt Schroeder *	Asst. JV Football	5%	ND	1 yr.	1,392.00

\*Correction to May 14, 2013 board meeting. Assistant JV Football coach, not Assistant Varsity Football Coach

Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

A motion was made by Nancey Schortgen and seconded by Sam Walther, to approve the following supplemental contracts for the 2013-14 school year:

116-13  
Supplemental  
Contracts

<u>Name</u>	<u>Position</u>	<u>%</u>	<u>Column</u>	<u>Exp.</u>	<u>Compensation</u>
Miriam Gibson	Musical Director	6%	D	19 yrs.	\$ 2,673.00
John Tadena	Asst. Musical Director	3%	ND	0 yrs.	803.00
Devin Bramel	Musical Accompanist	2%	D	2 yrs.	693.00
Mike Spangler	Set Construction & Desing	2%	D	0 yrs.	619.00

Vote: Nancey Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

Tim Nadler made a motion, and Sam Walther seconded the move, to approve the End of Course Exams for American History and Government as presented. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

117-13  
End of  
Course Exam

A motion was made by John Schortgen and seconded by Sam Walther, to approve the second reading of the following Board Policies and Administrative Guidelines:

118-13  
2nd Reading  
Board Policy

- Bylaw 0160 –
- Policy 2270 – Religion in the Curriculum
- Policy 2431 – Interscholastic Athletics
- Policy 2623.02 – Third Grade Reading guarantee
- Policy 3120.08 – Employment of Personnel for Co-curricular/Extra-curricular Activities
- Policy 3131 – Reduction in Staff
- Policy 5515.01 – Safe Operation of motorized Utility Vehicles by Students
- Policy 6110 – Grant Funds
- Policy 1520 – Employment of Administrators
- Policy 1530 – Evaluation of Principals and Other Administrators
- Policy 5630.01 – Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion

Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

Tim Nadler moved, and Nancey Schortgen seconded the motion, to approve the second reading of the board policy regarding Teacher Evaluation. Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

119-13  
2<sup>nd</sup> Reading  
Teacher Eval.

A motion was made by John Schortgen, and seconded by Tim Nadler, to approve the Exchange of Services Partnership Agreement for 2013-14 with The Ohio State University at Lima. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

120-13  
Exchange of  
Services  
Partnership

Sam Walther made a motion and Nancey Schortgen seconded the move, to enter into Executive Session at 8:17 p.m. to discuss admin. personnel. Vote: Sam Walther—yea; Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

121-13  
Exec. Session

The Board returned from Executive Session at 9:06 p.m.

Sam Walther made a motion and Tim Nadler seconded the move, to take the motion off the Table from the 5/23/13 Board Meeting. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

122-13  
Tabled  
Motion

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Tim Nadler made a motion, and Sam Walther seconded the motion, to approve a 2-year contract for Larry Black as High School Principal effective August 1, 2013 through July 31, 2015. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—nay; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed 4-1.

123-13  
HS Principal  
Contract

PLANNING and DISCUSSION

- A. Capital Improvements
  - Locker Room Renovation
  - General Improvements
    - Scoreboards BKB
    - Track (Stone)
- B. Professional Learning Communities (PLC)
- C. OGT Scores – Textbook needs =Budget \$35,000.00
- D. Correspondence
- E. Board Round Robin

INFORMATIONAL ITEMS

Board Committees for 2013

Personnel:	Tim Nadler, John Schortgen
Building and Grounds:	John Schortgen, Sam Walther
Extra-Curricular:	Tim Nadler, Brad Schroeder
Curriculum:	Nancey Schortgen, Sam Walther
Finance:	Sam Walther, Brad Schroeder
Legislative Liaison:	Sam Walther
Negotiations:	Brad Schroeder, Nancey Schortgen

John Schortgen moved, and Sam Walther seconded the motion, to hold a Special Board meeting on Thursday, June 27, 2013 at 5:00 p.m.. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

124-13  
Special Mtg.  
Date

Sam Walther made a motion, and Tim Nadler seconded the move, to hold the Regular Board meeting on Tuesday, July 9, 2013 at 7:30 p.m. in the Media Center. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

125-13  
Meeting  
Date

Nancey Schortgen made a motion, seconded by Tim Nadler to adjourn the meeting. Vote: Nancey Schortgen—yea; Tim Nadler—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

126-13  
Adjourn

The meeting was adjourned at 9:55 p.m.

\_\_\_\_\_ President

\_\_\_\_\_ Treasurer