

LEIPSIC LOCAL SCHOOL
Board of Education
Minutes

Date: December 12, 2012 . Kind of Meeting: Regular

The Leipsic Local Board of Education met in regular session on Wednesday, December 12, 2012 at 7:00 p.m. in the Media Center.

The following board members were present: Tim Nadler, John Schortgen, Nancey Schortgen, Brad Schroeder and Sam Walther.

Administration present included: Greg Williamson, Superintendent; Larry Black, HS Principal; Darren Henry, Elem. Principal; and David Miller, Treasurer.

Guests included a representative from Millstream and also from Baird, the Bond Refinancing Co. Additional guests included ten parents and students and a reporter from the Sentinel.

John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the minutes of the November 2012 Board meeting. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

198-12
Minutes

Nancey Schortgen made a motion, seconded by Sam Walther, to approve financial statements as presented. (Bills, Interest, Bank Reconciliation) Vote: Nancey Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder. Motion passed: 5-0.

199-12
Financial
Statements

NEW BUSINESS

Fiscal Items:

Sam Walther made a motion, and John Schortgen seconded the motion, to approve the following advances and transfer:

200-12
Advances/
Transfer

| <u>Type</u> | <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-------------|------------------|----------------|---------------|
| Advance | 001-0000 | 003-0000 | \$ 228.94 |
| Advance | 001-0000 | 505-9013 | 4,988.96 |
| Advance | 001-0000 | 506-9013 | 1,526.44 |
| Advance | 001-0000 | 572-9013 | 12,713.69 |
| Advance | 001-0000 | 590-9013 | 3,328.59 |
| Advance | 001-0000 | 599-9013 | 1,505.55 |
| Transfer | 001-0000 | 001-9999 | 11,385.00 |

Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

A motion was made by Tim Nadler, and seconded by Nancey Schortgen, to approve the following invoices for payment: The money required for the payment of the following obligation at the time of making such contract or order, and at the time of execution of such certificate, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances:

201-12
Invoices for
Payment

| <u>PO Number</u> | <u>Invoice #</u> | <u>Vendor</u> | <u>Amount</u> |
|------------------|------------------|--------------------|---------------|
| 1300412 | MEMB51 | NOACSC | \$ 5,682.50 |
| 1300429 | 958832 | Josten's | 9,458.04 |
| 1300449 | 85858401 | US EPA | 16,002.18 |
| 1300426 | 5084048049 | Huntington | 238,179.38 |
| 1300460 | VOC3334 | Findlay City | 7,762.50 |
| 1300452 | 4221 | County Enterprises | 5,686.66 |
| 1300481 | 667732 | Century Resources | 5,032.12 |

Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

Sam Walther made a motion, and Tim Nadler seconded the motion, approve establishing Fund 022 (District Agency Fund) for accounting for athletic tournament events. Vote: Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

202-12
Fund 022

John Schortgen moved, and Sam Walther seconded the motion, to amend the Community Reinvestment Act (CRA) agreement, as presented, between the Leipsic Board of Education and Patrick Products, Inc./Patrick Holdings, Inc.-2012 extending the completion date to December 31, 2013. The first PILOT payment to be received in 2015. Vote: John Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

203-12
Amendment
CRA
Agreement

Tim Nadler made a motion, seconded by Nancey Schortgen, to approve, as presented, the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.” Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

204-12
Resolution

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Personnel:

Sam Walther moved, and John Schortgen seconded the motion, to approve the following supplemental contracts, per the athletic director's recommendation and approved by the high school principal for 2012-13:

| <u>Name</u> | <u>Position</u> | <u>% , Column, Exp.*</u> | | | <u>Compensation</u> |
|-----------------|------------------------|--------------------------|----|----|---------------------|
| Darren Henry | Varsity Baseball | 11% | D | 22 | \$ 4,781.00 |
| Ralph Westrick | Varsity Asst. Baseball | 6% | ND | 33 | 2,010.00 |
| Barry Newell | JV Baseball | 6% | D | 3 | 2,028.00 |
| Dennis Warnecke | Varsity Softball | 10% | ND | 3 | 2,928.00 |
| Andrea Maidlow | Varsity Asst. Softball | 5% | D | 2 | 1,690.00 |
| Nathan Reynolds | Varsity Boys' Track | 11% | D | 13 | 4,781.00 |
| Kathy Rieman | Varsity Girls' Track | 11% | D | 5 | 3,984.00 |
| Don Verhoff | JH Girls' Track | 5% | D | 8 | 1,992.00 |
| Michelle Flores | Volunteer JH Track | | | | |
| Julie Roof | Volunteer JH Track | | | | |

*Experience is paid on 11 years maximum

Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

A motion was made by Nancey Schortgen, and seconded by Sam Walther, to approve the second reading of the following Board Policies and Administrative Guidelines:

- Bylaws—0167.2—Use of Personal Communications Devices
- 1220—Employment of Superintendent
- 1310—Employment of Treasurer
- 1411—Whistleblower Protection
- 1422—Nondiscrimination and Equal Employment Opportunity
- 1520—Employment of Administrators
- 2260—Nondiscrimination and Access to Equal Educational Opportunity
- 2340—Field and Other District-Sponsored Trips
- 2623—Student Assessment and Academic Intervention Services
- 2623.02—Third Grade Reading Guarantee
- 3120—Employment of Professional Staff
- 3120.04—Employment of Substitutes
- 3120.05—Employment of Personnel in Summer School
- 3120.06—Selecting Student Teachers
- 3120.07—Employment of Casual Resource Personnel
- 3120.08—Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 3122—Nondiscrimination and Equal Employment Opportunity
- 3142—Non-Renewal of a Teacher Contract
- 3211—Whistleblower Protection
- 4120—Employment of Classified Employees
- 4120-04—Employment of Substitutes
- 4120.08—Employment of Personnel for co-Curricular/Extra-Curricular Activities
- 4122—Nondiscrimination and Equal Employment Opportunity
- 4211—Whistleblower Protection
- 5112—Entrance Requirements
- 5136—Wireless Communication Devices
- 5410—Promotion, Academic Acceleration, Placement, and Retention
- 5460—Graduation Requirements
- 6107—Authorization to Accept and Distribute Electronic Records and Use Electronic Signatures
- 6320—Purchases
- 6440—Cooperative Purchasing
- 6450—Local Purchasing
- 6460—Vendor Relations
- 7300—Disposition of Real Property/Personal Property
- 7530.02—Staff use of Personal Communications Devices
- 8120—The Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization
- 8210—School Calendar
- 8800—Religious/Patriotic Ceremonies and Observances
- 8900—Anti-Fraud

Vote: Nancey Schortgen—yea; Sam Walther—yea; Tim Nadler—yea; John Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5.0.

205-12
Supplemental
Contracts

206-12
2nd Reading
Board Policies
& Admin.
Guidelines

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John Schortgen made a motion, and Tim Nadler seconded the motion, to approve the contract with Dave's Repairs Unlimited for bus maintenance and repair for 2013 as presented. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

207-12
Dave's
Repairs

A motion was made by Sam Walther, and seconded by John Schortgen, to approve the 'Lil Viking' Cheer Camp to be held January 28-31 and a half-time performance during the Hardin Northern boys' basketball game on February 1. Vote: Sam Walther—yea; John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

208-12
Lil Viking
Cheer Camp

Tim Nadler moved, and Nancey Schortgen seconded the motion, to approve Brad Schroeder to serve as Board President pro-tem from January 1, 2013 through the 2013 Organizational Meeting. Vote: Tim Nadler—yea; Nancey Schortgen—yea; John Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

209-12
President
Pro-tem

PLANNING and DISCUSSION

- Race to the Top
- January Work Session/Board Goals
- Board Round Robin

Informational Items:

Board Committees for 2012

Personnel: Tim Nadler, John Schortgen
Building and Grounds: John Schortgen, Sam Walther
Extra-Curricular: Tim Nadler, Brad Schroeder
Curriculum: Nancey Schortgen, Sam Walther
Finance: Sam Walther, Brad Schroeder
Legislative Liaison: Sam Walther
Negotiations: Brad Schroeder, Nancey Schortgen

Tim Nadler made a motion, seconded by Sam Walther, to hold the Organizational Meeting on Wednesday, January 2, 2013 at 6:45 p.m.; the Budget Hearing on January 2, 2013 at 7:15 p.m.; and the Regular Board Meeting at 7:30 p.m. on January 2, 2013 in the Media Center. A Work Session will also be held on Tuesday, January 22, 2013 at 7:00 p.m. Vote: Tim Nadler—yea; Sam Walther—yea; John Schortgen—yea; Nancey Schortgen—yea; and Brad Schroeder—yea. Motion passed: 5-0.

210-12
Meeting
Dates

John Schortgen made a motion, seconded by Tim Nadler to adjourn the meeting. Vote: John Schortgen—yea; Tim Nadler—yea; Nancey Schortgen—yea; Brad Schroeder—yea; and Sam Walther—yea. Motion passed: 5-0.

211-12
Adjourn

The meeting was adjourned at 8:15 p.m.

President

Treasurer