

LEIPSIC BOARD OF EDUCATION
Regular Meeting: November 17, 2011 @ 7:00 p.m.
Media Center

I. OPENING

A. Call to Order: President Brad Schroeder
Pledge of Allegiance: Sam Walther

B. Roll Call:

____Mrs. Hohenbrink ____Mr. Nadler ____ Mr. Schortgen ____Mr. Schroeder ____Mr. Walther

C. Approval of Minutes:

Motion by _____; Seconded by _____

____Mrs. Hohenbrink ____Mr. Nadler ____ Mr. Schortgen ____Mr. Schroeder ____Mr. Walther

D. Approval of Financial Statements:

Bills____ Interest____ Bank Reconciliation____

Motion by _____; Seconded by _____

____Mrs. Hohenbrink ____Mr. Nadler ____ Mr. Schortgen ____Mr. Schroeder ____Mr. Walther

E. Treasurer's Report: David Miller

F. Recognition of Guests & Comments from Visitors:

II. COMMUNICATIONS

A. Association Reports: Classified Staff
Teaching Staff

B. Written Reports: Principals

III. OLD BUSINESS

IV. NEW BUSINESS

A. Fiscal Items

1. The Board is requested to approve the following Transfers/Advances/Advance Backs:

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	504-0000	\$4,012.37
Advance Back	003-0000	001-0000	1,377.48

Motion by _____; Seconded by _____

____Mrs. Hohenbrink ____Mr. Nadler ____ Mr. Schortgen ____Mr. Schroeder ____Mr. Walther

2. The Board is requested to approve the following invoices for payment.

<u>P.O. Number</u>	<u>Invoice Number</u>	<u>Vendor</u>	<u>Amount</u>
1200335	3154	J&K Environmental	\$16,174.68
1200326	Dual Enrollment	University of Findlay	6,000.00
1200342	0939569	Josten's	7,875.75

Motion by _____; Seconded by _____

_____ Mrs. Hohenbrink _____ Mr. Nadler _____ Mr. Schortgen _____ Mr. Schroeder _____ Mr. Walther

3. The Board is requested to approve the disposal of inventory per attached.

Motion by _____; Seconded by _____

_____ Mrs. Hohenbrink _____ Mr. Nadler _____ Mr. Schortgen _____ Mr. Schroeder _____ Mr. Walther

4. The Board is requested to approve establishing set-a-side funds in the General Fund (001) for Technology (001-9995), Instructional Supplies (001-9997), and Maintenance (001-9998). The Board shall make contributions to these funds in an amount to be determined annually.

Motion by _____; Seconded by _____

_____ Mrs. Hohenbrink _____ Mr. Nadler _____ Mr. Schortgen _____ Mr. Schroeder _____ Mr. Walther

5. The Board is requested to establish a Budget Reserve Fund (001-9999) in the General Fund (001). The balance in the Budget Reserve Fund shall not exceed 5% of the previous fiscal year's revenue. The balance in the Budget Reserve Fund (001-9999) shall only be accessed by the district once the General Fund (001-0000) balance has dropped below \$50,000.

Motion by _____; Seconded by _____

_____ Mrs. Hohenbrink _____ Mr. Nadler _____ Mr. Schortgen _____ Mr. Schroeder _____ Mr. Walther

B. Board Policies

The Board is asked to approve the second reading of the following Board Policies and Administrative Guidelines:

- Policy 1422.02 – Nondiscrimination Based on Genetic Information of the Employee
- Policy 1432 – Sick Leave
- Policy 1460 – Physical Examination
- Policy 1461 – Unrequested Leaves of Absence / Fitness for Duty
- Policy 1623 – Section 504/ADA Prohibition Against Disability Discrimination in Employment
- Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability
- Policy 3122.02 – Nondiscrimination Based on Genetic Information of the Employee
- Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- Policy 3160 – Physical Examination
- Policy 3161 – Unrequested Leaves of Absence / Fitness for Duty
- Policy 3432 – Sick Leave

- Policy 4122.02 – Nondiscrimination Based on Genetic Information of the Employee
- Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- Policy 4160 – Physical Examination
- Policy 4161 – Unrequested Leaves of Absence / Fitness for Duty
- Policy 4432 – Sick Leave
- Policy 5113.02 – School Choice Options Provided by The No child Left Behind Act
- Policy 6152.01 – Waiver of School Fees for Instructional Materials
- Policy 8510 – Wellness
- Policy 9160 – Public Attendance at School Events
- Policy 5330 – Use of Medications
- Policy 8210 – School Calendar

Motion by _____; Seconded by _____

____ Mrs. Knueven ____ Mr. Nadler ____ Mr. Schortgen ____ Mr. Schroeder ____ Mr. Walther

C. Planning and Discussion

1. Congratulations to the Volleyball Team and Football Team
2. Congratulations to Nancey Schortgen
3. Construction Update / Core Meeting – December 14
4. Board Effectiveness Survey per Sam Walther
5. Board Goals
6. Board Round Robin

D. Informational Items

Board Committees for 2011

Personnel: Tim Nadler, Brad Schroeder
Building and Grounds: John Schortgen, Tim Nadler
Extra-Curricular: Tim Nadler, Brad Schroeder
Curriculum: Sam Walther, John Schortgen
Finance: Nichol Hohenbrink, Sam Walther
Legislative Liaison: Sam Walther
Negotiations: Brad Schroeder, Nichol Hohenbrink

Possible Dates for Board Committee Meetings If Needed: _____

Possible Meeting Dates:

Regular Meeting – Tuesday, December 13 at 7:00 p.m.

Meeting Date: December _____, 2011 at _____.

Motion by _____; Seconded by _____

____ Mrs. Hohenbrink ____ Mr. Nadler ____ Mr. Schortgen ____ Mr. Schroeder ____ Mr. Walther

E. Adjournment

The Board is asked to approve November 17, 2011 meeting adjournment.

Motion by _____; Seconded by _____

____ Mrs. Hohenbrink ____ Mr. Nadler ____ Mr. Schortgen ____ Mr. Schroeder ____ Mr. Walther