

LEIPSIK BOARD OF EDUCATION
Organizational Meeting: January 11, 2012 @ 6:00 p.m.
Media Center

I. ORGANIZATIONAL MEETING

A. Oath of Membership for New Board Member

B. Nomination and Election of President

Brad Schroeder, as President Pro Tem, called for nominations for president.

1) _____ placed the name of _____ in nomination.

2) _____ placed the name of _____ in nomination.

There being no further nominations, _____ moved that nominations be closed. (If only one person is nominated, then add [and the Treasurer be instructed to cast unanimous vote for _____].)

Seconded by _____.

____ *Mr. Nadler* ____ *Mr. J. Schortgen* ____ *Mrs. N. Schortgen* ____ *Mr. Schroeder* ____ *Mr. Walther*

C. Nomination and Election of Vice President

_____, as President, called for nominations for vice president.

1 _____ placed the name of _____ in nomination.

2 _____ placed the name of _____ in nomination.

There being no further nominations, _____ moved that nominations be closed (If only one person is nominated, then add [and the Treasurer be instructed to cast a unanimous vote for _____].)

Seconded by _____.

____ *Mr. Nadler* ____ *Mr. J. Schortgen* ____ *Mrs. N. Schortgen* ____ *Mr. Schroeder* ____ *Mr. Walther*

D. Board Meeting Time and Date:

_____ moved to set the date, time and place of regular board meetings for 2012 on the _____ of each month _____ p.m. in the Media Center.

Seconded by _____.

____ *Mr. Nadler* ____ *Mr. J. Schortgen* ____ *Mrs. N. Schortgen* ____ *Mr. Schroeder* ____ *Mr. Walther*

E. Authorizations:

_____ moved to authorize the following:

- a. Permission for the Treasurer to invest funds.
- b. Permission for the Board President and Treasurer to borrow money if needed.
- c. Resolution to permit the Treasurer to request an advance on local taxes as needed.
- d. Designate the local Superintendent to serve as purchasing agent and coordinator of all federal funds.
- e. Authorize the Superintendent to employ personnel as needed on a temporary basis subject to approval at the next regular or special Board meeting.
- f. Allow the Superintendent to authorize attendance at conferences or workshops for staff members' requests within the State.
- g. Resolution waiving the reading of minutes at the Board meetings.
- h. Designate the Leipsic Messenger as the newspaper for publishing Board materials, meeting dates, and times.
- i. Authorize the Board members, Treasurer, and Superintendent to attend any State and National conferences for the year 2012.

Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

F. Approve Depositories:

_____ moved to approve the following depositories for the deposit of public funds:

Union Bank
Fort Jennings State Bank
STAR Ohio
First Federal Bank
Huntington Bank
US Bank

Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

G. Organizational Chart:

_____ moved to approve the organizational chart as presented.

Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

H. President _____ made the following committee assignments:

	<u>Chairman</u>	<u>Vice-Chairman</u>
Personnel	_____ (TN)	_____ (BS)
Building and Grounds	_____ (JS)	_____ (TN)
Extra-curricular	_____ (TN)	_____ (BS)
Curriculum	_____ (SW)	_____ (JS)
Finance	_____ (NH)	_____ (SW)
Legislative Liaison	_____ (SW)	
Negotiations	_____ (BS)	_____ (NH)

Motion by _____; Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

I. Approve professional membership in the following organizations:

- OSBA - School Board
- BASA - Superintendent
- OASSA - High School Principal
- OAESA - Elementary School Principal
- OASBO - Treasurer

Motion by _____; Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

J. Set Board Member’s pay at the maximum allowed by State statute (currently \$125 per meeting) for _____ meetings per year.

Motion by _____; Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

K. Adjournment:

Motion by _____; Seconded by _____.

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

LEIPSIC BOARD OF EDUCATION

**Fiscal Year 2012 Tax Budget Hearing: January 11, 2012 @ 6:45 p.m.
Media Center**

I. TAX BUDGET HEARING

A. Budget Hearing:

_____ moved and _____ seconded to waive the FY2013
Tax Budget and approve the alternative estimated resources document for FY2013.

___ Mr. Nadler ___ Mr. J. Schortgen ___ Mrs. N. Schortgen ___ Mr. Schroeder ___ Mr. Walther

B. Adjournment:

Motion by _____; Seconded by _____.

___ Mr. Nadler ___ Mr. J. Schortgen ___ Mrs. N. Schortgen ___ Mr. Schroeder ___ Mr. Walther

LEIPSIC BOARD OF EDUCATION
Regular Meeting: January 11, 2012 @ 7:00 p.m.
Media Center

I. OPENING

A. Call to Order: President _____
Pledge of Allegiance: Nancey Schortgen

B. Roll Call:

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

Approval of Minutes:

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

C. Approval of Financial Statements:

Bills ____ Interest ____ Bank Reconciliation ____

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

D. Treasurer's Report: David Miller

E. Recognition of Guests & Comments from Visitors:

II. COMMUNICATIONS

A. Association Reports: Classified Staff
Teaching Staff

B. Written Reports: Principals

III. OLD BUSINESS

IV. NEW BUSINESS

A. Fiscal Items

1. The Board is asked to approve the following advances/transfer/advance back:

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	504-0000	\$7,581.70
Advance	001-0000	506-9012	5,189.24

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

2. The Board is asked to approve the appropriation modifications as follows:

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Increase/(Decrease)</u>
001-400	\$770,010.00	\$771,458.00	\$1,448.00
001-500	199,344.00	214,896.00	15,552.00
001-600	29,000.00	12,000.00	(17,000.00)
035	12,564.00	12,564.35	0.35
300	76,838.00	120,000.00	43,162.00

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

3. The Board is asked to approve the disposal of inventory items per attached.

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

4. _____ moved and _____ seconded to approve the Tax Year 2011 (calendar year 2012) millage rate for the district's \$425,000 emergency levy at 4.10 mills as established by the Putnam County Auditor. This is a decrease of 0.65 mills from last year. The district's bond levy millage rate will remain unchanged at 3.25 mills.

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

B. Planning and Discussion

1. Recognition of School Board Members Who Served in 2011 as part of School Board Recognition Month
2. Final Discussion on the Leipsic Board of Education Goals and signatures of the existing Board Members indicating commitments to those goals
3. Building Project – Core Meeting
4. Board Round Robin

C. Executive Session

The Board is requested to move into executive session for the purpose of discussing matters required by state statutes to be kept confidential.

Motion by _____; Seconded by _____

____ Mr. Nadler ____ Mr. J. Schortgen ____ Mrs. N. Schortgen ____ Mr. Schroeder ____ Mr. Walther

Time In: _____

Time Out: _____

D. Informational Items

Possible Meeting Date: Tuesday, February 7, 2012 at 7:00 p.m.

Meeting Date: February _____, 2012 at _____.

Motion by _____; Seconded by _____

____ *Mr. Nadler* ____ *Mr. J. Schortgen* ____ *Mrs. N. Schortgen* ____ *Mr. Schroeder* ____ *Mr. Walther*

E. Adjournment

The Board is asked to approve January 11, 2012 meeting adjournment.

Motion by _____; Seconded by _____

____ *Mr. Nadler* ____ *Mr. J. Schortgen* ____ *Mrs. N. Schortgen* ____ *Mr. Schroeder* ____ *Mr. Walther*