

**LEIPSIC BOARD OF EDUCATION**  
**Regular Meeting: November 17, 2014 @ 7:00 p.m.**  
**Media Center**

**I. OPENING:**

- A. Call to Order President Brad Schroeder
- B. Pledge of Allegiance Sam Walther
- C. Roll Call  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther
- D. Approval of Minutes  
  
 Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther
- E. Approval of Financial Statements (Bills, Interest, Bank Reconciliation)  
  
 Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther
- F. Treasurer’s Report David Miller
- G. Recognition of Guests & Comments from Visitors

**II. COMMUNICATIONS**

- A. Association Reports Classified Staff  
Teaching Staff
- B. Written Reports Principals  
“Student of the Month”  
“Viking Star” – Mrs. Estella Martinez

**III. OLD BUSINESS**

**IV. NEW BUSINESS**

A. Fiscal Items:

1. The Board is asked to approve the following advance/transfer/advance back:

<u>Type</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Advance	001-0000	505-9015	\$ 6,969.34
Advance	001-0000	572-9015	11,193.95
Advance	001-0000	590-9015	3,330.17

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

2. The Board is asked to approve the following invoices for payment:

<u>Purchase Order</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
1500361	VOC3418	Findlay City SD	\$10,900.00

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

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3. The Board is asked to approve the disposal of inventory items as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

4. The Board is asked to approve severance for non-exempt administrative personnel (secretaries, maintenance) at 25% of their accumulated unused sick leave days up to a maximum of 25% of their annual contracted work days.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

5. The Board is asked to accept the resignation of Sandy Ruskey as Assistant Treasurer, effective 1/31/2015, with appreciation for her 30 years of service to the Leipsic Local School District. (Letter attached)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

**B. Personnel:**

1. The Board is asked to accept the retirement of the following teachers as per attached.

<u>Name</u>	<u>Position</u>
Cynthy Kleman	High School Intervention Specialist
Miriam Gibson	Vocal Music Teacher K-12
Marcia Barnhart	Kindergarten Teacher

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

2. The Board is asked to approve athletic supplemental contracts per the athletic director's recommendation and approved by the high school principal.

<u>Name</u>	<u>Coaching Position</u>	<u>%</u>	<u>Column</u>	<u>Exp*</u>	<u>Compensation</u>
Trevor J. Schroeder	JH Boys Basketball	4%	ND	2	\$1,212.00
Nathan Schroeder	JH Boys Basketball	4%	ND	2	1,212.00
Michelle Flores	JH Girls Basketball	4%	ND	2	1,212.00
Don Verhoff	JH Girls Basketball	5%	D	9	2,125.00
Julie Roof	JH Girls Basketball - Volunteer				
Jennifer Langhals	9 <sup>th</sup> Grade Girls Basketball - Volunteer				

\* Paid on 11 years experience maximum.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 \_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

**C. The Board is asked to approve the first reading of the following Board Policies and Administrative Guidelines:**

- Policy 1530 – Evaluation of Principals and Other Administrators
- Policy 2210 – Curriculum Development
- Policy 2430.02 – Participation of Community/Stem School Student in Extra-Curricular Activities
- Policy 2430 – District-Sponsored Clubs and Activities
- Policy 2510 – Adoption of Textbooks

Policy 2520 – Selection of Instructional Materials and Equipment  
Policy 3220 – Standards-Based Teacher Evaluation  
Policy 4415 – Severance Pay  
Policy 5223 – Released Time for Religious Instruction  
Policy 5330 – Use of Medications  
Policy 5336 – Care of Students with Diabetes  
Policy 5830 – Student Fund Raising  
Policy 6144 - Investments  
Policy 7540.02 – District Web Page  
Policy 7540.03 – Student Education Technology Acceptable Use and Safety  
Policy 7540.04 – Staff Education Technology Acceptable Use and Safety  
Policy 8325 – Receiving Legal Documents  
Policy 8330 – Student Records  
Policy 8400 – School Safety  
Policy 8500 – Food Services  
Policy 8510 – Wellness  
Policy 8550 – Competitive Food Sales  
Policy 8660 – Incidental Transportation of Students by Private Vehicle  
Policy 9211 – District Support Organizations  
AG 2623D – Standards Relative to the Ethical Use of Assessments by Staff  
AG 5111.01 – Homeless Students  
AG 5330 – Use of Medications  
AG 5330A – Emergency Medication  
AG 5340A – Student Accident/Illness  
AG 5340B – Health Emergencies and First Aid Care  
AG 5830 – Student Fund-Raising  
AG 7540.03 – Student Education Technology Acceptable Use and Safety  
AG 7540.04 – Staff Education Technology Acceptable Use and Safety  
AG 8310C – Receipt of Legal Documents – Delete  
AG 8325 – Receipt of Legal Documents  
AG 8500 – Food and Beverage Sales  
AG 8500A – Nutritional Guidelines  
AG 8660 – Transporting – Students Incidentally by Private Vehicle  
AG 9160C – Section 504/ADA – Complaint Procedures Related to Accessibility of District Facilities

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

- D. The Board is asked to approve the Memorandum of Understanding Between Pathways Counseling Center, Inc. and Leipsic Local Schools as per attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

- E. The Board is asked to approve the calendar for the 2015-2016 school year as attached.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
\_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

**V. Planning and Discussion**

- A. Local Report Card
- B. District Website
- C. Board Round Robin

**VI. Informational Items**

A. Board Committees for 2014

Personnel: Tim Nadler, John Schortgen  
Building and Grounds: John Schortgen, Sam Walther  
Extra-Curricular: Tim Nadler, Brad Schroeder  
Curriculum: Nancey Schortgen, Sam Walther  
Finance: Sam Walther, Brad Schroeder  
Legislative Liaison: Sam Walther  
Negotiations: Brad Schroeder, Nancey Schortgen

Possible Dates for Board Committee Meetings If Needed: \_\_\_\_\_

B. Meeting Dates

Possible Meeting Date:

Meeting Date: December\_\_\_\_\_,2014 at\_\_\_\_\_.

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_  
\_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther

**VII. Adjournment**

The Board is asked to approve November 17, 2014 meeting adjournment at \_\_\_\_\_.

Motion by\_\_\_\_\_; Seconded by\_\_\_\_\_  
\_\_\_Mr. Nadler \_\_\_Mr. J. Schortgen \_\_\_Mrs. N. Schortgen \_\_\_Mr. Schroeder \_\_\_Mr. Walther